

TO:	POLICY & RESOURCES COMMITTEE (PROPERTY) SUB-COMMITTEE	DATE: 12 July 2001
FROM:	DIRECTOR OF HOUSING & PROPERTY SERVICES	REF: BMW/LS
SUBJECT:	FUNDING OF FORMER D.L.O. STAFF ; REQUEST FOR VIREMENT	

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to seek approval for a virement of resources to fund the salary and associated costs of staff transferred to the Property Unit from the D.L.O. in January 2001.

2. BACKGROUND

- 2.1 A small number of former DLO staff were re-deployed throughout the Council following the implementation of the Private Public Partnership in January this year. In this regard, two staff, an Engineer (PO5) and an estimator (APV) were transferred to the Property Division of Housing and Property Services. Due to the technical nature of their posts and their practical building experience they were accordingly placed within the Property Maintenance function of the Division.
- 2.2 Both posts transferred without funding and were added to the establishment of the Division as temporary transferred staff.

3. ROLE OF TRANSFERRED STAFF

- 3.1 The addition of the aforementioned staff has improved the support to Sector (Maintenance) Officers, particularly in the estimation and management of the more technical aspects of major maintenance works and adaptations. They have accordingly made a positive contribution to the delivery of the service and operation of the Central Repairs Account (CRA).

4. FUNDING PROPOSAL

- 4.1 The funding of such staff was to be found from within existing budget resources, with the proviso for budget realignment if necessary. Since the transfer in January 2001, the Property Unit's budget has accommodated these additional costs. However this budget cannot sustain the full year costs on an ongoing basis without an adverse effect on the overall service. Accordingly a more a permanent funding solution is sought.
- 4.2 As both posts are actively involved in supporting the operation of the CRA and other client work through improved technical support and use of resources. It is considered appropriate that both posts should be funded by way of an equivalent transfer of resources between the Central Repairs and Property Unit budgets.

5. VIREMENT REQUEST

- 5.1 It is therefore proposed that £71,500 be subject to permanent virement with effect from 1/4/01 from the Central Repairs Account, Repairs and Maintenance budget to the Property Unit, employees costs budget, as detailed below:-

Salaries –	56,500
NI & Sup. (Employer's)	11,000
Travel Expenses	<u>4,000</u>
Total	71,500

6. ESTABLISHMENT

- 6.1 A restructuring report is being prepared for consultation in which it is anticipated the transferred staff will be assimilated into substantive posts within the new proposed structure.

7. FINANCE

- 7.1 The contents and proposals contained within this report have been discussed and agreed with the Finance Department.

8. RECOMMENDATION

That the Committee approves: -

1. virement of funds, as specified in section 5.1 above, from the Central Repairs Account , Repairs and Maintenance to Property Unit, Employee Costs, and
2. refer the report to both the Policy & Resources(Finance) and the Policy & Resources (Personnel) Committee for approval.



THOMAS McKENZIE
Director of Housing & Property Services