

11 December 1996

Your Ref:

To: Chief Executives

Our Ref: SW/3-EJM/HT

Dear Chief Executive

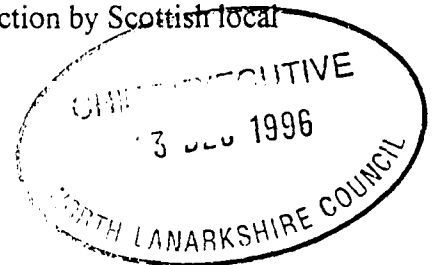
**RESPONDING TO DRUGS PROBLEMS - A SEMINAR FOR THE NEW LOCAL  
AUTHORITIES IN SCOTLAND  
6-7 FEBRUARY 1997, EDINBURGH**

You will recall that the Social Affairs Forum, at its meeting on 6 September 1996, agreed to hold a seminar to look at roles and relationships with the various agencies involved in tackling drug mis-use in Scotland. The event which was originally planned for October 1996 has now been rearranged for 6/7 February next year and a number of seminar programmes and registration forms are now enclosed.

Speakers include the Rt Hon James Douglas-Hamilton MP, Minister of State; John McFall MP, Deputy Shadow Secretary of State for Scotland; Rev Roderick Campbell, Chairman of the Drug Action Teams Association; David MacAulay, Campaign Director, Scotland against Drugs and Spokespersons for COSLA and local authority professional associations.

Recognising that the event will be of interest to a wide of range of services and departments, the fee structure offers reduced rates for multiple delegates. This will be taken into account by COSLA at the invoicing stage and there is therefore no requirement to submit registrations together. I would therefore be grateful if you would pass details to appropriate elected members and relevant corporate staff. Directors of Social Work, Education, Housing, Leisure and Recreation and Planning have been contacted direct.

This is the first event to bring together the new councils and key national agencies in this field. Our intention is that the seminar will present ideas and proposals for future action by Scottish local

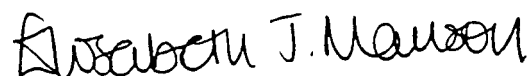


WHEN CALLING PLEASE ASK FOR: Liz Manson (0131 474 9252) [lizm@cosla.demon.co.uk](mailto:lizm@cosla.demon.co.uk)

authorities and COSLA and we will be able to build on the suggestions made at the event in developing a national strategy.

I look forward to hearing from you in early course.

Yours sincerely

A handwritten signature in black ink that reads "Elisabeth J. Manson". The signature is written in a cursive style with a large initial 'E'.

Elisabeth J Manson  
Policy Officer

**Enc**



# COSLA

*Promoting Scottish Local Government*



The Association of Directors of Social Work

## Responding to drugs problems - a seminar for Local Authorities in Scotland

Thursday 6 and Friday 7 February 1997  
Council Chambers, George IV Bridge  
Edinburgh

Tel: 0131 474 9252

Fax: 0131 474 9292

Convention of Scottish Local Authorities  
Rosebery House  
9 Haymarket Terrace  
Edinburgh  
EH12 5XZ

### **Booking and programme information**

Liz Manson

Tel: 0131 474 9252 Fax: 0131 474 9292

### **Technical information**

David Ferguson on 0131 474 9250

Sylvia Murray on 0131 474 9251

Liz Manson on 0131 474 9252

## Seminar Outline

This event will highlight the roles and responsibilities of different organisations in relation to drug misuse, and identify the key issues and challenges for local authorities. The scope for partnerships with other national and local organisations will be considered. The key themes of the seminar will be:-

- Understanding the extent of the drug problem and its impact in Scotland.
- Identifying the roles and relationships of agencies working in the drugs field.
- Action to improve co-ordination and co-operation amongst various organisations.

*COSLA* and the *Local Government Drugs Forum* are keen to co-operate with the various organisations in Scotland who have a contribution to make to drugs strategies and their implementation.

## Who should attend

This seminar is aimed at elected members and chief/senior officers with a responsibility or interest in social work, housing, education and youth work; and national agencies and organisations working with drugs related issues.

## Why you should attend

A high priority has been placed on responding to drugs misuse in Scotland. The impact of drug misuse is occurring at a time of financial constraints on local authorities; therefore, the need for effective strategies, greater co-ordination and inter-agency partnerships is increasingly important.

This seminar presents the first opportunity to meet with colleagues from the new local authorities and to make contact with individuals from other relevant agencies.

Information will be provided on the specific duties and activities of the key agencies in relation to drugs misuse. The contributors have considerable experience in dealing with these issues which will be of benefit to delegates.

## Dates, fees and venue

The seminar will be held in the Council Chamber, George IV Bridge, Edinburgh on Thursday 6 and Friday 7 February 1997. The fee for the seminar includes refreshment breaks, welcome reception, lunch on Thursday and all documentation. Your organisation will be invoiced for the appropriate amount:

One delegate	-	£95 plus VAT per delegate
Two delegates	-	£90 plus VAT per delegate
Three or more delegates	-	£85 plus VAT per delegate

## Booking and further information

To book a place on the seminar, please complete and return the enclosed booking form; places will be allocated on a first come first served basis. While no refund or reduction is possible for cancelled places, delegates may substitute at any time; please inform Liz Manson if a colleague will attend in your place. For technical information or details on the content of the programme, please contact David Ferguson on 0131 474 9250, Sylvia Murray on 0131 474 9251 or Liz Manson on 0131 474 9252. For all other information please contact Liz Manson on 0131 474 9252.

Details of hotel accommodation in Edinburgh is attached for information. Please make all bookings and payments direct.

## Responding to drugs problems - a seminar for local authorities in Scotland

Thursday 6 and Friday 7 February 1997

### Thursday 6 February 1997

- |         |   |
|---------|---|
| 10.30am | Registration - Tea and Coffee   |
| 11.00am | <b>Chair's Address and Welcome</b><br>Councillor Kate Maclean, Vice-President, COSLA  |
| 11.05am | <b>An Overview of Drug Problems in Scotland</b><br>Peter Knight, CSA Information and Statistics Division; and<br>Neil McKeganey, Director of Centre for Drug Misuse Research, University of Glasgow |
| 11.55am | <b>The Significance of Drug Problems for Local Authorities</b><br>Sarah Wood, Depute Chief Executive, Glasgow City Council  |
| 12.25pm | <b>Questions</b>  |
| 12.45pm | Lunch   |
| 2.00pm  | <b>Chair's Address</b><br>Councillor Mary Beckett, Convener, COSLA Social Affairs Forum   |
| 2.05pm  | <b>Issues and Initiatives in Social Work</b><br>Councillor Mike McCarron, COSLA Social Work Spokesperson  |
| 2.25pm  | <b>The Role of Housing</b><br>Representative of Chief Housing Officers Association  |
| 2.45pm  | <b>Community Safety</b><br>Representative of ACPOS  |
| 3.05pm  | <b>Comments and Discussion</b>  |
| 3.15pm  | Coffee  |
| 3.45pm  | <b>The Challenge for Education and Prevention</b><br>Sue Angus, Depute Director of Education, East Ayrshire Council   |
| 4.05pm  | <b>Youth Culture and an Agenda for Action</b><br>Representative of SCEC   |
| 4.25pm  | <b>Comments and Discussion</b>  |
| 4.45pm  | Reception by City of Edinburgh Council  |
| 5.30pm  | Close   |

Continued over/

**Friday 7 February 1997**

- 9.30am**      **Chair's Address**  
Neil McIntosh, Chair, Scottish Council for Voluntary Organisations (SCVO)
- 9.35am**      **The National Strategy and Progress in Tackling Drug Misuse**  
Rt Hon Lord James Douglas-Hamilton, MA, LLB, MP, Minister of State
- 10.05am**     **Partnership, Ownership and Response**  
Les McEwan, Director of Social Work, City of Edinburgh Council
- 10.35am**     Morning Coffee
- 11.00am**     **Drug Action Teams - One Year On**  
Rev Roderick Campbell, Chair, Drug Action Teams Association
- 11.20am**     **Scotland Against Drugs**      ----  
David Macaulay Campaign Director, Scotland Against Drugs
- 11.40am**     **An Agenda for Change**  
John McFall MP, Deputy Shadow Scottish Secretary
- 12 Noon**     **Plenary Discussion**
- 12.30pm**     End

## Responding to drugs problems - a seminar for Local Authorities in Scotland

Thursday 6 and Friday 7 February 1997

Council Chambers, George IV Bridge, Edinburgh

Please complete all sections of this form

### Organisation details

*Organisation*

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*Address*

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*Postcode*

---

*Telephone number*

---

*Fax number*

---

### Delegate details

*First delegate name*

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*Position*

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*Second delegate name*

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*Position*

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*Third delegate name*

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*Position*

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*Fourth delegate name*

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*Position*

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*Special requirements  
(diet, access, audio,  
visual, childminding )*

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**Invoice details***Contact name*

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*Organisation*

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*Address*

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---

*Postcode*

---

*Telephone number*

---

*Fax number*

---

*No. of delegates attending*

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*Cost per delegate (see table below)*

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*Total*

£

*VAT at 17.5%*

£

*Amount due to COSLA*

£

*One delegate*

£95 plus £16.62 VAT (£111.62)

*Two delegates*

£90 plus £15.75 VAT (£105.75)

*Three or more delegates*

£85 plus £14.87 VAT (£99.87)

I understand that my organisation will be invoiced and liable for the amount stated above. While no refund or reduction is possible for cancelled places, delegates may substitute at any time; please inform Liz Manson if a colleague will attend in your place.

Signed

Print name

Date

**Fee includes refreshments, welcome reception, lunch, and all documentation.****Please return this form to:**

Liz Manson

Convention of Scottish Local Authorities

Rosebery House, 9 Haymarket Terrace, Edinburgh EH12 5XZ

Telephone 0131 474 9252 Fax 0131 474 9292.