

**Motherwell, 7 April 1999 at 10 am.**

A Meeting of the **LEISURE SERVICES COMMITTEE**

**PRESENT**

Councillor McGhee, Convener; Councillor Scott, Vice-Convener; Councillors Carmichael, Chadha, Logue, McCulloch, McKendrick, W. Martin, Moran and M. Murray.

**CHAIR**

Councillor McGhee (Convener) presided.

**IN ATTENDANCE**

The Chief Committee Services Officer, Head of Parks and Catering Services, Head of Sport and Recreation and Senior Accountant.

**APOLOGIES**

Councillors Heberton, Morgan and Sullivan.

**LEISURE SERVICES (GRANTS) SUB-COMMITTEE**

1. There was submitted the Minute of the meeting of the Leisure Services (Grants) Sub-Committee of 10 March 1999.

**Decided:** that the Minute be noted and approved.

**DEPARTMENT OF LEISURE SERVICES - FINANCIAL MONITORING REPORT 1998/1999 - 1 APRIL 1998 TO 28 FEBRUARY 1999**

2. There was submitted a report dated 29 March 1999 by the Director of Finance advising of the current Departmental spending levels for the period from 1 April 1998 to 28 February 1999, and providing a comparison with the approved budget, excluding loan charges, Central Administration recharges and the Central Repairs Account.

**Decided:** that the report be noted.

**CONFERENCES**

**(1) "GROUNDS MAINTENANCE - MANAGING SPORT AND RECREATION PROVISION INTO THE NEXT DECADE"**

3. There was submitted an invitation from the Institute of Leisure and Amenity Management to be represented at its 5th Annual Conference entitled "Grounds Maintenance - Managing Sport and Recreation Provision in the Next Decade" to be held in Reading on 21 April 1999.

**Decided:** that no attendance at this conference be authorised.

**(2) “THE ART OF SPORT SPONSORSHIP”**

4. There was submitted an invitation from the Scottish Sports Council to be represented at its conference entitled “The Art of Sport Sponsorship” to be held in Edinburgh on 11 April 1999.

**Decided:** that no attendance at this conference be authorised.

**(3) NATIONAL CONFERENCE AND LEISURE SHOW**

5. There was submitted an invitation from the Institute of Leisure and Amenity Management to attend its National Conference and Leisure Show to be held in Brighton between 28 June and 1 July 1999.

**Decided:** that one Member be authorised to attend the National Conference and Leisure Show.

**(4) “DEVELOPING A LEARNING CULTURE: SCOTLAND’S OPPORTUNITY”**

6. There was submitted an invitation from the Scottish Library Association to be represented at its 85th Annual Conference entitled “Developing a Learning Culture: Scotland’s Opportunity” to be held in Peebles between 25 and 27 May 1999.

**Decided:** that one Member be authorised to attend the conference.

**(5) “THE CATERING FORUM”**

7. There was submitted an invitation from Richmond Events Limited to be represented at its Conference entitled “The Catering Forum” which was to take place on board the M.V. Arcadia between 3 and 6 June 1999.

**Decided:** that no attendance at this conference be authorised.

**(6) “THE ROLE OF SPORT IN ECONOMIC REGENERATION”**

8. There was submitted an invitation from Durham County Council to be represented at its International Conference entitled “The Role of Sport in Economic Regeneration” to be held in Durham between 22 and 24 September 1999.

**Decided:** that no attendance at this conference be authorised.

**(7) “PASSION, PEOPLE AND PARTNERSHIPS”**

9. There was submitted an invitation from the Association of Civic Hosts to attend its conference entitled “Passion, People and Partnerships” to be held in Manchester on 30 and 31 March 1999.

**Decided:** that it be noted that the Council was not represented at this conference.

---

---

**CONTRACTS**

**(1) TENDER FOR SUPPLY AND LEASE OF SCAG MACHINERY**

10. There was submitted a report dated 1 March 1999 by the Director of Finance (1) detailing the five tenders received in respect of the tender for the supply and lease of Scag Machinery, and (2) intimating that the Director of Administration, following consultation with the Convener of the Committee, had in terms of the authority delegated to him, accepted the lowest tender submitted by STM Company Limited, Solihull in the sum of £73,870.

**Decided:** that the action taken by the Director of Administration be noted.

**(2) TENDER FOR THE SUPPLY AND DELIVERY OF SCAG REEL CUTTERS**

11. There was submitted a report dated 11 March 1999 by the Director of Finance (1) detailing the three tenders received in respect of the tender for the supply and delivery of Scag Reel Cutters, and (2) intimating that the Director of Administration, following consultation with the Convener of the Committee, had in terms of the authority delegated to him, accepted the lowest tender submitted by Simon Tullett Machinery, Solihull in the sum of £37,322.96.

**Decided:** that the action taken by the Director of Administration be noted.

**(3) TENDER FOR THE SUPPLY AND LEASE OF JOHN DEERE GRASS CUTTING MACHINERY (FIVE YEAR PERIOD)**

12. There was submitted a report dated 1 March 1999 by the Director of Finance (1) detailing the three tenders received in respect of the tender for the supply and lease of John Deere Grass Cutting Machinery, and (2) intimating that the Director of Administration, following consultation with the Convener of the Committee, had in terms of the authority delegated to him, accepted the lowest tender submitted by Powershift Limited, Dundee in the sum of £189,170.40.

**Decided:** that the action taken by the Director of Administration be noted.

**(4) TENDER FOR THE SUPPLY, DELIVERY AND INSTALLATION OF CCTV SYSTEM - SUMMERLEE HERITAGE CENTRE**

13. There was submitted a report dated 11 March 1999 by the Director of Finance (1) detailing the three tenders received in respect of the tender for the supply, delivery and installation of CCTV system, and (2) intimating that the Director of Administration, following consultation with the Convener of the Committee, had in terms of the authority delegated to him, accepted the lowest tender submitted by Scotshield Limited, Airdrie in the sum of £27,548.

**Decided:** that the action taken by the Director of Administration be noted.

**CULTURAL SERVICES**

**REVIEW OF CUMBERNAULD NEW TOWN HALL MANAGEMENT**

14. There was submitted a report (docketed) dated 26 March 1999 by the Head of Sport and Recreation (1) advising that since Cumbernauld New Town Hall had opened in 1996, it had been managed as a

**C**

---

---

## LEISURE SERVICES – 7 April 1999

---

---

venue by the Arts and Venues Section of his Department; (2) proposing (a) for the reasons detailed therein, that with retrospective effect from 1 April 1999, management of the Town Hall be transferred from the Arts and Venues Section to the Community Centre Section of his Department, and (b) that the hire charges applicable in respect of the Beechwood and Craigieburn Suites within the Town Hall be amended to reflect those charges currently applied in respect of other facilities managed by the Community Centres Section, and (3) intimating that should the proposed transfer of management of the Town Hall proceed, it would be necessary to review other matters, viz, the grades of caretakers, the re-establishment of a new income target for the facility and a catering policy so that these were consistent with other facilities managed by the Community Centre section.

### **Decided:**

- (1) that management of Cumbernauld New Town Hall be transferred to the Community Centre Section of the Department of Community Services;
- (2) that all Community Centres' charges be imposed on the hiring of Cumbernauld New Town Hall;
- (3) that the current catering policy applied to Community Centres be adopted by Cumbernauld New Town Hall, and
- (4) that a further report be submitted by the Head of Sport and Recreation to a future meeting of the Committee on the financial implications of the transfer of Cumbernauld New Town Hall to the Community Centre Section.

### **ANNUAL GRANTS TO COMMUNITY CENTRES**

15. There was submitted a report (docketed) dated 16 February 1999 by the Head of Sport and Recreation (1) advising (a) that prior to local government re-organisation, the former Cumbernauld and Kilsyth District Council had paid an annual revenue grant to (A) Banton and Kelvinhead Community Centre; (B) Croy Community Centre, and (C) Queenzieburn Community Centre, which comprised an element of funding for caretaking and cleaning provision; (b) that it was viewed that this approach by the former District Council had been cost effective and for the last three financial years the Council had continued to pay an annual revenue grant to each of the Community Centres referred to above, and (c) that due to various factors, the Community Centres had only recently received their 1998/99 Grants and were due to receive their 1999/2000 allocation on or after 1 April 1999, and (2) proposing (a) that, subject to the submission of satisfactory application forms by each Community Centre, the 1999/2000 Grants should be paid as soon as possible as part of his Department's pre-spend as outlined in the Budget Reduction Exercise for 1999/2000, and (b) that the level of grant afforded by the Council to each Community Centre in 1999/2000 should be retained at the level afforded in 1998/99.

**Decided:** that, subject to the receipt and verification of satisfactory application forms on behalf of each Centre, the Head of Sport and Recreation be authorised to pay 1999/2000 annual revenue grants to the undernoted Community Centres as detailed below:-

<b>Centre</b>	<b>1999/2000 Annual Revenue Grant</b>
	£
Banton and Kelvinhead	3,500
Croy	4,000
Queenzieburn	5,000

**GRANTS TO NATIONAL ARTS ORGANISATIONS 1999/2000**

16. There was submitted a report (docketed) dated 15 February 1999 by the Head of Sport and Recreation (1) advising that for a number of years COSLA had operated a Scheme whereby it made recommendations to local authorities to provide financial assistance to national performing arts organisations; (2) detailing the level of financial assistance afforded by the Council since 1996/97 to (a) Scottish Opera; (b) Scottish Ballet; (c) Royal Scottish National Orchestra; (d) Scottish Chamber Orchestra, and (e) Scottish Ensemble; (3) intimating that, as part of the funding package in 1998/99, each organisation provided outreach work within North Lanarkshire which included small scale tours, work with community groups, visits to Senior Citizens' Centres, workshops and concerts at reduced fees, and (4) proposing that the level of financial assistance afforded by the Council to the national performing arts organisations referred to at 2(a)-(e) above in 1999/2000 should be retained at the level afforded in 1998/99.

**Decided:**

- (1) that the level of financial assistance afforded by the Council to the undernoted national performing arts organisations 1999/2000 should be as follows:-

<b>Performing Arts Organisation</b>	<b>Level of Financial Assistance</b>
	£
Scottish Opera	10,018.85
Scottish Ballet	2,359.04
Royal Scottish National Orchestra	16,439.00
Scottish Chamber Orchestra	631.14
Scottish Ensemble	289.10

- (2) that the financial assistance awarded should be forwarded to the national performing arts organisations as soon as possible as part of the Department of Community Services' pre-spend policy;
- (3) that financial assistance should be awarded on the basis that the level of outreach work in North Lanarkshire from each organisation in 1999/2000 should be at the same level or higher than in 1998/99, and
- (4) that representatives of each performing arts organisation should meet with Officers from the Department of Community Services at an early date to agree their respective Outreach Work Programme.

**PARKS AND CATERING SERVICES**

**LAUNCH OF WEB BITE SITES**

17. There was submitted a report (docketed) dated 23 March 1999 by the Head of Parks and Catering Services advising (1) that, as part of a joint venture arrangement with South Lanarkshire Council which had been established to examine examples of best value practice in operation, the school meals service had been reviewed; (2) that this review of the school meal services had indicated, for the reasons detailed therein, that there was a need to amend the service to take account of current trends in the way in which food is served whilst maintaining compliance with the Council's Draft Diet and Nutrition Policy; (3) that, as a consequence of this, the Web Bite concept was developed which provided for nutritional school meals to be served in the style of high street burger chains; (4) that the first two Web Bites had been launched in St. Maurice's High School, Cumbernauld and Trinity High School, Rutherglen, and (5) that the Web Bite concept had attracted investment from the private sector with one major investor having confirmed that its level of funding was secure for 50% of the

secondary schools within North Lanarkshire Council and South Lanarkshire Council over a 3 year period.

**Decided:**

- (1) that, subject to final analysis and agreement with the Director of Education, the Web Bite concept for serving school meals be implemented in other schools in North Lanarkshire, and
- (2) that the report be remitted to the Education Committee for information.

**DIET AND NUTRITION POLICY**

18. With reference to paragraph 22 of the Minute of the meeting of this Committee held on 29 April 1998, there was submitted a report (docketed) dated 15 March 1999 by the Head of Parks and Catering Services (1) advising that since the draft Diet and Nutrition Policy had been approved, he had consulted further with the Directors of Education and Social Work and Lanarkshire Health Board and that, where appropriate, their comments had been incorporated into the Diet and Nutrition Policy, and (2) summarising the main points contained within the Diet and Nutrition Policy.

**Decided:**

- (1) that the Diet and Nutrition Policy be approved;
- (2) that the Diet and Nutrition Policy be adopted as a strategic tool in the development of catering services, and
- (3) that the proposal to develop new catering initiatives which aim to extend choice and consumer attraction be approved.

**SUMMER FLOWER FESTIVAL 1999**

19. There was submitted a report (docketed) dated 19 March 1999 by the Head of Parks and Catering Services detailing (1) arrangements for the 1999 Summer Flower Festival scheduled to be held between 20 and 23 May 1999 at Viewpark Nursery and Gardens, Old Edinburgh Road, Viewpark, and (2) the pricing structure for entrance to the Festival.

**Decided:** that the arrangements for the 1999 Summer Flower Festival, including the date, theme and pricing structure for entrants be approved.

**SPORT AND RECREATION**

**NORTH DRYBURGH ROAD FOOTBALL PAVILION**

20. There was submitted a report (docketed) dated 9 March 1999 by the Head of Sport and Recreation advising (1) that, due to extensive vandalism, the North Dryburgh Football Pavilion had been closed to the public on 16 June 1997; (2) that following consultation with the Directors of Finance and Planning and Development it was established that it would cost in excess of £25,000 to reinstate the Pavilion and £6,000 to demolish the Pavilion; (3) that there was no provision within the Department of Leisure Services' budget to either reinstate or demolish the Pavilion; (4) that the Council's Loss Adjuster had confirmed that the Council's Insurance Company would be prepared to fund the demolition of the Pavilion, and (5) that the local Member and members of the Community were also of the view that the Pavilion should be demolished.

**Decided:**

- (1) that the North Dryburgh Road Pavilion be demolished;
- (2) that the matter be referred to the Planning and Development Committee for its interests, and
- (3) that the Director of Housing and Property (Property Maintenance Unit) be instructed to proceed with the necessary works subject to obtaining the necessary Building Control Demolition Warrant.

**COACH EDUCATION STRATEGY FOR NORTH LANARKSHIRE**

21. There was submitted a report (docketed) dated 19 March 1999 by the Head of Sport and Recreation (1) advising that a strategy document for the development of Coach Education in North Lanarkshire had been prepared in consultation with the Scottish Sports Council and local Sports Clubs, and (2) enclosing, as an appendix to the report, a copy of the Strategy to develop Coach Education within North Lanarkshire.

**Decided:** that the strategy to develop Coach Education in North Lanarkshire be approved