

To: PLANNING AND ENVIRONMENT COMMITTEE PROTECTIVE SERVICES SUB-COMMITTEE		Subject: Annual Report from the Trading Standards Service: Audit Scotland Performance Audit
From: DIRECTOR OF PLANNING AND ENVIRONMENT		
Date: 5 th October 2004	Ref:	

1. Purpose of Report/Introduction

- 1.1 The Committee will recall that Audit Scotland and the Trading Standards service as part of its performance improvement agreement highlighted that the Trading Standards service should report annually to stakeholders on its performance over the preceding year.
- 1.2 This report introduces the Trading Standards Service Annual Report 2003 –2004 which each member should have a copy of today.

2. Background

- 2.1 The 2002 performance audit gave rise to a number of improvements that the Trading Standards service should adopt in order to reflect its continuous improvement. A formal improvement agenda was drawn up.
- 2.2 One of the undertakings aimed at improving information to stakeholders was to produce an Annual report for interested parties. The Annual Report was also to reflect the performance of the service over the preceding year thereby providing stakeholders with relevant information whilst allowing the service to learn from past experiences.
- 2.3 The service has produced, in conjunction with internal and external agencies, a twenty-page report highlighting the performance of the service over the last year.

3. Corporate Considerations

- 3.1 The recommendation to the Sub-Committee in this report is consistent with policy and there are no additional personnel, finance or property implications.
- 3.2 The Trading Standards enforcement, home safety and consumer and money advice functions contribute to the Council's objectives of developing business and the economy, social inclusion, health and wellbeing, community safety and lifelong learning.

4 Recommendations

- 4.1 That the Sub-Committee notes the contents of the Trading Standards Service Annual Report

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Local Government Access to Information Act: for further information about this report, please contact Peter Fergie, Trading Standards Team Leader (Enforcement and Projects), on 01698 302007