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| To: POLICY & RESOURCES (FINANCE) SUB-COMMITTEE | | Subject: FINANCE DEPARTMENT – CAPITAL PROGRAMME 2006/2007 MONITORING REPORT 1 ST APRIL TO 21 JULY 2006 |
| From: DIRECTOR OF FINANCE | | |
| Date: 14 th August 2006 | Ref: AC/EK/P4 | |

1. Introduction

1.1. The purpose of this report is to update Committee on the current capital programme for the Finance Department and provide a summary of the financial performance of the Department as at 21st July, 2006.

2. Capital Programme

2.1. The Finance Department's Capital Programme for 2006/07 was approved in September 2005 and subsequently amended following the mid year review of the 2005/06 capital programme, providing an opening capital programme of £1.159m.

2.2. As previously reported in my provisional outturn report, during 2005/06 there was a minor underspend in the capital programme, which has now been carried forward into 2006/07. In addition, following an internal restructure, the capital allocation for modernising government has been added to the Finance Department's programme rather than being reported by the Chief Executive's office. The impact of these adjustments is an increase of £0.294m in the programme for 2006/07 (details of which are provided in appendix 1). This resulted in a revised opening capital programme of £1.453m made up as follows:

| | £m |
|---|--------------|
| Corporate IT Strategy | 0.735 |
| Modernising Government | 0.225 |
| Corporate Telecommunications | 0.100 |
| Enterprise Computing | 0.202 |
| Capitalised Equipment and accommodation upgrades | 0.191 |
| TOTAL PROGRAMME | <u>1.453</u> |

2.3. As can be seen above, over half of the departmental programme, some £0.735m, is for the Corporate IT Strategy which is managed by the Corporate IT Working Group. This allocation is made up of a number of projects, involving all departments of the Council.

2.4. In addition, the Department is now responsible for the Modernising Government programme of £0.225m, which is used in conjunction with revenue funding from central government to progress the continual development of the Council's first stop shops, contact centre and on-line services.

3. Budget Monitoring Summary

- 3.1. Although the spend levels for Corporate IT are relatively low, the departments involved in the projects are projecting full spend on the programme, details of which are contained in appendix 2. In addition, in order to meet the level of commitments forecast, adjustments have been made transferring £0.030m from Telecommunications to Corporate IT.
- 3.2. The Department is currently preparing a submission to the mid-year review of the capital programme, which will be reported to Policy & Resources Committee on 19th September, 2006. Any adjustments arising from this, will be incorporated into the departmental programme and reflected in future reports.
- 3.3. An analysis containing information on the above elements of the programme is contained in appendices 1 and 2.

4. Corporate Programme

- 4.1. In addition to the Finance Department programme detailed above, the Department of Finance has responsibility for two corporate capital allocations:

| | |
|-----------------------------|--------------|
| | £m |
| External Funding | 2.515 |
| Design & Project Management | 0.398 |
| TOTAL CORPORATE PROGRAMME | <u>2.913</u> |

- 4.2. As at 21st July 2006, there was no actual spend against this programme, however the total allocation for external funding has been committed against specific projects within the capital programme and the funds will be allocated once the projects are in progress.
- 4.3. The design & project management allocation is managed and allocated by the Corporate Resources Working Group, chaired by the Director of Finance. At present, a balance of £0.398m remains available for use by departments in developing previously approved projects or for feasibility / preparatory works for new and emerging projects identified as a priority for the Council.
- 4.4. Details of the current corporate capital programme are provided in appendix 3.

5. Recommendation

- 5.1. The Committee is asked to note the position of the Finance Department's Capital Programme as at 21st July, 2006.



Director of Finance

FINANCE DEPARTMENT CAPITAL PROGRAMME 2006/07

Appendix 1

POSITION STATEMENT - as at 21/7/06 (Period 4)

| | Base 2006/07 £ | 2005/06 carry forward & Transfers £ | Revised Opening Programme £ | Proposed Virements £ | Current Programme £ | Projected Outturn £ | Projected Variance £ | Actual Spent to Period 4 £ | Committed Expenditure £ | COMMENTS |
|---|----------------------|--|--------------------------------------|----------------------------|---------------------------|---------------------------|----------------------------|----------------------------------|-------------------------------|--|
| Corporate IT Strategy | | | | | | | | | | |
| Corporate I.T. Strategy Budget (exc Systems Devt - Finance) | 615,000 | 43,149 | 658,149 | 30,000 | 688,149 | 688,149 | - | - | - | See Appendix 2 for breakdown of individual projects. |
| Systems Development (Accounting Services) | 60,000 | 16,794 | 76,794 | - | 76,794 | 76,794 | - | 3,153 | 6,403 | |
| Sub Total Corporate IT Strategy | 675,000 | 59,943 | 734,943 | 30,000 | 764,943 | 764,943 | - | 3,153 | 6,403 | |
| Corporate E Government and Development | | | | | | | | | | |
| Modernising Government | - | 224,413 | 224,413 | - | 224,413 | 224,413 | - | 48,361 | 50,237 | This budget includes anticipated expenditure of £127,000 relating to First Stop Shop building works. |
| Telecommunications | 100,000 | - | 100,000 | (30,000) | 70,000 | 70,000 | - | - | - | |
| Enterprise Computing | 200,000 | 2,330 | 202,330 | - | 202,330 | 202,330 | - | - | 38,524 | |
| Sub Total Corporate E-Government and Development | 300,000 | 226,743 | 526,743 | (30,000) | 496,743 | 496,743 | - | 48,361 | 88,761 | |
| IT Capitalised Equipment | 184,000 | 6,065 | 190,065 | - | 190,065 | 190,065 | - | 157,023 | 157,023 | |
| Accomodation upgrades (Revenue Services) | - | 902 | 902 | - | 902 | 902 | - | 1,829 | 1,829 | Project closed - final retention paid |
| FINANCE DEPARTMENT PROGRAMME | 1,159,000 | 292,726 | 1,452,653 | - | 1,452,653 | 1,452,653 | - | 210,366 | 254,016 | |

ICT Capital Programme 2006/07

Appendix 2

Corporate Projects

| Capital Project description | Responsibility | Current Programme | Projected Outturn | Variance | Actual Spend to Period 4 (£) | Committed Expenditure (£) |
|---|----------------|-------------------|-------------------|----------|------------------------------|---------------------------|
| ePlanning Project - purchase of initial module | P&E | 40,000 | 40,000 | - | - | - |
| Roads Maintenance Control System | P&E | 135,312 | 135,312 | - | - | - |
| Improvement Grants System | H&P | 49,626 | 49,626 | - | - | - |
| Mobile Computing (Education HQ) | Education | 25,000 | 25,000 | - | - | - |
| Upgrade to SEEMIS Server | Education | 5,000 | 5,000 | - | - | - |
| Replacement Server (Tryst) | Comm Serv | 5,000 | 5,000 | - | - | - |
| Server Consolidation | Comm Serv | 40,000 | 40,000 | - | - | - |
| MRM (Chip & Pin compliance) | Comm Serv | 10,097 | 10,097 | - | - | - |
| Web Enabled Bookings | Comm Serv | 50,000 | 50,000 | - | - | - |
| Library System (continued) | Comm Serv | 69,528 | 69,528 | - | - | - |
| Server Consolidation | Social Work | 30,000 | 30,000 | - | - | - |
| Wireless Networking | Social Work | 19,962 | 19,962 | - | - | - |
| Mobile Computing | Social Work | 59,837 | 59,837 | - | - | - |
| Cyborg Licencing | Admin | 15,800 | 15,800 | - | - | - |
| Document Image Processing/EDRMS/Freedom of Information | All depts | 40,000 | 40,000 | - | - | - |
| Office Application Toolsets for employees with disabilities | All depts | 5,000 | 5,000 | - | - | - |
| Recruitment Management System | Admin | 35,000 | 35,000 | - | - | - |
| Systems Development | Finance | 76,794 | 76,794 | - | 3,153 | 6,403 |
| Unallocated budget | | 52,987 | 52,987 | - | - | - |
| | | 764,943 | 764,943 | - | 3,153 | 6,403 |

Note - Unallocated budget will be considered at Mid Year Review.

This includes an amount carried forward from 05/06 (£18,000) as a result of the Education project (Information Kiosks) which was cancelled in 2005/06. It has been noted that this funding should not be returned to Education.

CORPORATE CAPITAL PROGRAMME 2006/07

Appendix 3

POSITION STATEMENT - as at 21/7/06 (Period 4)

| | Base 2006/07 £ | 2005/06 carry forward & Transfers £ | Revised Opening Programme £ | Proposed Virements £ | Current Programme £ | Projected Outturn £ | Projected Variance £ | Actual Spent to Period 4 £ | Committed Expenditure £ | COMMENTS |
|-----------------------------|----------------------|--|--------------------------------------|----------------------------|---------------------------|---------------------------|----------------------------|----------------------------------|-------------------------------|---------------------------------------|
| Corporate Programme | | | | | | | | | | |
| External Funding Budget | 2,515,000 | 140 | 2,515,140 | - | 2,515,140 | 2,515,140 | - | - | 2,515,140 | |
| Design & Project Management | 150,000 | 247,750 | 397,750 | - | 397,750 | - | 397,750 | - | - | This budget is currently unallocated. |
| CORPORATE PROGRAMME | 2,665,000 | 247,890 | 2,912,890 | - | 2,912,890 | 2,515,140 | 397,750 | - | 2,515,140 | |