

## REPORT

To: POLICY AND RESOURCES – PROPERTY SUB COMMITTEE	Subject: SCOTT HOUSE MOTHERWELL – GROUND FLOOR REFURBISHMENT
Date 14 <sup>th</sup> February 2011	Ref: DMC/JS/ SWMS10196

**1.0 PURPOSE**

- 1.01 The purpose of this report is to advise Committee of the outcome of the tendering procedure for the above project.

**2.0 BACKGROUND**

- 2.01 Following instructions from the Client Department, tender documents were prepared for the internal strip out of the existing Ground Floor at Scott House and the installation of new partitioning to form Office and Staff accommodation. The existing WC's will be altered and refurbished and the existing glazed screen to the front elevation will be replaced. All areas on this floor will be rewired and alterations to heating system. New ceilings, floor and wall coverings will be fitted and the area redecorated.
- 2.02 It has been confirmed that the funding for this work is contained within the Property Services Capital Programme 2010/2011 and 2011/2012.

**3.0 PROPOSALS/CONSIDERATIONS**

- 3.01 The Tender documents were issued to seven contractors, all of whom submitted a Tender as follows:

<u>Contractors</u>	<u>Amount Before Checking</u>	<u>Amount After Checking</u>	<u>Amount After Adjustment</u>
GMG Contract Services	£315,648.55	£315,804.51	£317,304.51
UBC Group Limited	£314,817.79	£316,318.39	£322,174.46
John Buchanan (Joiners) Ltd	£327,051.72	£327,378.58	£330,978.58
David H Allan	£328,266.33	Not Checked	-
GHI Contracts Ltd	£329,676.16	Not Checked	-
Redpath Construction Limited	£336,627.12	Not Checked	-
Sim Building Group Limited	£343,271.12	Not Checked	-

- 3.02 An Addendum Bill was prepared for the 3 lowest tenderers to include a provisional sum for alterations to the reception desk and additional rainscreen cladding. After checking and adjustment the lowest offer was that submitted by GMG Contract Services, in the amended amount of £317,304.51.

- 3.03 The project costs arising are as follows: -

Tender Costs	£317,304.51
Fees	£ 43,470.72
<b>Total</b>	<b><u>£360,775.23</u></b>

Estimated Spend 2010/2011 - £ 50,00.00  
 Estimated Spend 2011/2012 - £310,775.23  
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3.04 The Committee are asked to note that this tender report has been prepared after due consideration and consultation with the Client Departments representatives.

### **4.0 RECOMMENDATION**

4.01 The Committee is asked to note that in accordance with the delegations given to the Executive Director of Corporate Services and following consultation with the convenor, this contract has been awarded to GMG Contract Services.

### **5.0 BACKGROUND PAPERS**

5.01 Held by the Head of Design Services.

  
**Head of Design Services**

Members seeking further information on the contents of this Report are asked to contact Mr D McConnell, Contract Support and Admin Manager, 01698 504074.