

SEMINAR: DEVELOPING PARTNERSHIP SKILLS IN SOCIAL CARE, HEALTH AND HOUSING

DATES: THURSDAY, 23 JANUARY, 1997 CODE: L27JENE23

Please COMPLETE IN BLOCK capitals and return to: Telephone: 0121 - 414 5003
Seminar Secretary, Institute of Local Government Studies
The University of Birmingham, Edgbaston, BIRMINGHAM B15 2TT Facsimile: 0121 - 414 4989

ORGANISATION _____ Tick if voluntary sector organisation []

ADDRESS _____

Contact name for queries: _____ Telephone: (STD) _____ Ext _____

Designation and department: _____

DELEGATES

(i) Dr/Mr/Ms/Miss/Mrs

SURNAME: _____ FORENAME: _____

DESIGNATION: _____ DEPARTMENT: _____

SIGNATURE: _____ DATE: _____

*Indicate here any special requirements (see below)

(ii) Dr/Mr/Ms/Miss/Mrs

SURNAME: _____ FORENAME: _____

DESIGNATION: _____ DEPARTMENT: _____

*Indicate here any special requirements (see below)

(iii) Dr/Mr/Ms/Miss/Mrs

SURNAME: _____ FORENAME: _____

DESIGNATION: _____ DEPARTMENT: _____

*Indicate here any special requirements (see below) (For further delegates photocopy form as required)

INVOICE unless otherwise requested our invoice will be sent to the delegate at the address above.

Cheque enclosed [] £ _____ or Please invoice []

*** SPECIAL REQUIREMENTS**

Vegetarian and vegan options are available. Please state special dietary needs.

If you have a disability and would like assistance please indicate.

Assistance is given in arranging childcare facilities. Please contact seminar secretary at the time of booking

Please tick box if you require a copy of our current Short Course brochure.

TERMS AND CONDITIONS

A booking forms a contract between the Authority and the Institute of Local Government Studies and is subject to cancellation charges at the following rates: 7-14 days before the date of the seminar 25% of fee;

1-6 days before the date of the seminar 50% of fee; non arrival full fee.

Notice of cancellation to be confirmed in writing.

THURSDAY, 23 JANUARY, 1997

DEVELOPING PARTNERSHIP SKILLS IN SOCIAL CARE, HEALTH AND HOUSING

Course Convenor: Janet Newman

The development of partnership and joint working requires a range of skills and techniques: political skills, communication and negotiation skills, the management of meetings and many more. This seminar will provide a practical forum in which staff involved in partnerships can enhance their own skills and develop good practice.

It will be of particular interest to any staff involved in partnership work, in its widest sense, as well as to training and development staff.

DEVELOPING PARTNERSHIP SKILLS IN HEALTH, SOCIAL CARE AND HOUSING

What the seminar will offer

- * Frameworks and models for good practice in partnership and joint working
- * Activities and materials which can be used in developing partnership skills
- * Case studies showing the development of relationships across organisational boundaries

How the seminar will be organised

A mix of tutor input, workshop activities and analysis of video case materials

The seminar will provide opportunity to explore issues in and apply ideas to examples drawn from their own experience

Session 1: What makes successful partnerships?

Janet Newman

This session will introduce some of the 'critical success factors' in partnership work, and will invite participants to identify issues and problems in partnership work from their own experience.

Session 2: Strategies for effective communication: overcoming the barriers

Sandra Walmsley

This practical session concentrates on communication techniques between individuals, groups and agencies.

Session 3: Building relationships with partners: the construction of trust

Simon Baddeley

Effective partnerships depend on developing relationships of trust between individuals, who may have different sets of goals and aspirations, and come from different organisational or professional cultures.

This session will draw on video material exploring the experience of individuals working across organisational boundaries. Its aim is to enable participants to develop relationships across differences in organisational cultures and personal expectations.

Session 4: Overcoming the barriers

The final part of the programme will focus on practical steps that can be taken to overcome organisational and inter-organisational barriers to partnership working

CONTRIBUTORS TO THE SEMINAR

Dr Janet Newman

Specialist in management development, with a focus on strategic management and the management of change. Experience in helping local authority staff to develop and evaluate partnerships with other agencies and with the voluntary sector. Co-director of the Public Service MBA.

Sandra Walmsley

Has considerable experience in partnership development in the social field. She is currently undertaking research into working across boundaries and social development with disadvantaged groups.

Simon Baddeley

With a background in anthropology and psychology, he has made use of video interviews of people in relationships that cross boundaries to develop theories about how this is done. He has developed an extensive collection of video interviews - the School of Public Policy Video Archive.

FEE

The fee for this seminar is £175 per person which includes lunch, refreshments and all documentation.

BOOKINGS

Bookings are subject to availability and should be made on the attached form as soon as possible, preferably before **Friday, 20 December, 1996.**

This information is being circulated to:

- Director of Social Services
- Director of Housing
- Housing Associations
- Training and Personnel Officer
- Director of Public Health; Planning & Strategy; Healthcare Contracting; Health Promotion

Venue:

st Hills House, West Hills Lane,
West Heath, Birmingham