

AGENDA ITEM NO: 5(d)

**DEPARTMENT OF
CONSTRUCTION SERVICES**

VACANCY CONTROL SUB COMMITTEE

APPLICATION FOR CONSENT TO FILL VACANCY

Post:	CLERK OF WORKS (ELECTRICAL) (2 POSTS)
Department:	CONSTRUCTION SERVICES
Section:	DESIGN SERVICES
Location:	PHILIP MURRAY ROAD, BELLSHILL
Grade and Current Salary:	TECHNICAL GRADE 3/4: £14,811 - £19,224
Number of Posts in Team: (where appropriate)	N/A
Specify how vacancy arose:	CONSTRUCTION SERVICES COMMITTEE - 25/01/00 APPROVED POSTS. REFERENCE: DESIGN SERVICES STRUCTURE REVIEW <i>PERSONNEL SERVICES CTTEE - 3/2/00</i>
Date Vacancy Occurred:	N/A
Brief Outline of Job: SITE SUPERVISION OF CONTRACTORS UNDERTAKING ELECTRICAL WORKS OR WORKS OF A SIMILAR NATURE.	

NORTH LANARKSHIRE COUNCIL

Specify possible alternatives to immediate filling of vacancy (e.g. redeployment of work due to changed work patterns temporary upgrading etc)

CURRENTLY, AGENCY STAFF ARE BEING USED, HOWEVER, COGNISANCE HAS BEEN TAKEN OF THE ELECTRICAL REWIRING PROGRAMMES IN RELATION TO BOTH HOUSING AND EDUCATION, IDENTIFYING A CONTINUOUS WORKLOAD IN THIS AREA.

What are the Consequences if this Post is not filled?

WILL CONTINUE TO EMPLOY AGENCY STAFF AT AN INCREASED COST TO THE AUTHORITY.

Reasons for this particular exemption

CURRENTLY THERE IS NO CLERK OF WORKS (ELECTRICAL) WITHIN THE DEPARTMENT AND WORK IS BEING SUPERVISED BY THE USE OF AGENCY STAFF. THESE POSTS WILL BE ADVERTISED INTERNALLY IN THE FIRST INSTANCE WITHIN THE BUILDING AND ROADS DLO DIVISION IF AUTHORITY IS GRANTED TO RECRUIT.

Confirmation that post is part of approved establishment

YES/NO

Confirmation that post is not affected by budget decisions to freeze certain posts:

YES/NO

Signature:
(Head of Department)

B Greenford

Date:

3/2/2000

For Administration Department Use:

Date of Vacancy Control sub Committee

Decision:

Approve/Not Approve/Continue

VACANCY CONTROL SUB COMMITTEE

APPLICATION FOR CONSENT TO FILL VACANCY

Post:	SENIOR CLERK OF WORKS (2)
Department:	CONSTRUCTION SERVICES
Section:	DESIGN SERVICES
Location:	PHILIP MURRAY ROAD, BELLSHILL
Grade and Current Salary:	TECHNICAL GRADE 5: £19,827 - £21,636 PLUS 4 HOURS CONTRACTUAL OVERTIME
Number of Posts in Team: (where appropriate)	6/8 CLERK OF WORKS PER POST
Specify how vacancy arose:	CONSTRUCTION COMMITTEE SERVICES APPROVAL 25/01/00. REFERENCE DESIGN SERVICES REVIEW. <i>PERSONNEL SERVICES CTTEE - 3/2/00</i>
Date Vacancy Occurred:	N/A
<u>Brief Outline of Job:</u> TO IMPROVE QUALITY STANDARDS AND ENSURE THAT A CONSISTENT APPROACH IS ADOPTED IN RESPECT OF SITE SUPERVISION THROUGHOUT THE AUTHORITY. RESPONSIBLE FOR THE DAY TO DAY MANAGEMENT OF THE CLERK OF WORKS ON A GEOGRAPHICAL BASIS, REPORTING DIRECTLY TO THE BUILDING CONSULTANCY SERVICES MANAGERS NORTH AND SOUTH.	

NORTH LANARKSHIRE COUNCIL

Specify possible alternatives to immediate filling of vacancy (e.g. redeployment of work due to changed work patterns temporary upgrading etc)

NO ALTERNATIVES AS ANY TEMPORARY ARRANGEMENTS WOULD NECESSITATE FURTHER RECRUITMENT REQUESTS.

What are the Consequences if this Post is not filled?

DETRIMENTAL TO THE SITE SUPERVISION AND QUALITY OF WORKMANSHIP. FURTHER REVIEW WOULD BE REQUIRED AND TO RECONSIDER POST RECOMMENDATIONS TO BE DELETED FROM THE ESTABLISHMENT.

Reasons for this particular exemption

AS PER CONSTRUCTION SERVICES COMMITTEE APPROVAL 25/01/00 REF: DESIGN SERVICES REVIEW. ALTHOUGH THIS POST WAS CREATED THERE WERE POSTS DELETED FROM THE ESTABLISHMENT PROVIDING AN OVERALL SAVING TO THE DEPARTMENT.

Confirmation that post is part of approved establishment

YES/NO

Confirmation that post is not affected by budget decisions to freeze certain posts:

YES/NO

REFER TO COMMITTEE REPORT - OVERALL BUDGET SAVING ON THE ESTABLISHMENT ALTHOUGH AN ADDITIONAL POST.

Signature:
(Head of Department)



Date:

3/2/2000

For Administration Department Use:

Date of Vacancy Control sub Committee