

To: FINANCE COMMITTEE		Subject: TENDER REPORT: PROVISION OF COMPUTER OPERATIONS SERVICES / SUPPORT
From: DIRECTOR OF FINANCE		
Date: 6 August 2001	Ref: AC/MG	

1. Purpose of Report / Introduction

The current contract for the Provision of Computer Operations Services / Support ends on 31 December 2001.

The purpose of this report is to inform the Committee of the results of an open tender exercise to select a supplier to provide the service from 1 January 2002.

2. Background

The Authorities Buying Consortium (abc) on behalf of the Council placed an advertisement in the Official Journal of the European Communities (OJEC) and in the Herald newspaper for the Provision of Computer Operations Services / Support.

23 companies requested copies of the tender, of whom 6 returned tender responses.

1 of the 6 companies was excluded due to the return of an incomplete tender.

The contract period is for 3 years commencing on 1 January 2002 with an option to extend the contract period for an additional 2 years, year on year, at the sole discretion of the Authority.

3. Proposals / Considerations

Tenders were evaluated on the cost of providing the service, over the 3 years of the initial contract.

<u>Supplier</u>	<u>Tender Bid Year 1</u>	<u>Tender Bid Year 1 + Year 2 + Year 3</u>
CRS Computer Services Ltd (Capito)	£262,680	£774,280
Mass Consultants	£332,620	£1,063,085
Newell & Budge	£325,000	£975,000
Northgate	£240,000	£764,064
Service & Systems Solutions (Sx3)	£220,000	£660,000

After further detailed evaluation including organisational, managerial and technical capability, experience in similar contracts, quality assurance and ability to meet the specification of requirements, Service & Systems Solutions (Sx3) has been selected as the preferred supplier for the Provision of Computer Operations Services / Support.

4. Corporate Considerations

Funding for the service is contained within the current Finance Department budget.

The proposals have been examined by the Finance and Legal functions.

There are no personnel issues as the current and proposed service is externally provided.

5. Recommendation

It is recommended that the Committee:-

1. Authorise the Director of Finance to enter into an agreement with Service & Systems Solutions (Sx3) for the Provision of Computer Operations Services / Support for an initial period of 3 years commencing 1 January 2002.



Director of Finance