

AGENDA

FINANCIAL

- (1) **General Debtors Bad Debt Write-offs**
 - (a) **Remit from Planning and Environment Committee of 18 October 2006 (pages 1-3)**
Submit report dated 18 October 2006 by the Director of Planning and Environment seeking approval to formally write-off external debts, referred to this Sub-Committee for consideration (copy herewith)
 - (b) **Remit from Social Work Committee of 26 October 2006 (pages 4-6)**
Submit report dated 26 October 2006 by the Director of Social Work advising of a summary of outstanding debtor accounts, referred to this Sub-Committee for consideration (copy herewith)
 - (c) **Remit from Community Services Committee of 1 November 2006 (pages 7-9)**
Submit report dated 13 September 2006 by the Director of Community Services seeking approval to formally write-off external debts, referred to this Sub-Committee for consideration (copy herewith)
 - (d) **Remit from Housing and Technical Services Committee of 2 November 2006 (pages 10-13)**
Submit report dated 26 September 2006 by the Director of Housing and Property Services advising of a summary of outstanding debtor accounts, referred to this Sub-Committee for consideration (copy herewith)
 - (e) **Department of Finance (pages 14-16)**
Submit report dated 11 October 2006 by the Director of Finance outlining the summary of outstanding debtor accounts (copy herewith)

MONITORING

- (2) **Revenue Budget Monitoring Reports 2006/2007**
 - (a) **Finance Department (pages 17-20)**
Submit report dated 4 October 2006 by the Director of Finance comparing actual income and expenditure for the Finance Department against the estimates for the year to 15 September 2006 and showing projected outturn variances and providing explanations for the major projected outturn variances (copy herewith)
 - (b) **Miscellaneous Services (pages 21-22)**
Submit report dated 2 October 2007 by the Director of Finance comparing actual expenditure and income for Miscellaneous Services against estimates for the year to 15 September 2006; presenting projected outturn expenditure for the year and providing explanations of the most significant variances (copy herewith)
 - (c) **Council Summary (pages 23-29)**
Submit report dated 5 October 2006 by the Director of Finance setting out the overall position on both the Council's General Fund Account and the Housing Revenue Account for the year to 15 September 2006; comparing projected outturn expenditure against the budget and providing explanations of significant variations where applicable (copy herewith)

- (3) Trading Operations/PPP Summary Position (pages 30-34)
Submit report dated 4 October 2006 by the Director of Finance summarising the financial position of the Trading Accounts and the expected return from the Public Private Partnerships for the period 1 April to 15 September 2006 (copy herewith)
- (4) Composite Capital Programme 2006/2007 – Monitoring Report (pages 35-37)
Submit report dated 4 October 2006 by the Director of Finance summarising the financial performance of the Composite Capital Programme 2006/2007 for the year to 15 September 2006 and showing the projected year-end outturn position and the resultant variances (copy herewith)
- (5) Finance Department Capital Programme 2006/2007 – Monitoring Report (pages 38-41)
Submit report dated 6 October 2006 by the Director of Finance summarising the performance of the Finance Department 2006/2007 and providing information on current expenditure up to and including 15 September 2006 (copy herewith)
- (6) Department of Finance Performance Monitoring Report – 1 July to 30 September 2006 (pages 42-57)
Submit report dated 9 October 2006 by the Director of Finance advising of current performance against a selection of key performance indicators across the Finance Department (copy herewith)
- (7) Council Tax Progress Report (pages 58-61)
Submit report dated 26 October 2006 by the Director of Finance advising of Council Tax Collection performance during the period from 1 April to 30 September 2006 and comparing it with the same period last year (copy herewith)
- (8) Final Measurement (page 62)
Submit report dated 10 August 2006 by the Director of Housing and Property Services advising of final measurement arrangements in connection with previous contracts (copy herewith)

OPERATIONAL

- (9) Christmas Gift Scheme 2006 (pages 63-65)
Submit report dated 10 October 2006 by the Director of Finance outlining proposed arrangements for the Christmas Gift Scheme 2006 (copy herewith)

General

- (10) Conferences (pages 66-67)
Submit report dated 17 October 2006 by the Director of Administration on invitations received in respect of attendance at conferences (copy herewith)