

**NORTH LANARKSHIRE COUNCIL
REPORT**

To	PLANNING & ENVIRONMENT COMMITTEE	Subject	2004/2005 Budget Monitoring Planning and Environment Department For the period ending 4 February, 2005
From	DIRECTOR OF PLANNING AND ENVIRONMENT		
Date	2 March 2005	Ref.	AL/1027

1. Introduction

The purpose of this report is to provide comparative information with regard to budget estimates and actual expenditure / income. Variances are reported for both year-to-date and projected outturn, with major variances being highlighted and explained.

The projected outturn for the year indicates cost overruns in respect of transport and plant costs, re-organisation costs, public inquiry costs and costs associated with the senior management restructuring. The Department's aim is to fund the above overspends within its overall resources by the end of the financial year. To date, the overspend is largely offset by savings in employee costs coupled with an over-recovery of Planning and Building Control income.

An increase of £300,000 has been included in the Department's 2004/05 budget in respect of the 'winter maintenance contingency' funding mechanism. An additional sum of £75,000 has also been added to the Department's budget relating to Debt Awareness activities.

2. Summary of Budget Variances

The variance to date shows a net over-spend of £23,421 as a result of expenditure associated with the senior management review, the departmental re-organisation, wasps nest eradication and ongoing public inquiries. These costs have been offset by continued vacancy savings and an over-recovery of Planning and Building Control income. The current out-turn position is projected to break even.

It is assumed that the winter maintenance budget will be fully utilised through expenditure on winter maintenance activities, or if it is unused, carried forward into the next financial year.

The table below provides an analysis of the variances to date and the projected outturn variance. The information is provided across the departmental services.

	BUDGET TO DATE	ACTUAL TO DATE	VARIANCE TO DATE	PROJECTED OUTTURN VARIANCE
	£	£	£	£
Building Control	109,063	(187,648)	296,711	297,750 Underspend
Planning	1,580,921	1,336,048	244,873	224,541 Underspend
Transportation	10,830,898	10,818,980	11,918	51,358 Underspend
Protective Services	4,015,706	4,245,380	(229,674)	(187,600) Overspend
Policy & Economic Development	2,218,155	2,226,831	(8,676)	(16,050) Overspend
Support Services	13,007,228	13,345,801	(338,573)	(370,000) Overspend
TOTALS	31,761,971	31,785,392	(23,421)	0 Break even

3. Explanations of Major Outturn Variances

Highlighted below are the major variances within the service areas provided by the Planning and Environment Department.

3.2 Building Control -- £297,750 Under-spend

- (a) Projected savings of £60,000 on employee costs are anticipated due to vacancies within the division.
- (b) Current indications are that Building Warrant and other income will exceed budgeted levels by £241,750.

3.2 Planning -- £224,541 Under-spend

- a) Projected savings of £68,000 on employee costs are anticipated due to vacancies within the division.
- b) Administration costs are anticipated to over-spend by £150,000, due to higher than budgeted public and local plan inquiry costs which are out-with departmental control.
- c) Payments to Other Bodies are anticipated to overspend by £25,459 due to higher than budgeted payments to the Joint Structure Plan Authority and the Planning Exchange/IDOX database.
- d) Current indications are that planning fee income will exceed budgeted levels by £345,000.

3.3 Transportation -- £51,358 Under-spend

- a) In order to achieve the increased level of programme activity there is a projected over-spend of £483,500 on employee costs due to the requirement for overtime working and the employment of agency staff. These additional costs will be funded by an over-recovery of design fee and other income.
- b) Transport and plant costs (mileage, vehicle hires etc.) are anticipated to over-spend by approximately £23,000, based on the outturn for 2003/04.

3.4 Policy & Economic Development -- £16,050 Overspend

- a) There is a projected overspend of £9,650 on employee costs.
- b) There is a projected overspend of transport costs. (Mileage, vehicle hires etc) of £6,400.

3.5 Protective Services --- £187,600 Overspend

- a) There is a projected overspend of employee costs of £170,000 partially off-set by the recharge of additional staff costs in respect of waste management activities.
- b) Transport and plant costs (mileage, vehicle hires etc.) are anticipated to over-spend by approximately £28,000, based on the outturn for 2003/04.
- c) There is a projected over-spend of payments to pest control contractors in respect of wasps nest eradication, of £66,000. This expenditure is demand led, and the extra costs have been incurred to maintain a statutory performance indicator.

3.6 Support Services --- £370,000 Overspend

- a) Employee costs are anticipated to overspend by £99,000, allowing for overtime, temporary staff and costs associated with the senior management review.
- b) Ongoing departmental re-organisation involving removals/relocation of staff and associated building and IT costs will continue to be funded from under-spends within other budget lines. At present, the expenditure for 2004/05 is estimated at £167,000 and has been included in the outturn position above. Although this expenditure is contained within Support Services it relates to re-organisation costs across all the divisions of Planning and Environment.
- c) Transport and plant costs (mileage, vehicle hires etc.) are anticipated to overspend by approximately £8,000, based on the outturn for 2002/03.
- d) Within Administration costs, the budget for recruitment advertising for the department as a whole does not adequately reflect the continuing difficulties in recruiting staff, and is anticipated to overspend by £80,000.
- e) At the financial year end, the final total of Support Services costs is allocated to the main Departmental services, in line with the approved revenue estimates, and as such, any overspending within Support is thus re-distributed.

4. Management Summary

The current break even out-turn position reflects the inclusion of costs associated with the senior management restructuring, in addition to existing cost pressures as described in previous reports. These cost over-runs have been off-set by increased levels of planning fees and building control income.

5. Financial Concurrence

The Director of Finance concurs with the financial information contained within this report and has been fully involved in its preparation.

6. Recommendation

It is recommended that the Committee note the contents of this report.



David M Porch
Director of Planning and Environment
21 February 2005

Local Government Access to Information Act: for further information about this report, please contact Alastair Love (01236 616236)

**PLANNING AND ENVIRONMENT - SUMMARY
FOR THE PERIOD ENDING 4 FEBRUARY 2005**

LINE NO.	DESCRIPTION	BUDGET TO DATE	ACTUAL TO DATE	YEAR-TO-DATE VARIANCES	% VARIANCE	ANNUAL BUDGET	PROJECTED OUTTURN	PROJECTED OUTTURN VARIANCES	% VARIANCE
1	Employee Costs	11,376,733	11,913,538	(536,805) Overspend	(4.72%)	13,520,066	14,154,216	(634,150) Overspend	(4.69%)
2	Property Costs	364,181	380,209	(16,028) Overspend	(4.40%)	542,306	570,906	(28,600) Overspend	(5.27%)
3	Supplies and Services	1,132,399	1,296,309	(163,910) Overspend	(14.47%)	1,597,132	1,764,132	(167,000) Overspend	(10.46%)
4	Payments to Contractors	7,228,389	7,228,389	0	0.00%	12,652,882	12,652,882	0	0.00%
5	Severe Winter Contingency b/fwd	0	0	0	0.00%	300,000	300,000	0	0.00%
6	Transport and Plant	1,574,015	1,661,442	(87,427) Overspend	(5.55%)	1,992,319	2,074,719	(82,401) Overspend	(4.14%)
7	Administration Costs	1,993,549	2,195,719	(202,170) Overspend	(10.14%)	17,995,917	18,225,917	(230,000) Overspend	(1.28%)
8	Payments to Other Bodies	2,347,260	2,440,595	(93,335) Overspend	(3.98%)	4,019,713	4,113,172	(93,459) Overspend	(2.33%)
9	Other Expenditure	57,546	57,546	0	0.00%	61,033	61,033	0	0.00%
10	Apportioned Expenses	837,284	837,284	0	0.00%	2,484,905	2,484,905	0	0.00%
11	Capital Financing Costs	8,896,652	8,896,652	0	0.00%	9,829,594	9,829,594	0	0.00%
12	GROSS EXPENDITURE	35,808,008	36,907,683	(1,099,675) Overspend	(3.07%)	64,995,867	66,231,476	(1,235,608) Overspend	(1.90%)
13	Income	3,966,065	5,042,319	1,076,254 Over-recovery	27.14%	23,226,752	24,462,360	1,235,608 Over-recovery	5.32%
14	NET EXPENDITURE	31,841,943	31,865,364	(23,421) Overspend	(0.07%)	41,769,115	41,769,116	0 Overspend	0.00%

**PLANNING AND ENVIRONMENT - BUILDING CONTROL
FOR THE PERIOD ENDING
4 FEBRUARY 2005**

LINE NO.	DESCRIPTION	BUDGET TO DATE	ACTUAL TO DATE	YEAR-TO-DATE VARIANCES	% VARIANCE	ANNUAL BUDGET	PROJECTED OUTTURN	PROJECTED OUTTURN VARIANCES	% VARIANCE
1	Employee Costs	969,952	919,679	50,273 Underspend	5.18%	1,141,255	1,081,255	60,000 Underspend	5.26%
2	Property Costs	6,819	6,819	0	0.00%	50,000	50,000	0	0.00%
3	Supplies and Services	3,786	3,982	(196) Overspend	(5.18%)	4,740	4,740	0	0.00%
4	Payments to Contractors			0	0.00%	0	0	0	0.00%
5	Transport and Plant	43,878	42,906	972 Underspend	2.22%	50,707	54,707	(4,000) Overspend	(7.89%)
6	Administration Costs	12,363	14,345	(1,982) Overspend	(16.03%)	399,902	399,902	0	0.00%
7	Payments to Other Bodies			0	0.00%	4,500	4,500	0	0.00%
8	Other Expenditure			0	0.00%	0	0	0	0.00%
9	Apportioned Expenses	0		0	0.00%	0	0	0	0.00%
10	Capital Financing Costs	0	0	0	0.00%	0	0	0	0.00%
11	GROSS EXPENDITURE	1,036,798	987,731	49,067 Underspend	4.73%	1,651,104	1,595,104	56,000 Underspend	3.39%
12	Income	927,735	1,175,379	247,644 Over-recovery	26.69%	1,207,208	1,448,958	241,750 Over-recovery	20.03%
13	NET EXPENDITURE	109,063	(187,648)	296,711 Underspend	272.05%	443,896	146,146	297,750 Underspend	67.08%

**PLANNING AND ENVIRONMENT - PLANNING
FOR THE PERIOD ENDING
4 FEBRUARY 2005**

LINE NO.	DESCRIPTION	BUDGET TO DATE	ACTUAL TO DATE	YEAR-TO-DATE VARIANCES	% VARIANCE	ANNUAL BUDGET	PROJECTED OUTTURN	PROJECTED OUTTURN VARIANCES	% VARIANCE
1	Employee Costs	2,083,841	2,019,588	64,253 Underspend	3.08%	2,477,742	2,409,742	68,000 Underspend	2.74%
2	Property Costs		273	(273)	0.00%	0	0	0	0.00%
3	Supplies and Services	5,512	5,801	(289) Overspend	(5.24%)	6,910	6,910	0	0.00%
4	Payments to Contractors			0	0.00%	0	0	0	0.00%
5	Transport and Plant	55,638	60,534	(4,896) Overspend	(8.80%)	64,290	77,290	(13,000) Overspend	(20.22%)
6	Administration Costs	122,408	238,778	(116,370) Overspend	(95.07%)	2,097,322	2,247,322	(150,000) Overspend	(7.15%)
7	Payments to Other Bodies	89,775	115,234	(25,459) Overspend	(28.36%)	112,843	138,302	(25,459) Overspend	(22.56%)
8	Other Expenditure			0	0.00%		0	0	0.00%
9	Apportioned Expenses			0	0.00%	0	0	0	0.00%
10	Capital Financing Costs		0	0	0.00%		0	0	0.00%
11	GROSS EXPENDITURE	2,357,174	2,440,208	(83,034) Overspend	(3.52%)	4,759,107	4,879,566	(120,459) Overspend	(2.53%)
12	Income	776,253	1,104,160	327,907 Over-recovery	42.24%	1,009,031	1,354,031	345,000 Over-recovery	34.19%
13	NET EXPENDITURE	1,580,921	1,336,048	244,873 Underspend	15.49%	3,750,076	3,525,535	224,541 Underspend	5.99%

**PLANNING AND ENVIRONMENT - TRANSPORTATION
FOR THE PERIOD ENDING
4 FEBRUARY 2005**

LINE NO.	DESCRIPTION	BUDGET TO DATE	ACTUAL TO DATE	YEAR-TO-DATE VARIANCES	% VARIANCE	ANNUAL BUDGET	PROJECTED OUTTURN	PROJECTED OUTTURN VARIANCES	% VARIANCE
1	Employee Costs	2,964,119	3,362,971	(398,852) Overspend	(13.46%)	3,531,987	4,015,487	(483,500) Overspend	(13.69%)
2	Property Costs	249,209	249,209	0	0.00%	368,866	368,866	0	0.00%
3	Supplies and Services	877,577	877,577	0	0.00%	1,191,403	1,191,403	0	0.00%
4	Payments to Contractors	7,228,389	7,228,389	0	0.00%	12,652,882	12,652,882	0	0.00%
5	Severe Winter Contingency b/fwd			0	0.00%	300,000	300,000	0	
6	Transport and Plant	1,284,063	1,315,548	(31,485) Overspend	(2.45%)	1,651,613	1,674,613	(23,000) Overspend	(1.39%)
7	Administration Costs	78,419	107,889	(29,470) Overspend	(37.58%)	12,561,684	12,561,684	0	0.00%
8	Payments to Other Bodies	44,069	44,069	0	0.00%	137,282	137,282	0	0.00%
9	Other Expenditure	0	0	0	0.00%	0	0	0	0.00%
10	Apportioned Expenses	0	0	0	0.00%	0	0	0	0.00%
11	Capital Financing Costs	0	0	0	0.00%	0	0	0	0.00%
12	GROSS EXPENDITURE	12,725,845	13,185,652	(459,807) Overspend	(3.61%)	32,395,717	32,902,217	(506,500) Overspend	(1.56%)
12	Income	1,894,947	2,366,672	471,725 Over-recovery	24.89%	3,154,934	3,712,792	557,858 Over-recovery	17.68%
14	NET EXPENDITURE	10,830,898	10,818,980	11,918 Underspend	0.11%	29,240,783	29,189,425	51,358 Underspend	0.18%

**PLANNING AND ENVIRONMENT - PROTECTIVE SERVICES
FOR THE PERIOD ENDING
4 FEBRUARY 2005**

LINE NO.	DESCRIPTION	BUDGET TO DATE	ACTUAL TO DATE	YEAR-TO-DATE VARIANCES	% VARIANCE	ANNUAL BUDGET	PROJECTED OUTTURN	PROJECTED OUTTURN VARIANCES	% VARIANCE
1	Employee Costs	2,796,355	2,957,127	(160,772) Overspend	(5.75%)	3,337,282	3,507,282	(170,000) Overspend	(5.09%)
2	Property Costs	90,566	90,566	0	0.00%	96,128	108,728	(12,600) Overspend	(13.11%)
3	Supplies and Services	67,492	67,492	0	0.00%	148,728	148,728	0	0.00%
4	Payments to Contractors	0	0	0	0.00%	0	0	0	0.00%
5	Transport and Plant	153,092	181,801	(28,709) Overspend	(18.75%)	182,552	210,552	(28,000) Overspend	(15.34%)
6	Administration Costs	62,124	62,124	0	0.00%	878,558	878,558	0	0.00%
7	Payments to Other Bodies	863,657	931,533	(67,876) Overspend	(7.86%)	1,017,150	1,085,150	(68,000) Overspend	(6.69%)
8	Other Expenditure	57,546	57,546	0	0.00%	61,033	61,033	0	0.00%
9	Apportioned Expenses	0	0	0	0.00%	0	0	0	0.00%
10	Capital Financing Costs	0	0	0	0.00%	0	0	0	0.00%
11	GROSS EXPENDITURE	4,090,832	4,348,189	(257,357) Overspend	(6.29%)	5,721,431	6,000,031	(278,600) Overspend	(4.87%)
12	Income	75,126	102,809	27,683 Over-recovery	36.85%	86,800	177,800	91,000 Over-recovery	104.84%
13	NET EXPENDITURE	4,015,706	4,245,380	(229,674) Overspend	(5.72%)	5,634,631	5,822,231	(187,600) Overspend	(3.33%)

**PLANNING AND ENVIRONMENT - SUPPORT SERVICES
FOR THE PERIOD ENDING 4 FEBRUARY 2005**

LINE NO.	DESCRIPTION	BUDGET TO DATE	ACTUAL TO DATE	YEAR-TO-DATE VARIANCES	% VARIANCE	ANNUAL BUDGET	PROJECTED OUTTURN	PROJECTED OUTTURN VARIANCES	% VARIANCE
1	Employee Costs	1,539,800	1,631,381	(91,581) Overspend	(5.95%)	1,820,313	1,919,313	(99,000) Overspend	(5.44%)
2	Property Costs	17,587	33,342	(15,755) Overspend	(89.58%)	27,312	43,312	(16,000) Overspend	(58.58%)
3	Supplies and Services	171,822	338,920	(167,098) Overspend	(97.25%)	238,181	405,181	(167,000) Overspend	(70.11%)
4	Payments to Contractors	0	0	0	0.00%	0	0	0	0.00%
5	Transport and Plant	14,352	25,438	(11,086) Overspend	(77.24%)	16,591	24,591	(8,000) Overspend	(48.22%)
6	Administration Costs	1,609,703	1,664,051	(54,348) Overspend	(3.38%)	1,574,883	1,654,883	(80,000) Overspend	(5.08%)
7	Payments to Other Bodies	0	0	0	0.00%	0	0	0	0.00%
8	Other Expenditure	0	0	0	0.00%	0	0	0	0.00%
9	Apportioned Expenses	837,284	837,284	0	0.00%	2,484,905	2,484,905	0	0.00%
10	Capital Financing Costs	8,896,652	8,896,652	0	0.00%	9,829,594	9,829,594	0	0.00%
11	GROSS EXPENDITURE	13,087,200	13,427,068	(339,868) Overspend	(2.60%)	15,991,779	16,361,779	(370,000) Overspend	(2.31%)
12	Income	0	1,295	1,295 Over-recovery	0.00%	15,991,779	15,991,779	0	0.00%
13	NET EXPENDITURE	13,087,200	13,425,773	(338,573) Overspend	(2.59%)	0	370,000	(370,000) Overspend	0.00%

**PLANNING AND ENVIRONMENT - POLICY AND ECONOMIC DEVELOPMENT
FOR THE PERIOD ENDING
4 FEBRUARY 2005**

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LINE NO.	DESCRIPTION	BUDGET TO DATE	ACTUAL TO DATE	YEAR-TO-DATE VARIANCES	% VARIANCE	ANNUAL BUDGET	PROJECTED OUTTURN	PROJECTED OUTTURN VARIANCES	% VARIANCE
1	Employee Costs	1,022,666	1,022,792	(126) Overspend	(0.01%)	1,211,487	1,221,137	(9,650) Overspend	(0.80%)
2	Property Costs	0	0	0	0.00%	0	0	0	0.00%
3	Supplies and Services	6,210	2,537	3,673 Underspend	59.15%	7,170	7,170	0	0.00%
4	Payments to Contractors	0	0	0	0.00%	0	0	0	0.00%
5	Transport and Plant	22,992	35,215	(12,223) Overspend	(53.16%)	26,566	32,966	(6,400) Overspend	(24.09%)
6	Administration Costs	108,532	108,532	0	0.00%	483,568	483,568	0	0.00%
7	Payments to Other Bodies	1,349,759	1,349,759	0	0.00%	2,747,938	2,747,938	0	0.00%
8	Other Expenditure	0	0	0	0.00%	0	0	0	0.00%
9	Apportioned Expenses	0	0	0	0.00%	0	0	0	0.00%
10	Capital Financing Costs	0	0	0	0.00%	0	0	0	0.00%
11	GROSS EXPENDITURE	2,510,159	2,518,835	(8,676) Overspend	(0.35%)	4,476,729	4,492,779	(16,050) Overspend	(0.36%)
12	Income	292,004	292,004	0	0.00%	1,777,000	1,777,000	0	0.00%
13	NET EXPENDITURE	2,218,155	2,226,831	(8,676) Overspend	(0.39%)	2,699,729	2,715,779	(16,050) Overspend	(0.59%)