

DRAFT REPORT

To: POLICY & RESOURCES (FINANCE) SUB - COMMITTEE		Subject: CORPORATE ICT DEVELOPMENT AND CAPITAL PLANS 2005/06/07/08
From: DIRECTOR OF FINANCE		
Date: 25/02/2005	Ref: MG/DF/0305	

1. Purpose

To report on the results of a comprehensive review of I.C.T. requirements across all Council Departments and provide proposals on project plans and associated Capital investments.

2. Background

The Corporate I.C.T Working Group is tasked with reviewing all new I.C.T development and infrastructure initiatives across the Council. This involves detailed discussions with representatives of all departments. Service plan objectives, legislation, National initiatives, Corporate plan issues and service delivery functionality were amongst the criteria used in considering how I.C.T projects would be prioritised.

Funding sources and mechanisms were also a major factor in assessing the readiness and suitability for prioritisation. The Council has provided funding to support ICT related projects through the Corporate I.C.T Capital budget as detailed in the attached report. There are a number of other sources which will support the I.C.T projects over the next three years e.g. MGF3 allocation from the Scottish Executive, Housing Revenue Account, National E.Care Program etc.

3. Proposal

The Corporate I.C.T Working Group at a meeting on 16th February 2005 agreed the attached proposals which identify both the major development projects to which I.C.T resources will be targeted and the initiatives which will be allocated Capital monies from the Corporate I.C.T budget.

The very nature of the business environment in which the Council operates and the ever-changing I.C.T market does mean that priorities can and probably will require re-assessment. It is the intention of the Corporate Working Group to regularly review both plans and present any revisions to the Policy & Resources (Finance) Sub – Committee for consideration.

4. Recommendation

1. The Policy & Resources (Finance) Sub - Committee approve the I.C.T project plan outlined in Appendix 1.
2. The Policy & Resources (Finance) Sub - Committee approve the I.C.T Capital plan outlined in Appendix 2.



Director of Finance

Corporate ICT Development Plan – Work in Progress (as at Feb 2005)

Administration

Training System – Link to Cyborg Personnel System

Council House Sales

Accident Recording System - Corporate

Recruitment

Members broadband Home Access

Chief Executive

CCC/FSS/Web Support System

- e:Nquiry – Phase II – Web Facing
- Back Office Integration
- Citizens Account

Corporate Intranet Upgrade

Corporate Consultations Scheduling – Phase II

Community Wardens – Mobile Computing

Council's Web Site – Content Management Update

Web Site Hosting

Touch Screen Kiosks

Community Services

Building Cleaning Management System

- Caretaker Scheduling
- Payroll Interfaces (SSP/OSP)
- Integration of RTLA & CLLA

Departmental Bookings & Leisure Management System

Venuemaster – Ticketing System

Raceman Regatta System

Library System

Catering Recharges

Community Learning Database

Pro-Act Upgrade

Dialogue Youth/Young Scot

- Training/Surfing Infrastructure

Refurbishment of Stepps HQ

Domain Consolidation

Education

Contact Directory

Ad Hoc Changes – (Planned Releases)

Server Consolidation

Install Wireless Technology

Finance

e:procurement

Risk Management & Insurance Claims Processing

Electronic Schedules (DWP Payments)

Cash Receipting Enhancements

CEDAR – DB Forms/DB Mail/DB Fax

Municipal Bank Year-end Enhancements Development

Cyborg Upgrade to 5.1

Finance/Admin/Chief Executive Server Consolidation

Finance/Housing – Carron House Refurbishment

Collaborative Budget Module

Financial Systems (Support/Development)

Payroll Development

Housing & Property

Housing Services Management System (HSMS)

- Common Housing Register – Possible in house development. Depends on availability of alternative software.

HSMS – MIS Reporting

HSMS Repairs

- Property Management & Cap. Inv.
- Property Management – Servicing
- Appointments Module
- Work related to new Contractor Systems
- Expenditure Statement
- Back-Office Integration with e:Nquiry
- Re-Direction of Batch Reports

HSMS – Allocations

- Homelessness – Phase II

HSMS – Estate Management

- Anti Social Task Force
- Garden Scheme etc.

HSMS General

- Improvement Grants

Refurbishment of Wishaw Office (Infrastructure)

Planning & Environment

MIS Reporting Development – Economic Development Unit

RMC

- Replacement of Existing System
- Year End Enhancements
- National DNA Project – Corporate

New Build - Motherwell

Social Work

Oracle Discover Reporting

Performance Management Reporting

Data Retention

SWIS – Financial Interfaces

- Invoicing
- Self Directed Payments
- Home Help Payments

Swis Full Audit (Data Viewed)

Swis/MESALS Integration

Workload Management (Pilot)

Review and Upgrade SWIS/Oracle

Ad Hoc Release

Staff move from Carron House to Bron Way

Scott House Refurbishment

Server Consolidation

- Planning & Preparation
- Commissioning

Home Working

Install Wireless Technology

Corporate

XP Operating System Upgrade

Windows O/S Backup Strategy Implementation

FAST

- Audit
- Reconciliation

.Net Enterprise Architecture

Re-Organisation of Computer Room Server Racks

Evaluation of Next Generation Office Desktop S/W Toolsets

Mobile, Wireless and Homeworking Pilot Projects

- Home Working – P & E
-

-
- Field Working – SW
 - Wireless Networking

Replacement of Current Corporate Facilities

- Enterprise Computing Processor Upgrade
- Enterprise Computing Storage Upgrade

Corporate Text Messaging Service (ex Young Scot)

Installation and commissioning of Blade Server Infrastructure

Corporate ICT Capital Plan (as at February 2005)**APPENDIX 2****Capital Investment Submission : 2005-06 to 2007-08****Department : Corporate Priorities**

The Corporate I.T. Group agreed that departments would submit bids for capital funding. Managers from I.T. Services contacted departments with a view to assisting them submitting details of capital projects for the next two years.

The following represents a summary of the submissions for 2006/07 - 2007/08, with proposed changes to 2005/06.

Priority Investment Area	Total C/F 2005-06	Total Proposed Alloc 2005-06	Total Proposed Alloc 2006-07	Total Proposed Alloc 2007-08	Total
1. Upgrading & Improvement of Council Facilities	-	-	-	-	-
1(a) Covenant Payments	-	-	-	-	-
3. Improving the Environment	-	-	-	-	-
4. Promoting Community Safety & Development	-	-	-	-	-
5. Improving Health, Well-being & Care	-	-	-	-	-
6. Stimulating Business and the Economy	-	-	-	-	-
7. Developing the Organisation	368,000	1,368,000	862,000	550,000	2,780,000
8. Promoting Social Inclusion	-	-	-	-	-
9. Miscellaneous	-	-	-	-	-
GRAND TOTAL	368,000	1,368,000	862,000	550,000	2,780,000

Corporate ICT Capital Plan : 2005-06 to 2007-08 (2005/06 adjusted for slippage in 2004/05)

Corporate Priority Area :

7 Developing the Organisation
1,368,000

1,000,000

1,000,000

No.	Project Description	Originating Dept	C/F 2004-05	Proposed Alloc 2005-06	Proposed Alloc 2006-07	Proposed Alloc 2007-08
			368,000	1,368,000	862,000	550,000
7.1.1	Intranet Development	CEXEC	80,000	80,000		
7.1.2	E-Planning Efficient Government Bid	P&E			105,000	
7.1.3	Roads Maintenance Contract System	P&E	150,000	300,000		
7.1.4	System Development (Property)	H&P		25,000	35,000	35,000
7.1.5	Improvement Grants	H&P			50,000	
7.1.6	Plasma Screens/Onelan Solution	Education		8,000		
7.1.7	Information Kiosks	Education		18,000		
7.1.8	Server Upgrade (Education H/Q)	Education		50,000		
7.1.9	Wireless network	Education		10,000		
7.1.10	Graphics	CS		40,000		
7.1.11	Replacement Server (Tryst)	CS			5,000	
7.1.12	Catering - Network PCs, e-Procurement, etc	CS		30,000		
7.1.13	Server Replacement	CS			50,000	
7.1.14	MRM (Chip & Pin Compliance)	CS			12,000	
7.1.15	MRM Development	CS		20,000		
7.1.16	Replace of Dynix Library System	CS	100,000	200,000		
7.1.17	Replacement PCs	CS		50,000		
7.1.18	Server Consolidation	Soc Work		50,000	30,000	
7.1.19	Web Enabling	Soc Work			20,000	10,000
7.1.20	Wireless Networking	Soc Work		10,000	10,000	
7.1.21	Mobile Computing	Soc Work			30,000	10,000
7.1.22	Flexible Working	Soc Work		30,000	20,000	
7.1.37	Non Office Based Working	Soc Work				
7.1.23	Upgrade e-financials	Finance				60,000
7.1.24	Collaborative Budget Module	Finance		40,000	10,000	
7.1.25	Improved Insurance MIS	Finance		15,000		
7.1.26	Financial System (Support/Development)	Finance		30,000	20,000	
7.1.27	Payroll Development	Finance		20,000	30,000	
7.1.28	e-Procurement	Finance		20,000	20,000	20,000
7.1.29	Cyborg Personnel System – Continuing development	Admin		30,000	15,000	15,000
7.1.30	Document Image processing/EDRMS/Freedom of Information	Various Depts			100,000	100,000
7.1.31	Corporate Telecommunications	Corporate I.T.		100,000	100,000	100,000
7.1.32	Corporate Enterprise Computing	Corporate I.T.	38,000	192,000	200,000	200,000