

REPORT

To: POLICY & RESOURCES (FINANCE) SUB COMMITTEE & HOUSING & TECHNICAL SERVICES COMMITTEE		Subject: MOTHERWELL - FINANCE DEPARTMENT, PARK STREET - INSTALLATION OF AIR CONDITIONING SYSTEM
From: DIRECTOR OF HOUSING AND PROPERTY SERVICES		
Date: 11 JULY 2001	Ref: DMcC/EK/ FIMS99377	

**1.0 INTRODUCTION**

1.1 The purpose of this Report is to keep Committee Members informed of the above.

**2.0 RESOURCES**

2.1 The funding for this work is contained within the Finance Capital Programme 2001/2002 to a limit of £25,000. The balance in funding will be met by Housing & Property services from the Upgrading Office Accommodation Budget.

**3.0 CONTRACT IMPLEMENTATION PROPOSALS**

3.1 The work comprises the installation of an air conditioning system to the Finance Department, Park Street, Motherwell.

3.2 The tender documents were issued to five Contractors three of whom submitted Tenders as follows:-

<u>Contractors</u>	<u>Amount Before Checking</u>	<u>Amount After Checking</u>
G. McAusland, Glasgow	£58,315.89	£58,315.88
DRB Group, Hamilton	£70,805.46	£70,741.61
ECG, Blantyre	£112,182.57	£112,182.57
BLC (Scotland), Kilsyth	No Offer	
Wm. Whitfield, Bellshill	No Offer	

3.3 The lowest three offers have been checked and arithmetical errors have been corrected in accordance with the tender documents.

3.4 After checking the lowest offer remained that submitted by G. McAusland, Glasgow in the corrected amount of £58,315.88.

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3.5 The project costs arising are as follows:

Tender Costs	£58,315.88
Fees	£ 8,747.39
Total	<u>£67,063.27</u>
Estimated Spend 2001/2002	£65,000.00
Estimated Spend 2002/2003	£ 2,063.27

**4.0 ACTION**

4.1 The Director of Administration has been advised:

- (a) that the tender represents a competitive offer and is value for money.
- (b) that the necessary procedures under the Construction Design and Management Regulations 1994 had been applied.
- (c) that the project does not require Planning Permission and the Building Warrant has been received.
- (d) that the project could be accepted.

**5.0 RECOMMENDATION**

The Committee is asked to note that in accordance with the delegations given to the Director of Administration, this project is being progressed for acceptance, after consultation with the Convenor. Final confirmation on the Project Progress will be given at the meeting.



 **Director of Housing & Property Services**