

To: POLICY & RESOURCES (FINANCE) SUB COMMITTEE		Subject: 2004/05 BUDGET MONITORING REPORT PERIOD 01/04/04 – 12/11/04 (PERIOD 8) MISCELLANEOUS SERVICES
From: DIRECTOR OF FINANCE		
Date: 25 November, 2004	Ref: JV/BB	

1. Introduction

- 1.1 This report compares actual expenditure and income on Miscellaneous Services against estimates for the year-to-date. The report also presents a projected outturn for the year and provides explanations of the most significant variances.

2. Summary of Budget Variances

- 2.1 The net expenditure at Period 8 shows an underspend of £1,012 of the budget to date and the projected outturn indicates an underspend of £7,000 of the annual estimate which has slightly increased compared to the previously reported projected underspend of £6,000.

3. Explanation of Major Outturn Variances

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- 3.1 Employee Costs 62,000 Overspend

The pension costs relating to both ex-DLO and ex-CDC employees have not reduced as quickly as originally anticipated. Additionally, National Insurance costs on the current level of members' allowances paid are in excess of the budget provision.

- 3.2 Administration Costs 28,000 Overspend

This projected overspend is the result of the increase in Members' Basic Allowance which was notified in May 2004, well after the Budget setting exercise had been completed.

- 3.3 Other Expenditure 90,000 Underspend

This underspend relates mainly to income recovered in respect of previously written-off aged debtors accounts.

- 3.4 Contingencies 15,000 Underspend

This projection arises from the Members' training programme, which is currently underspent, however there are ongoing proposals that may alter this forecast position.

4. Summary

- 4.1 The favourable year-end projection is mainly as a result of the unexpected income accounted for within Other Expenditure. However, this income is offset by the current adverse variances in Employee Costs and Administration costs as stated above. These overspends will be closely monitored throughout the financial year and every attempt will be made to contain this expenditure within the overall current budget provision.

5. **Recommendation**

5.1 It is recommended that the Committee notes the contents of this report.

A handwritten signature in black ink, appearing to read "Alvin A. Lewis". The signature is written in a cursive style with a prominent initial "A".

Director of Finance

NORTH LANARKSHIRE COUNCIL

FINANCIAL MONITORING REPORT

1 APRIL 2004 To 12 NOVEMBER 2004 (Period 8)

COMMITTEE : POLICY and RESOURCES (FINANCE) SUB

SERVICE : MISCELLANEOUS SERVICES

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR-TO-DATE VARIANCES (5)	(6)	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUT-TURN VARIANCES (9)	(10)
		£	£	£	%	£	£	£	%
1.	EMPLOYEE COSTS	401,836	402,809	(973)	Overspend	681,862	743,862	(62,000)	Overspend
2.	TRANSPORT & PLANT	60,690	71,387	(10,697)	Overspend	95,849	103,849	(8,000)	Overspend
3.	ADMINISTRATION COSTS	771,753	797,971	(26,218)	Overspend	1,223,754	1,251,754	(28,000)	Overspend
4.	GROUP LIFE ASSURANCE	118,354	118,354	0	0	202,900	202,900	0	0
5.	PAYMENTS TO OTHER BODIES	219,780	222,484	(2,704)	Overspend	750,786	750,786	0	0
6.	OTHER EXPENDITURE	(22,446)	(49,554)	27,108	Underspend	(35,849)	(125,849)	90,000	Underspend
7.	APPORTIONED EXPENSES	137,402	137,402	0	0	4,385,993	4,385,993	0	0
8.	CONTINGENCIES	29,170	14,674	14,496	Underspend	50,000	35,000	15,000	Underspend
9.	EXTERNAL FUNDING PROVISION	0	0	0	0	663,000	663,000	0	0
10.	EXTERNAL AUDIT FEE	0	0	0	0	373,000	373,000	0	0
11.	BEST VALUE REPORTING	0	0	0	0	140,000	140,000	0	0
12.	PRUDENTIAL CODE FUNDING	0	0	0	0	1,250,000	1,250,000	0	0
13.	RISKS AND UNCERTAINTIES	0	0	0	0	1,000,000	1,000,000	0	0
14.	TOTAL EXPENDITURE	1,716,539	1,715,527	1,012	Underspend	10,781,295	10,774,295	7,000	Underspend
15.	INCOME	0	0	0	0	0	0	0	0
16.	NET EXPENDITURE	1,716,539	1,715,527	1,012	Underspend	10,781,295	10,774,295	7,000	Underspend