

**POLICY AND RESOURCES (POLICY, PLANNING AND PERFORMANCE REVIEW)  
SUB – 12 November 1998**

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**Motherwell, 12 November 1998 at 2 pm.**

**A Meeting of the POLICY AND RESOURCES  
(POLICY, PLANNING AND PERFORMANCE REVIEW) SUB-COMMITTEE**

**PRESENT**

Councillors Coyle, Craigie, Lyle, McCulloch, G. Murray and Wilson.

**CHAIR**

In the absence of the Convener it was agreed that Councillor Coyle be appointed to the Chair.

**IN ATTENDANCE**

The Principal Administrative Officer; Assistant Chief Executive (Policy); Policy Planning Manager; Information and Research Manager and Head of Parks and Catering.

**APOLOGIES**

Councillors Craig, Griffin, McCabe and Shaw.

**QUARTERLY PERFORMANCE REVIEW 1998/99 - QUARTER 2**

1. With reference to paragraph 3 of the Minute of the meeting of this Sub-Committee held on 13 August 1998, there was submitted a report (docketed) dated 12 November 1998 by the Chief Executive advising on (1) the progress to date in relation to quarterly reporting of the 1998/99 Performance Indicators; (2) a review of the performance for the 2nd quarter of 1998/99, and (3) the first monitoring report on complaints and comments in relation to the 1st and 2nd quarters of 1998/99.

**Decided:** that the contents and key findings of the report be noted.

**BEST VALUE SERVICE REVIEW - CATERING SERVICES**

2. With reference to paragraph 1 of the Minute of the meeting of this Sub-Committee held on 13 August 1998, there was submitted a report (docketed) dated 2 November 1998 by the Chief Executive setting out and evaluating the results of the second of five best value service reviews to be undertaken, in particular, (1) enclosing details of (a) an interim review of the catering service, including the current financial position; (b) data from two benchmarking exercises which the catering service had participated in regarding school meals, and (c) the Council's diet and nutrition policy; (2) listing service improvement actions proposed by the department, and (3) identifying areas where further action was required to conclude the service review.

**Decided:**

- (1) that the content of the interim review on the catering service be approved;
- (2) that a further report containing the information referred to in paragraphs 4.2 and 6.1 of the report be brought forward for consideration at the meeting of this Sub-Committee to be held in February 1999, and

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(3) that the contents of the report be otherwise noted.