

NORTH LANARKSHIRE COUNCIL

REPORT

To: Policy & Resources Community Development Sub-Committee	Subject: Programme for Partnership Motherwell North PPA - Budget
From: Chief Executive	
Date: 19 January, 1997	Ref: SC/CEO12/022

**1.0 Purpose**

1.1 The purpose of this report is to provide the Sub-Committee with an update on expenditure in respect of Motherwell North Priority Partnership Area and consider projects for funding.

**2.0 Budget**

2.1 Outlined in the attached Appendix is the budget profile for Motherwell North Priority Partnership Area detailing all decisions in respect of PPA expenditure and their budget implications for 1997/98, 1998/99 and 1999/2000.

**3.0 Proposals**

3.1 The Management Group have identified a number of issues which require attention and with this in mind the following proposals have been recommended. Appendix Two summarises the proposals.

**3.2 Monitoring & Evaluation Framework**

3.3 Members will recall that both the Priority Partnership Area and Regeneration Programme Management Groups were required, in June, 1997, to submit to the Scottish Office a Monitoring and Evaluation Plan for both programmes. This monitoring and evaluation plan is the framework against which the success of the PPA will be monitored by the Scottish Office.

3.4 There are a number of statistical and information gathering mechanisms already in place and the partners involved in the Management Group currently use a number of systems providing feedback on activity to their own organisation, some of which are within the PPA area. General statistics are available from a number of external agencies e.g. Police and Employment Services. Identification and collation of data is a complex process not aided by the geographic make up of the area.

3.5 Added to this monitoring mechanisms require to be established to ensure the analysis of this data and to enable the Management Group to demonstrate when the activity undertaken has assisted in the success of the PPA.

3.6 A system of evaluation is required to evaluate current project, new project and mainstream activity in support of regeneration within the PPA. This system requires to be established to link the outcomes of project and mainstream activity to the monitoring system and to demonstrate its contribution to overall success and regeneration of North Motherwell.

- 3.7 The Partnership Management Group recommends that monitoring and evaluation of the programme is a partnership responsibility and that no one partner is in a position to perform all of these tasks. The Management Group therefore recommend that the Group engage an external agency on a short term commission to establish initial information requirements and establish monitoring and evaluation mechanisms. The cost of this commission will be approximately £19,000. If this proposal is approved by the Sub Committee, in accordance with the Council's standing orders relating to contracts, three quotes from appropriate organisations will be sought by the Chief Executive's Department.
- 3.8 Financial Procedures
- 3.9 Programme for Partnership is significantly different from Urban Programme in respect of financial management and procedures. The existence of a dedicated budget opens up the opportunity to re-allocate any identified underspend in accordance with agreed programme priorities. Stringent management of the budget is therefore essential to ensure the maximum benefit for the PPA.
- 3.10 Discussions are currently ongoing with the Finance Department to finalise the payment procedures in respect of both departmental and voluntary managed projects. The new system will mean a more structured monitoring of expenditure against agreed individual project budgets, the submission of an annual financial plan, monthly expenditure sheets and the establishment of a system of monthly payments in advance.
- 3.11 It is recognised that all projects but, in particular, voluntary managed projects will require support to comply with the new procedures. To this end it is recommended that four smaller voluntary managed projects require to purchase hardware to support this task at a cost of £6,000.
- 3.12 Similarly a training programme for all project staff and management committees has been developed. The cost to deliver this training programme is estimated at £15,000. If this proposal is approved, in accordance with the Council's standing orders relating to contracts, three quotes from appropriate organisations will be sought by the Chief Executives Department.
- 3.13 Strategy Development Support
- 3.14 The Scottish Office requires PPA partnerships to develop a strategy in accordance with the principles outlined in the successful bid to the Scottish Office in June 1996.
- 3.15 Previous urban programme experience highlights a general ability to develop and support individual services and projects involving local residents and volunteers. However the changes in the Urban Programme require the PPA Management Group to demonstrate the regeneration of the area. This requires a strategic and co-ordinated approach which not only co-ordinates urban programme activity but clearly demonstrates integration and partnership with other agencies service delivery. The Management Group are currently in the process of developing the PPA strategy and require to organise a series of seminars which will examine issues and topics relevant to the area. It is envisaged that partner organisations will organise these events and the costs of such will be in the region of £20,000.

3.16 Small Grants Fund

3.17 During the application submission process it became apparent, from the range of applications received, that there is a need for a small grants fund to support small scale activity within the PPA some examples are:

- development by an existing project or voluntary group of an additional short term service
- provision of small amounts of funding to pilot activity
- provision of funding to undertake survey or research work
- provision of equipment to enhance service delivery
- small sums of match funding to support successful applications to other bodies

3.18 The Management Group have recommended that a Small Grants Fund is established to take account of this situation. This will short-circuit the full application process for organisations requiring relatively small sums of funding. Any activity funded from a source such as this would clearly have to comply with the stated objectives, criteria and priorities of Programme for Partnership and Motherwell North Priority Partnership Area. It could not substitute for any similar activity currently resource by the Council or any other partners, as this would be ineligible under Urban Programme regulations

3.19 The exact format and timetable for the grant allocation process is currently being finalised but there are a number of guiding principles which can be established:

- the fund will be accessible to voluntary organisations and community groups operating in or providing a service in the PPA
- any such organisation must bring direct benefit to the PPA, promote equal opportunities and not discriminate on the grounds of gender, race and religion
- all organisations should be properly constituted
- all organisations should hold a bank account and comply with any required financial procedures
- any activity funded must clearly identify the priorities and objectives it will tackle together with its anticipated target outcomes
- activities will be funded to a maximum cost of £5,000

3.20 Any activity funded would clearly require to comply with the objectives, criteria and principals of the Priority Partnership Area and should not be used for similar activity resourced by the Council or its partners. It is recommended that £30,000 is set aside for this activity. If approved a publicity campaign will commence the first week in February when the application process and timescale will be made available.

3.21 Training in Orientation and Personal Skills for Youth (T.O.P.S.Y.)

3.22 The Management Group have received an application from North Lanarkshire Council Education department requesting a contribution to support a European Social Fund application aimed at young unemployed people and providing pre-vocational training. Whilst the programme is aimed at a number of areas across North Lanarkshire, ten places will be provided for clients from the Priority Partnership Area. The Management Group recommends a contribution of £10,000 to support this project.

#### 4.0 Recommendation

4.1 It is recommended that the Sub Committee

- (i) note the suggested framework for monitoring and evaluating projects including the financial monitoring procedures;
- (ii) approve the funding for proposals outlined in the above report;
- (iii) instruct that, where appropriate, three competitive quotes be obtained from appropriate organisations; and
- (iv) otherwise note the content of this report.

  
Chief Executive

## FINANCIAL INFORMATION - FUNDING OF PROJECTS

Name of Project	Ref No	Supervising Department	31/08/97 Revenue	Decisions Capital	1997/98 Revenue	Decisions Capital	1998/99 Revenue	Decisions Capital	1999/00 Revenue
Focus Youth Project (Viewpark)	PPA/01/97/98	Education - Vol	24,158		93,800		160,800		160,800
Get A Life	PPA/03/97/98	Education- Dept		59,976	24,972	7,188	99,888		99,888
Greenspace Action			13,541						
Motherwell North Community Project - PPA	PPA/04/97/98	Social Work - Dept		29,153	59,764		179,291		
Motherwell North Mobile Food Co-op	PPA/05/97/98	Social Work - Vol		15,804	6,052		24,207		24,207
Motherwell PPA - Intermediate Labour Market	PPA/06/97/98	Economic Dev - Vol		3,000	42,511		170,044		
North Lanarkshire PPA Support & Development Team	PPA/07/97/98	Chief Exec - Dept		5,810	34,636		75,548		75,548
North Motherwell Community Flat			10,296						
North Motherwell Community Needs Survey	PPA/08/97/98	Social Work - Vol			12,779				
Orbit	PPA/09/97/98	Education - Dept		96,000	29,212		116,848		116,848
Partnership Employment Project	PPA/10/97/98	Social Work - Dept		6,118	18,080		72,319		72,319
Telephoning Befriending Service	PPA/11/97/98	Social Work - Vol		2,777	15,589		62,355		62,355
Viewpark Hostel for Young Single Homeless	PPA/02/97/98	Social Work - Vol	46,538		55,960		95,932		95,932
Survey of PPA Area					25,000				
PPA Management Costs					22,500		38,250		
Inflationary Increase 2%					0		22,357		14,447
<b>TOTAL</b>			<b>94,533</b>	<b>218,638</b>	<b>440,855</b>	<b>7,188</b>	<b>1,117,839</b>	<b>0</b>	<b>722,344</b>

**Budget**

SPEND ON 4 PPA PROJECTS TO 31/08/97

PROPOSED SPEND

BALANCE

225,000	675,000	175,000	1,355,000		
	94,533				
218,638	440,855	7,188	1,117,839	0	722,344
6,362	139,612	167,812	237,161	0	

*Management Fee: Based on total budget**Inflationary Increase: Actual amount dependant on Grant Claim. Projects access to inflationary element dependant on individual budget analysis.*

Motherwell North Community Project - PPA additional capital request of £3,770 has been included.

Capital transfer of £207,500 subject to Scottish Office approval

1,117,839

**APPENDIX TWO**

<b>Item</b>	<b>Cost</b>	
	<b>Capital</b>	<b>Revenue</b>
Establishment of Monitoring & Evaluation System	0	£ 19,000
Support for Establishment of Financial Procedures	£6,000	£ 15,000
Strategy Development Support	0	£ 20,000
Small Grants Fund	0	£ 30,000
TOPSY		10,000
<b>Total</b>	<b>£6,000</b>	<b>£94,000</b>