

**POLICY AND RESOURCES (POLICY, PLANNING AND PERFORMANCE REVIEW)
SUB – 18 February 1999**

Motherwell, 18 February 1999 at 2 pm.

**A Meeting of the POLICY AND RESOURCES
(POLICY, PLANNING AND PERFORMANCE REVIEW) SUB-COMMITTEE**

PRESENT

Councillors McCulloch, G. Murray, Shaw and Wilson.

CHAIR

In the absence of the Convener, Councillor Shaw presided.

IN ATTENDANCE

The Administrative Officer; Assistant Chief Executive (Policy); Policy Planning Manager, Information and Research Manager and Head of Quality Development Service.

APOLOGIES

Councillors Coyle, Craig, McCabe and Smith

QUARTERLY PERFORMANCE REVIEW 1998/99 - QUARTER 3

1. With reference to paragraph 1 of the Minute of the meeting of this Sub-Committee held on 12 November 1998, there was submitted a report (docketed) dated 18 February 1999 by the Chief Executive advising on (1) the progress to date in relation to quarterly reporting of the 1998/99 Performance Indicators, and (2) a review of the performance for the 3rd quarter of 1998/99.

Decided: that the contents and key findings of the report be noted.

BEST VALUE SERVICE REVIEW - PRIMARY TEACHING AND LEARNING

2. With reference to paragraph 4 of the Minute of the meeting of this Sub-Committee held on 7 January 1999, there was submitted a report (docketed) dated 28 January 1999 by the Chief Executive (1) setting out and evaluating the results of the Primary Teaching and Learning Review which had been undertaken by the Education Department; (2) enclosing a copy of the best value service review report by the Education Department in relation to Primary Teaching and Learning which had been updated and amended in light of discussions, from the draft report previously submitted, and (3) listing issues raised as a result of the review exercise.

Decided:

- (1) that the Teaching and Learning Service Review (Phase 1) be approved on an interim basis subject to further reports, as detailed in paragraph 6.4 of the report, being brought forward in May and October 1999 for consideration;
- (2) that the report be referred to the Education Committee for its information, and
- (3) that the report and Service Review detailed in Appendix 1 be otherwise noted.

**POLICY AND RESOURCES (POLICY, PLANNING AND PERFORMANCE REVIEW)
SUB – 18 February 1999**

BEST VALUE SERVICE REVIEW - PAYROLL - ACTION PLAN UPDATE

3. With reference to paragraph 1 of the Minute of the meeting of this Sub-Committee held on 24 September 1998 there was submitted a report (docketed) dated 12 February 1999 by the Chief Executive (1) detailing progress achieved in implementing the payroll best value service review action plan, as detailed in Appendix 1 to the report, and (2) indicating that an additional report on progress, including an update on benchmarking activity and an indication of specific performance improvements achieved as a consequence of the review process, would be submitted to this Sub-Committee in August 1999.

Decided:

- (1) that the progress achieved in implementing the payroll best value service review action plan be noted;
- (2) that a further report on progress, as detailed at 2.5 of the report, be brought forward for consideration, and
- (3) that the report be referred to the Finance Committee for information.