

AGENDA

POLICY

- (1) Scottish Executive Spending Review 2002 (pages 1-4)
Submit report dated 30 October 2002 by the Director of Finance advising of the Scottish Executive's Spending Review plans for the three years from 2003/2004 to 2005/2006 (copy herewith)

- (2) DLO Public Private Partnerships - Treatment of Income Streams from the Partnership Companies (pages 5-7)
Submit report dated 22 October by Commercial Partnership Manager outlining revised proposals for streaming of income from partnership companies (copy herewith)

- (3) Finance Department Structure Review 2002 (pages 8-24)
Submit report dated 30 October 2002 by the Director of Finance reviewing the current establishment structure of the Department of Finance and making recommendations for improvement within existing budget resources (copy herewith)

- (4) Review of Financial Regulations and Contract Standing Orders (pages 25-31)
Submit report dated 7 October 2002 by the Director of Finance seeking approval of amendments to the Financial Regulations and Contract Standing Orders (copy herewith)

- (5) Adoption of Revised Code of Practice for Treasury Management in the Public Services (pages 32-35)
Submit report dated 21 October 2002 by the Director of Finance seeking approval of a revised Code of Practice for Treasury Management in the Public Services, produced by CIPFA (copy herewith)

MONITORING

- (6) Audited Annual Accounts 2001/2002 (page 36)
Submit report dated 30 October 2002 by the Director of Finance advising that the Council's audited Annual Accounts for 2001/2002 together with the accounts of the DSOs had received a clear audit opinion (copy herewith)

- (7) Revenue Budget Monitoring Reports 2002/2003
 - (a) Finance Department (pages 37-44)
Submit report dated 3 October 2002 by the Director of Finance comparing actual income and expenditure against estimates for the year to 13 September 2002; showing projected outturn variances and providing explanations for the major outturn variances (copy herewith)

- (b) **Miscellaneous Services (pages 45-47)**
Submit report dated 3 October 2002 by the Director of Finance comparing actual expenditure and income on miscellaneous services against estimates for the year to 13 September 2002 and providing a projected outturn for the year and explanations of the more significant variances (copy herewith)
- (c) **Council Summary (pages 48-53)**
Submit report dated 18 October 2002 by the Director of Finance setting out the overall position on the Council's Revenue Budget for the year to 13 September 2002; providing a comparison of actual expenditure and income against the budget, and drawing attention to significant items (copy herewith)

- (8) **Composite Capital Programme 2002/2003 - Monitoring Report (pages 54-56)**
Submit report dated 3 October 2002 by the Director of Finance summarising the financial performance of the Composite Capital Programme for 2002/2003 for the year to 13 September 2002, together with an update of the performance of the Education Special Programme within the Cumbernauld area and the reinstatement of Baird Memorial Primary School (copy herewith)

- (9) **Finance Department Capital Programme 2002/2003 (pages 57-59)**
Submit report dated 22 October 2002 by the Director of Finance summarising the financial performance of the Finance Department Capital Programme for 2002/2003, including information on current expenditure up to 13 September 2002, and providing explanations for significant movements (copy herewith)

- (10) **Treasury Management Monitoring Report (pages 60-66)**
Submit report dated 9 October 2002 by the Director of Finance giving details of long term and short term borrowing in terms of the approved Treasury Policy Statement (copy herewith)

- (11) **Performance Monitoring Report (pages 67-77)**
Submit report dated 11 October 2002 by the Director of Finance presenting performance monitoring and review information for the period from 1 July 2002 to 30 September 2002 (copy herewith)

- (12) **Audit Plan 2002/2003 - Progress Report (pages 78-84)**
Submit report dated 9 October 2002 by Audit Manager detailing the progress for the year to 30 September 2002 in respect of the Audit Plan for 2002/2003 (copy herewith)

- (13) **Council Tax Progress Report (pages 85-87)**
Submit report dated 15 October 2002 by the Director of Finance advising of Council Tax collection performance for the period to 30 September 2002 (copy herewith)

- (14) **Public/Employers Liability Claims - Position as at 30 September 2002 (pages 88-91)**
Submit report dated 9 October 2002 by the Director of Finance providing details of the status of insurance claims lodged against the authority (copy herewith)

- (15) Charter Mark Progress Report (pages 92-94)
Submit report dated 15 October 2002 by the Director of Finance advising on the improvements and changes that have taken place within Cash Collection as a result of the Chartermark work being carried out (copy herewith)

OPERATIONAL

- (16) Christmas Gifts 2002 (pages 95-96)
Submit report dated 14 October 2002 by the Director of Finance advising on the Christmas Gift Scheme 2002 to be paid out predominantly through the Cash Offices (copy herewith)
- (17) Employment of Temporary Staff Within Payroll to Support Major Projects (pages 97-98)
Submit report dated 12 September 2002 by the Director of Finance seeking Committee approval for the appointment of two temporary Payroll Clerks to support the work of the Payroll Sections during the secondment of staff to work on major projects associated with Absence Management and Joint Working with Personnel Services (copy herewith)
- (18) Conferences (pages 99-100)
Submit report dated 18 October 2002 by the Director of Administration on invitations received in respect of attendance at conferences (copy herewith)

Exclusion of Public

The Sub-Committee is asked to consider passing the following resolution:

“That under Section 50A(4) of the Local Government (Scotland) Act 1973, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 8 of Part 1 of Schedule 7A of the Act.”

MONITORING

- (19) 2002/2003 DSO/PPP Management Accounts (pages 101-104)
Submit report dated 3 October 2002 by the Director of Finance summarising the financial position of the Council's DSOs and expected return from the Council's Public Private Partnerships, for the period 1 April 2002 to 13 September 2002 (copy herewith)