

**Motherwell, 3 May 2000 at 10 am.**

**A Meeting of the POLICY AND RESOURCES (VACANCY CONTROL)  
SUB-COMMITTEE**

**PRESENT**

Councillor McCabe, Convener; Councillor Smith, Vice-Convener; Councillors Connelly and McElroy.

**CHAIR**

Councillor McCabe (Convener) presided.

**IN ATTENDANCE**

The Head of Central Services, Head of Personnel Services, Chief Solicitor and Senior Personnel Officer, Department of Administration; Assistant Chief Executive; Director of Community Services and Human Resources Manager, Department of Community Services; Personnel and Administration Manager, Department of Construction Services; Depute Director of Education; Head of IT Services and Head of Revenue Services, Department of Finance; Housing Finance and Administration Manager, Department of Housing and Property Services; Support Services Manager, Department of Planning and Environment and Head of Social Work Resources, Department of Social Work.

**APOLOGIES**

Councillor Saunders.

**The Convener exercised his discretion to vary the order of business as hereinafter minuted.**

**DEPARTMENT OF SOCIAL WORK - VACANCY CONTROL EXEMPTIONS**

1. There was submitted a report dated 28 April 2000 by the Director of Social Work seeking exemption from the moratorium on recruitment in respect of (1) externally funded posts; (2) criminal justice posts; (3) social work posts; (4) residential homes for the elderly and residential homes for adults with learning difficulties posts; (5) residential child care posts; (6) care management posts; (7) occupational therapy posts; (8) home care posts, and (9) day care posts.

**Decided:**

- (1) that within all departments of the Council all externally funded posts, which includes criminal justice posts, be exempt from the moratorium on recruitment, and
- (2) that the Sub-Committee continue consideration of the request for exemption in respect of all other posts.

**AUTHORISATION OF POSTS: FOR HOMOLOGATION**

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2. There was submitted a report dated 27 April 2000 by the Director of Administration advising Members of the decision of the Director of Administration, after consultation with the Convener, to authorise the filling of the undernoted posts:-

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(a) **Chief Executive's Department**

Clerical Assistant (Temporary until June 2002)	(GS2 £11,115-£11,685)
Assistant Secretary (Temporary)	(AP1 £12,405-£13,305)
Public Relations Officer (Part Time) (Temporary until April 2000)	(AP4/5 £17,322-£21,636)
Development Officer (Temporary until March 2002)	(PO2/5 £22,662-£26,769)
Partnership Manager (Temporary until June 2002)	(PO8/11 £26,769-£30,837)
Senior Policy Planning Officer (Job Share)	(PO12 £29,424-£31,557)

(b) **Department of Administration**

Security Officer (Temporary)	(MWG1 £4.3668 per hour)
Clerical Assistant	(GS1 £8,652-£11,115)
Clerical Officer	(GS2 £11,115-£11,685)
Trainee Solicitor	(AP1/2 £12,405-£14,811)
Administrative Officer	(AP4 £17,322-£19,224)
Principal Personnel Officer (Job Share)	(PO12 £29,424-£31,557)

(c) **Department of Community Services**

Catering Assistant (16 hours)	(MWG1 £4.3668 per hour)
Catering Assistant (30 hours)	(MWG1 £4.3668 per hour)
Catering Assistant (20 hours)	(MWG1 £4.3668 per hour)
Seasonal Leisure Attendant (30 posts)	(MWG2 £4.5242 per hour)
Seasonal Leisure Attendant (3 posts)	(MWG3 £4.6832 per hour)
Leisure Attendant (4 posts)	(MWG3 £4.6832 per hour)
Relief Janitor (3 posts)	(MWG3 £4.6832 per hour)
Catering Assistant (30 hours)	(MWG3 £4.6832 per hour)
Play Worker (Casual)	(MWG3 £4.6832 per hour)
Play Worker (Mobile Play)	(MWG3 £4.6832 per hour)
Play Worker/Driver (Mobile Play)	(MWG4 £4.8408 per hour)
Centre Supervisor	(MWG5 £4.9982 per hour)
Sole Janitor	(MWG5 £4.9982 per hour)

Senior Janitor

(MWG6 £5.1571 per hour)

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Golf Course - Starter	(GS1 £8,652-£11,115)
Library Assistant	(GS1/2 £8,652-£11,685)
Assistant Co-ordinator School Crossing Patrol Service	(AP2 £13,650-£14,811)
Librarian	(AP2/3 £13,650-£16,770)
Community Education Worker £19,827)	(CEW/OG £15,240- £19,827)
Access Officer (2 posts) (Temporary for 3 years)	(AP5 £19,827-£21,636)
<b>(d) Department of Construction Services</b>	
Apprentice Joiner (2 posts)	(BCE £60.00)
Apprentice Plumber (2 posts)	(CR £99.00)
Apprentice Gas Service Engineer (2 posts)	(EC £99.00)
Apprentice Painter	(BCE £60.00)
Trainee Installer (Temporary for 3 months)	(BCE £169.71)
Gas Service Engineer (4 posts) (Temporary)	(EC £221.71)
Service/Heating Engineer (6 posts) (Temporary)	(EC £221.71)
Personnel Officer (Temporary)	(AP5 £19,827-£21,636)
Office Manager (Job Share)	(AP5 £19,827-£21,636)
Clerk of Works (Building) (2 posts)	(Tech 3/4 £14,811-£19,224)
Partnership Manager (Gas)	(PO12 £29,424-£31,557)
Partnership Manager (2 posts) (Building)	(PO18 £33,815-£36,246)
Partnership Manager (Roads)	(PO18 £33,815-£36,246)
Partnership Manager (Property)	(PO18 £33,815-£36,246)
<b>(e) Department of Education</b>	
Clerical Assistant (6 posts) (Temporary for 13 weeks)	(GS1 £8,652-£11,115)
Library/Clerical Assistant	(GS2 £11,115-£11,685)
Administration/Finance Officer	(AP5/PO2 £19,827-£24,789)
Education Officer	(PO26 £40,797-£43,671)
<b>(f) Department of Finance</b>	

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Clerical Assistant (Temporary until 31 March 2000)	(GS1 £8,652-£11,115)
Clerical Assistant (Temporary)	(GS1/2 £8,652-£11,685)
Clerical Assistant (2 Posts)	(GS1/2 £8,652-£11,685)
Audit Clerk	(GS1/2 £8,652-£11,685)
Administrative Assistant (Temporary)	(GS1/3 £8,652-£12,405)
Clerical Assistant	(GS2 £11,115-£11,685)
Debtors/Rating Administrator (2 posts)	(AP1/2 £12,405-£14,811)
Secretary (Maternity Leave Cover)	(AP3 £15,240-£16,770)
Assistant Cashier (Temporary)	(AP3 £15,240-£16,770)
Section Supervisor (Maternity Leave Cover)	(AP3/4 £15,240-£19,224)
Treasury Assistant (Temporary Cover for Maternity Leave)	(AP4 £17,322-£19,224)
Team Leader (Temporary Cover for Maternity Leave)	(AP5 £19,827-£21,636)
Systems Administrator	(AP5 £19,827-£21,636)
Accountant (Temporary Cover for Maternity Leave)	(AP5/PO6 £19,827-£27,426)
Accountant (Team 2)	(AP5/PO6 £19,827-£27,426)
Internal Auditor (Job Share)	(AP5/PO6 £19,827-£27,426)
Internal Auditor	(AP5/PO6 £19,827-£27,426)
Office Manager (Temporary Cover for Maternity Leave)	(PO2 £22,662-£24,789)
Assistant Treasury Manager	(PO3/6 £23,319-£27,426)

(g) **Department of Housing and Property Services**

Estate Caretaker (Temporary for 4 months)	(MWG3 £4.6832 per hour)
Caretaker	(MWG3 £4.6832 per hour)
Clerical Assistant (Temporary until March 2001) (Job Share)	(GS1/2 £8,652-£11,685)
Clerical Assistant (Temporary for 3 months)	(GS1/2 £8,652-£11,685)
Clerical Assistant (Temporary until June 2000)	(GS1/2 £8,652-£11,685)
Clerical Assistant (2 posts) (Temporary for 4-6 months)	(GS1/2 £8,652-£11,685)
Clerical Assistant (Temporary for up to 6 months)	(GS1/2 £8,652-£11,685)
Clerical Assistant (2 posts) (Temporary until 31/7/00)	(GS1/2 £8,652-£11,685)
Clerical Assistant (Temporary until March 2001)	(GS1/2 £8,652-£11,685)

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Clerical Assistant (Temporary until March 2001)	(GS1/2 £8,652-£11,685)
Clerical Assistant (7 Posts) (Temporary until 31 March 2001)	(GS1/2 £8,652-£11,685)
Clerical Assistant (Maternity Leave Cover)	(GS1/2 £8,652-£11,685)
Clerical Assistant (Job Share)	(GS1/2 £8,652-£11,685)
Clerical Assistant (7 Posts)	(GS1/2 £8,652-£11,685)
Senior Clerical Assistant (Temporary until 30 June 2000)	(GS3 £11,898-£12,405)
Senior Clerical Assistant (Temporary)	(GS3 £11,898-£12,405)
Relief Sheltered Housing Warden	(RES2 £11,898-£13,305)
Relief Sheltered Housing Warden	(RES3 £12,951-£15,240)
Benefit Officer (Temporary until March 2001)	(AP1/2 £12,405-£14,811)
Administrative Assistant (Job Share)	(AP1/2 £12,405-£14,811)
Administrative Officer	(AP1/2 £12,405-£14,811)
Housing Officer (Temporary) (2 posts)	(AP2/3 £13,650-£16,770)
Housing Officer (Temporary until 30 April 2000)	(AP2/3 £13,650-£16,770)
Housing Officer (Temporary until 31 May 2000)	(AP2/3 £13,650-£16,770)
Housing Officer (Temporary Cover for Maternity Leave)	(AP2/3 £13,650-£16,770)
Housing Officer (2 posts)	(AP2/3 £13,650-£16,770)
Assistant Area Housing Manager (Temporary until April 2000)	(AP4 £17,332-£19,224)
Maintenance Officer (2 posts)	(Tech 2/3 £12,951-£16,770)
Community Care Development Officer (Temporary until March 2001)	(PO2 £22,662-£24,789)
Benefits Manager	(PO12 £29,424-£31,557)
Development Manager	(PO18 £33,813-£36,246)
 (h) <b>Department of Planning and Environment</b>	
Road Safety Training Assistant (Job Share) (Maternity Leave Cover)	(AP2/3 £13,650-£16,770)
Planning Assistant	(AP2/5 £13,650-£21,636)
Environmental Health Officer (Job Share) (2 posts)	(AP5/PO3 £19,827-£25,425)
Planning Officer	(AP5/PO4 £19,827-£26,091)

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Environmental Health Officer	(PO1/3 £22,083-£25,425)
Dog Warden (Temporary)	(Tech 1 £11,898-£12,699)
Key Fund Development Officer	(PO2 £22,662-£24,789)
Senior Officer (Maternity Leave Cover)	(PO5/6 £24,789-£27,426)
 (i) <b>Department of Social Work</b>	
Caretaker	(MW3 £4.6832 per hour)
Clerical Assistant/Typist (Temporary)	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist (Temporary for 6 months)	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist (4 posts)	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist (14 hours)	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist (17.5 hours (Part Time))	(GS1/2 £8,652-£11,682)
Switchboard Operator/Typist (Temporary)	(GS1/2 £8,652-£11,685)
Day Care Officer (2 posts) (Part Time)	(GS1/2 £8,652-£11,685)
Senior Clerical Assistant (Job Share)	(GS3 £11,898-£12,405)
Home Support Worker (3 posts)	(Grade 2 £5.35 per hour)
Support Worker (Temporary for 6 months)	(AP1 £12,405-£13,305)
Supervisor/Mechanic	(AP1 £12,405-£13,305)
Administrative Assistant	(AP1 £12,405-£13,305)
Support Worker	(AP1 £12,405-£13,305)
Social Care Worker (2 posts) (Part Time)	(RW12/16 £12,699-£15,240)
Social Care Worker (2 posts - 38 hours) (1 post - 19 hours)	(RW12/16 £12,699-£15,240)
Social Care Worker	(RW12/16 £12,699-£15,240)
Social Work Assistant	(AP2/3 £13,650-£16,770)
Day Centre Officer (Job Share) (2 posts)	(DCO £14,811-£17,322)
Senior Day Centre Officer	(SDCO £16,770-£18,600)
Senior Residential Worker (Night) (Part Time)	(RW23 £17,322-£19,224)
Senior Social Care Worker (Night - 20 hours)	(RW23 £17,322-£19,224)
Senior Social Care Worker (Job Share)	(RW23 £17,322-£19,224)
Occupational Therapist (6 posts - 3 temporary, 3 permanent)	(COT £17,322-£22,083)

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Young People's Support Worker	(AP4/5 £17,322-£22,083)
Resource Worker (Job Share)	(QSW £17,322-£22,083)
Social Worker (2 posts - Temporary Cover for Maternity Leave)	(QSW £17,322-£22,083)
Social Worker (7 posts)	(QSW £17,322-£22,083)
Senior Resource Officer (Temporary)	(PO2 £22,662-£24,789)
Team Leader	(PO2 £22,662-£24,789)
Senior Social Worker	(SSW £22,662-£24,789)
Unit Manager	(RW32 £22,662-£24,789)
Head of Social Work Resources	(CO £64,155)

**Decided:** to homologate the decision of the Director of Administration, after consultation with the Convener, in relation to the above-mentioned posts.

### **MONITORING REPORT ON TEACHING VACANCIES**

#### **(1) NOVEMBER 1999**

3. There was submitted a report dated 31 January 2000 by the Director of Education detailing the teaching posts advertised during the month of November 1999.

**Decided:** that the contents of the report be noted.

#### **(2) DECEMBER 1999**

4. There was submitted a report dated 31 January 2000 by the Director of Education detailing the teaching posts advertised during the month of December 1999.

**Decided:** that the contents of the report be noted.

#### **(3) JANUARY 2000**

5. There was submitted a report dated 31 January 2000 by the Director of Education detailing the teaching posts advertised during the month of January 2000.

**Decided:** that the contents of the report be noted.

#### **(4) FEBRUARY 2000**

6. There was submitted a report dated 27 April 2000 by the Director of Education detailing the teaching posts advertised during the month of February 2000.

**Decided:** that the contents of the report be noted.

**(5) MARCH 2000**

7. There was submitted a report dated 27 April 2000 by the Director of Education detailing the teaching posts advertised during the month of March 2000.

**Decided:** that the contents of the report be noted.

**(6) APRIL 2000**

8. There was submitted a report dated 27 April 2000 by the Director of Education detailing the teaching posts advertised during the month of April 2000.

**Decided:** that the contents of the report be noted.

**MONITORING REPORT ON EMPLOYEE VACANCIES FOR PERIOD NOVEMBER 1999 TO APRIL 2000**

9. There was submitted a report dated 27 April 2000 by the Director of Education detailing the employee vacancies within basic staffing entitlement of individual schools advertised during the period from November 1999 to April 2000.

**Decided:** that the contents of the report be noted.

**CONSIDER REQUESTS FOR EXEMPTION FROM MORATORIUM ON RECRUITMENT (CONTINUED FROM PREVIOUS MEETING)**

10. With reference to paragraph 22 of the Minute of the meeting of North Lanarkshire Council held on 26 March 1996, there was submitted applications by the Director of Community Services, Director of Finance and Director of Planning and Environment for consent to fill vacancies.

**Decided:** that consent be granted as hereinafter specified with authority being given for the posts to be advertised internally only except where otherwise stated and subject to all appropriate posts being advertised in the first instance within the Construction Services Department with the exception of posts agreed between the Director of the relevant Department and the Head of Personnel Services as being inappropriate and requiring wider advertisement in the first instance.

**(a) Department of Community Services**

Conservation Technician	(AP1 £12,405-£13,305)
Information Editor	(AP2/3 £13,650-£16,770)

**(b) Department of Finance**

Clerical Assistant	(GS1/2 £8,652-£11,685)
Withdrawn	

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### **(c) Department of Planning and Environment**

Planning Assistant Withdrawn	(AP2/5 £13,650-£21,636)
Planning Officer Withdrawn	(AP5/PO4 £19,827-£26,091)
Assistant Service Manager (Strategic Planning) Withdrawn	(PO11 £28,746-£30,837)

### **CONSIDER REQUESTS FOR EXEMPTION FROM MORATORIUM ON RECRUITMENT**

11. With reference to paragraph 22 of the Minute of the meeting of North Lanarkshire Council held on 26 March 1996, there was submitted applications by the Chief Executive, Director of Administration, Director of Community Services, General Manager, Construction Services, Director of Education, Director of Finance, Acting Director of Housing and Property Services, Director of Planning and Environment and Director of Social Work for consent to fill vacancies.

**Decided:** that consent be granted as hereinafter specified with authority being given for the posts to be advertised internally only except where otherwise agreed between the Director of the relevant Department and the Head of Personnel Services subject to all appropriate posts being advertised in the first instance within the Construction Services Department with the exception of posts agreed between the Director of the relevant Department and the Head of Personnel Services as being inappropriate and requiring wider advertisement in the first instance.

### **(a) Chief Executive's Department**

Clerical Assistant (Job Share)	(GS2 £10,761-£11,313)
Clerical Assistant	(GS2 £10,761-£11,313)
Public Relations Officer	(AP5 £19,827-£21,636)

### **(b) Department of Administration**

Security Officer	(MWG1 £4.3668 per hour)
Litigation Court Clerk (Temporary Cover for Maternity Leave)	(GS3 £11,898-£12,405)
Trainee Solicitor (2 posts)	(AP1/2 £12,405-£14,811)
Solicitor	(PO1 £22,083-£24,009)

### **(c) Department of Community Services**

Civic Amenity Site Attendant (Temporary)	(MWG1 £4.3668 per hour)
Road Sweeper	(MWG1 £4.3668 per hour)
Recycling Attendant	(MWG1 £4.3668 per hour)

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Venues Caretaker/Cleaner (2 posts) (Part Time)	(MWG2 £4.5242 per hour)
Caretaker/Cleaner (25 hours)	(MWG2 £4.5242 per hour)
Leisure Attendant (Health Suite)	(MWG2 £4.5242 per hour)
Leisure Attendant Withdrawn	(MWG2 £4.5242 per hour)
Leisure Attendant	(MWG2 £4.5242 per hour)
Leisure Attendant (Temporary Cover for Maternity Leave)	(MWG3 £4.6832 per hour)
Leisure Attendant Withdrawn	(MWG3 £4.6832 per hour)
Leisure Attendant Withdrawn	(MWG3 £4.6832 per hour)
Leisure Attendant Withdrawn	(MWG3 £4.6832 per hour)
Leisure Attendant	(MWG3 £4.6832 per hour)
Leisure Attendant	(MWG3 £4.6832 per hour)
Leisure Attendant Withdrawn	(MWG3 £4.6832 per hour)
Leisure Attendant	(MWG3 £4.6832 per hour)
Leisure Attendant	(MWG3 £4.6832 per hour)
Caretaker (20 hours)	(MWG3 £4.6832 per hour)
Caretaker (38 hours)	(MWG3 £4.6832 per hour)
Caretaker (20 hours)	(MWG3 £4.6832 per hour)
Caretaker (38 hours)	(MWG3 £4.6832 per hour)
Caretaker (20 hours)	(MWG3 £4.6832 per hour)
Assistant Janitor	(MWG3 £4.6832 per hour)
Assistant Janitor	(MWG3 £4.6832 per hour)
Gym Instructor	(MWG4 £4.8408 per hour)
Gym Instructor	(MWG4 £4.8408 per hour)
Catering Manager	(MWG5 £4.9982 per hour)
Assistant Janitor	(MWG5 £4.9982 per hour)
Sole Janitor	(MWG5 £4.9982 per hour)
Senior Janitor	(MWG6 £5.1571 per hour)

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Clerical Assistant (Temporary Cover for Maternity Leave)	(GS1/2 £8,652-£11,685)
Clerical Assistant (Temporary Cover for Maternity Leave)	(GS1/2 £8,652-£11,685)
Library Assistant (Temporary for 6 months)	(GS1/2 £8,652-£11,685)
Library Assistant (Part Time - 19 hours)	(GS1/2 £8,652-£11,685)
Library Assistant (Part Time - 19 Hours)	(GS1/2 £8,652-£11,685)
Library Assistant (Job Share)	(GS1/2 £8,652-£11,685)
Library Assistant (Job Share)	(GS1/2 £8,652-£11,685)
Interpreter (Weekend)	(GS1/2 £8,652-£11,685)
Clerical Assistant Continue	(GS2 £11,115-£11,685)
Senior Clerical Assistant Continue	(GS3 £11,898-£12,405)
Senior Clerical Assistant	(GS3 £11,898-£12,405)
Library Supervisor (Job Share)	(GS3/AP1 £11,898-£13,305)
Seasonal Countryside Ranger (6 posts)	(AP1 £12,405-£13,305)
Swimming Teacher	(AP1 £12,405-£13,305)
Administrative Assistant Continue	(AP1 £12,405-£13,305)
Assistant Manager	(AP3 £15,240-£16,770)
Swimming Development Officer	(AP3 £15,240-£16,770)
Advice/Training/Support Worker (Job Share) (Temporary until 31 March 2001)	(AP3/4 £15,240-£19,224)
Home School Community Worker	(AP3/4 £15,240-£19,224)
Home School Community Worker	(AP3/4 £15,240-£19,224)
Home School Community Worker (2 posts)	(AP3/4 £15,240-£19,224)
Home School Community Worker	(AP3/4 £15,240-£19,224)
Community Education Worker £19,827)	(CEW/OG £15,240-
Community Worker £19,827)	(CEW/OG £15,240-
Community Worker £19,827)	(CEW/OG £15,240-

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Community Education Worker £19,827)	(CEW/OG	£15,240-
Community Education Worker (Job Share) £19,827) (Temporary until 31 March 2002)	(CEW/OG	£15,240-
Community Museums Officer	(AP4	£17,322-£19,224)
Diet and Nutrition Officer	(AP4	£17,322-£19,224)
Personnel Officer (2 posts)	(AP5	£19,827-£21,636)
Technical Assistant (Temporary Cover for Maternity Leave)	(Tech 2	£12,951-£14,433)
Technical Assistant (Job Share)	(Tech 2	£12,951-£14,433)
Senior Animal Keeper (Temporary Cover for Maternity Leave) Withdrawn	(Tech 2	£12,951-£14,433)
Partnership Officer (Job Share)	(SCEW/OG	£20,421-£22,083)
Partnership Officer (Job Share) (Temporary until 31 March 2002)	(SCEW/OG	£20,421-£22,083)
 (d) <b>Department of Construction Services</b>		
Clerk of Works (Electrical) (2 posts)	(Tech 3/4	£14,811-£19,224)
Senior Clerk of Works (2 posts)	(Tech 5	£19,827-£21,636)
 (e) <b>Department of Education</b>		
Clerical Assistant (Temporary)	(GS1	£8,304-£11,115)
Clerical Assistant (Temporary Cover for Maternity Leave)	(GS1	£8,304-£11,115)
Clerical Assistant (Temporary Cover for Maternity Leave)	(GS2	£11,115-£11,685)
Clerical Assistant (Temporary Cover for Maternity Leave)	(GS2	£11,115-£11,685)
Clerical Assistant (Job Share)	(GS2	£11,115-£11,685)
Typist/Clerical Assistant	(GS2	£11,115-£11,685)
Senior Clerical Officer Continue	(GS3	£11,898-£12,405)
Administrative Assistant	(AP1/2	£12,405-£14,811)
Administrative Assistant	(AP1/2	£12,405-£14,811)
 (f) <b>Department of Finance</b>		

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Support Technician	(GS1/AP3 £8,652-£16,770)
Secretary/Administrative Assistant (Job Share) (Temporary Cover for Maternity Leave)	(AP1 £12,405-£13,305)
Administrative Assistant	(AP1 £12,405-£13,305)
Rates/Debtors Administrator	(AP1/2 £12,405-£14,811)
Masterfile Administrator	(AP1/2 £12,405-£14,811)
Customer Services Officer (Operations)	(AP4/PO2 £17,322-£24,789)
 (g) <b>Department of Housing and Property Services</b>	
Estate Caretaker	(MWG3 £4.6832 per hour)
Estate Caretaker	(MWG3 £4.6832 per hour)
Resident Tower Caretaker (2 posts)	(MWG3 £4.6832 per hour)
Concierge Officer (2 posts)	(MWG4 £4.8408 per hour)
Senior Concierge (4 posts)	(MWG5 £4.9982 per hour)
Clerical Assistant (Temporary for 3 months)	(GS1/2 £8,652-£11,685)
Clerical Assistant (Temporary for 5 months)	(GS1/2 £8,652-£11,685)
Clerical Assistant (Temporary for 6 months)	(GS1/2 £8,652-£11,685)
Clerical Assistant (Temporary for 6 months)	(GS1/2 £8,652-£11,685)
Clerical Assistant (Temporary until end March 2001)	(GS1/2 £8,652-£11,685)
Clerical Assistant/Receptionist (Part Time)	(GS1/2 £8,652-£11,685)
Clerical Assistant (Job Share)	(GS1/2 £8,652-£11,685)
Clerical Assistant	(GS1/2 £8,652-£11,685)
Clerical Assistant	(GS1/2 £8,652-£11,685)
Relief Sheltered Housing Warden	(RES3 £12,951-£15,240)
Support Worker (Weekend)	(AP2 £13,650-£14,812)
Housing Officer (Temporary for 3 months)	(AP2/3 £13,650-£16,770)
Housing Officer (Temporary for 3 months)	(AP2/3 £13,650-£16,770)
Housing Officer (Temporary until end September 2000)	(AP2/3 £13,650-£16,770)
Supported Accommodation Officer (Temporary Cover for Maternity Leave)	(AP3/4 £15,240-£19,224)



**POLICY AND RESOURCES (VACANCY CONTROL) SUB – 3 May 2000**

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Empty Homes Initiative Officer (Temporary for 4 months)	(AP4 £17,322-£19,224)
Land Surveyor	(AP5/PO6 £19,827-£27,426)
Surveyor	(AP5/PO6 £19,827-£27,426)
Maintenance Officer (Temporary for 3 months)	(Tech 2/3 £12,951-£16,770)
Technician (Property)	(Tech 3/5 £14,337-£20,946)

**POLICY AND RESOURCES (VACANCY CONTROL) SUB – 3 May 2000**

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Strategy Manager	(PO5/7 £24,789-£28,104)
<b>(h) Department of Planning and Environment</b>	
Pest Control Officer	(AP2 £13,650-£14,811)
Authorised Officer (Trading Standards)	(AP3 £15,240-£16,770)
Technician	(Tech 4/5 £17,322-£21,636)
<b>(i) Department of Social Work</b>	
Caretaker	(MWG3 £4.6832 per hour)
Bus Escort/Attendant (20 hours)	(MWG3 £4.6832 per hour)
Handyperson/Driver	(MWG3 £4.6832 per hour)
Care Assistant (2 posts) (Part Time)	(MWG4 £4.8408 per hour)
Clerical Assistant/Typist (3 posts) (Temporary)	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist (Temporary)	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist (2 posts)	(GS1/2 £8,652-£11,685)
Clerical Assistant/Typist	(GS1/2 £8,652-£11,685)
Administrative Assistant	(AP1 £12,405-£13,305)
OT Technician/Storeman	(AP1 £12,405-£13,305)
Project Worker (Temporary)	(AP2 £13,650-£16,770)
Social Work Assistant	(AP2/3 £13,650-£16,770)
Social Care Worker (Part Time)	(RW12/16 £12,699-£15,240)
Social Care Worker (2 posts - 19 hours)	(RW12/16 £12,699-£15,240)
Social Care Worker (30 hours)	(RW12/16 £12,699-£15,240)
Social Care Worker (30 hours)	(RW12/16 £12,699-£15,240)
Residential Worker (Night) (2 posts)	(RW12/28 £12,699-£22,083)

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Residential Worker

(RW12/28 £12,699-£22,083)

**POLICY AND RESOURCES (VACANCY CONTROL) SUB – 3 May 2000**

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Residential Worker	(RW12/28 £12,699-£22,083)
Day Centre Officer (Job Share)	(DCO £13,305-£15,240)
Social Work Assistant	(AP2/3 £13,650-£16,770)
Social Work Assistant	(AP2/3 £13,650-£16,770)
Group Worker (Temporary for 3 years)	(AP4 £17,322-£19,224)
Unit Manager	(AP4 £17,322-£19,224)
Senior Social Care Worker (Night) (Temporary Cover for Maternity Leave)	(RW23 £17,322-£19,224)
Group Worker (Job Share) (Temporary) £22,083)	(AP4/5/QSW £17,322- £22,083)
Worker, Young People's Support Team £22,083)	(AP4/5/QSW £17,322- £22,083)
Social Worker	(QSW £17,322-£22,083)
Assistant Unit Manager	(RW26 £19,224-£21,030)
Depute Unit Manager	(RW30 £21,636-£23,319)
Senior Child Care Officer	(PO2 £22,662-£24,789)
Senior Child Care Officer	(PO2 £22,662-£24,789)
Senior Resource Officer	(PO2 £22,662-£24,789)
Unit Manager	(RW32 £22,662-£24,789)
Senior Social Worker - Community Mental Health Team	(SSW £22,662-£24,789)
Senior Social Worker	(SSW £22,662-£24,789)
Senior Social Worker	(SSW £22,662-£24,789)