

AGENDA ITEM NO: 4 (c)

**DEPARTMENT OF
PLANNING AND ENVIRONMENT**

CONTINUED APPLICATIONS

NORTH LANARKSHIRE COUNCIL
 VACANCY CONTROL SUB-COMMITTEE
APPLICATION FOR CONSENT TO FILL VACANCY

Post:	<i>Planning Assistant</i>
Department:	<i>Planning and Environment</i>
Section	<i>Planning and Roads</i>
Location:	<i>Directorate Support Unit Fleming House, Cumbernauld</i>
Grade and Current Salary:	<i>AP2/AP5 £13,650 - £21,636</i>
Number of Posts in Team: (where appropriate)	<i>13 posts within the section including Service Manager and two Assistant Service Managers. Of these posts 5 are currently vacant.</i>
Specify how vacancy arose:	<i>Employee Resignation</i>
Date vacancy occurred:	<i>10th August 1998</i>
<p><u>Brief Outline of Job:</u></p> <p><i>The postholder will contribute to the provision of policy guidance, research and information associated with the corporate development of the planning service within the Department.</i></p>	

NORTH LANARKSHIRE COUNCIL

Specify possible alternatives to immediate filling of vacancy (e.g. redevelopment of work due to changed work patterns, temporary upgrading etc):

Postholder's priority workload will require to be passed to other members of staff.

What are the consequences if this post is not filled?

Re-distribution of priority workload that resulted in delays and consequently a reduced level of service to public, Members and development industry and other sections of the department.

Reasons for this particular exemption:

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Confirmation that post is part of approved establishment YES / NO

Confirmation that post is not affected by budget decisions to freeze certain posts YES / NO

Signature:
(Head of Department)

I. Clouston

Date: *8/6/99*

For Administration Department use:

Date of Vacancy Control Sub-Committee / /

Decision: Approve / Not Approve / Continue

Signed:

Date:

NORTH LANARKSHIRE COUNCIL
 VACANCY CONTROL SUB-COMMITTEE
APPLICATION FOR CONSENT TO FILL VACANCY

Post:	<i>Planning Officer</i>
Department:	<i>Planning and Environment</i>
Section	<i>Planning and Roads</i>
Location:	<i>Directorate Support Unit Fleming House, Cumbernauld</i>
Grade and Current Salary:	<i>APV / PO4 £19,827 - £26,091</i>
Number of Posts in Team: (where appropriate)	<i>13 posts within the section including Service Manager and two Assistant Service Managers. Of these posts 5 are currently vacant.</i>
Specify how vacancy arose:	<i>Employee Resignation</i>
Date vacancy occurred:	<i>7th June 1999</i>
<u>Brief Outline of Job:</u>	
<i>The postholder will contribute to the development of council wide planning policies, liaise with the Glasgow and Clyde Valley Structure Plan team on aspects of the Structure Plan and undertake survey and analysis of key areas of planning information.</i>	

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Specify possible alternatives to immediate filling of vacancy (e.g. redevelopment of work due to changed work patterns, temporary upgrading etc):

There is no reasonable alternative due to the number of vacancies within the section.

What are the consequences if this post is not filled?

Reduced level of service to the public, Elected members and development industry.

Reasons for this particular exemption:

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Confirmation that post is part of approved establishment YES / NO

Confirmation that post is not affected by budget decisions to freeze certain posts YES / NO

Signature:
(Head of Department)

I G Lawton

Date: *8/6/99*

For Administration Department use:

Date of Vacancy Control Sub-Committee / /

Decision: Approve / Not Approve / Continue

Signed:

Date:

NORTH LANARKSHIRE COUNCIL
 VACANCY CONTROL SUB-COMMITTEE
APPLICATION FOR CONSENT TO FILL VACANCY

Post:	<i>Assistant Service Manager (Strategic Planning)</i>
Department:	<i>Planning and Environment</i>
Section	<i>Planning and Roads</i>
Location:	<i>Directorate Support Unit Fleming House, Cumbernauld</i>
Grade and Current Salary:	<i>PO11 £28,746 - £30,837</i>
Number of Posts in Team: (where appropriate)	<i>13 posts within the section including Service Manager and two Assistant Service Managers. Of these posts 5 are currently vacant.</i>
Specify how vacancy arose:	<i>Employee Resignation</i>
Date vacancy occurred:	<i>18th April 1999</i>
<u>Brief Outline of Job:</u>	
<i>The postholder will be responsible for co-ordinating :-</i>	
<i>a) The Departments's input to the Structure Plan including liaison with the Glasgow and Clyde Valley Structure Plan team</i>	
<i>b) Strategic input to development control and local plan activities of the Department</i>	
<i>c) Review of planning policy and responses to Scottish Office / Scottish Executive consultations etc.</i>	

NORTH LANARKSHIRE COUNCIL

Specify possible alternatives to immediate filling of vacancy (e.g. redevelopment of work due to changed work patterns, temporary upgrading etc):

There is no reasonable alternative.

What are the consequences if this post is not filled?

It would be difficult to service the strategic planning and planning co-ordination function.

Reasons for this particular exemption:

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Confirmation that post is part of approved establishment YES / NO

Confirmation that post is not affected by budget decisions to freeze certain posts YES / NO

Signature:
(Head of Department)

I G Lawton

Date: *8/6/99*

For Administration Department use:

Date of Vacancy Control Sub-Committee / /

Decision: Approve / Not Approve / Continue

Signed:

Date: