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Motherwell, 25 November, 1997 at 11 am.

A Meeting of the SOCIAL WORK COMMITTEE

PRESENT

Councillor W. Martin, Convener; Councillors McElroy and Sullivan, Vice-Convener; Councillors Carmichael, Connelly, Coyle, Craig, Curley, Gordon, Leitch, Lunny, McAlorum, H. McGuigan, McLaughlin, Macleod, Maginnis, J. Martin, Murphy, S.V. Murray, Nolan, Robertson, Ross, Russell and Saunders.

CHAIR

Councillor W. Martin (Convener) presided.

IN ATTENDANCE

The Chief Committee Services Officer; Director of Social Work, Head of Social Work Services, Head of Social Work Development, Head of Social Work Resources, Principal Officer (Criminal Justice), and Head of Accounting Services.

APOLOGIES

Councillors Chadha, Cox, McCabe, McCulloch, J. McGuigan, McKendrick, Shaw and Wallace.

MINUTES OF MEETINGS OF SUB-COMMITTEES

(1) SOCIAL WORK (PLANNING AND ADMINISTRATION)  
SUB-COMMITTEE

1. There was submitted the Minute of the meeting of the Social Work

(Planning and Administration) Sub-Committee held on 11 November, 1997.

Decided: that the terms of the Minute be approved.

(2) SOCIAL WORK (OPERATIONS AND SERVICES)  
SUB-COMMITTEE

2. There was submitted the Minute of the meeting of the Social Work

(Operations and Services) Sub-Committee held on 12 November, 1997.

Decided: that the terms of the Minute be approved.

DEPARTMENT OF SOCIAL WORK - SERVICE PLAN 1998/2001

3. With reference to paragraph 28 of the Minute of the meeting of the Policy and Resources Committee held on 13 May, 1997 when, inter alia, the guidelines for the production of Service Plans for 1998/99 were approved, there were submitted a report dated 10 October, 1997 by the Chief Executive and a Service Plan for 1998/2001 (tabled and docketed) by the Director of Social Work as part of the Council's Annual Corporate Planning process.

Decided:

- the
- (1) that the terms of the report by the Chief Executive and Service Plan for 1998/2001 be noted, and
  - (2) that the Service Plan be remitted to the Policy and Resources Committee for consideration.

REVENUE ESTIMATES 1997/98 - FINANCIAL MONITORING STATEMENTS FOR THE SOCIAL WORK DEPARTMENT AND SHELTERED WORKSHOPS

4. There were submitted reports dated 11 and 12 November, 1997 by the Director of Finance advising of departmental spending levels for the Department of Social Work and of Sheltered Workshops for the period from 1 April to 12 October, 1997 and providing a comparison with the approved budget excluding loan charges, central administration recharges and the central repairs account.

Decided: that the terms of the reports be noted.

REVENUE ESTIMATES 1998/99 - BASE SUBMISSIONS

5. There was submitted a report dated 12 November, 1997 by the Director of Finance summarising the base revenue estimates of the Department of Social Work for the financial year 1998/99.

Decided: that the terms of the report be noted.

OCCUPATIONAL THERAPY SERVICE - EQUIPMENT AND ADAPTATIONS BUDGET 1997/98

6. There was submitted a report dated 14 November 1997 by the Director of Social Work in respect of the status of the department's budget for Equipment and Adaptations for 1997/98 which enabled people to live in their homes rather than being placed in hospital

or long-term care (1) advising that to meet the demand for the provision of equipment and adaptations for the remainder of the financial year and taking account of the provision to date and the commitments still to be met, there would be a shortfall of approximately \$413,085; (2) indicating that, following negotiations with Lanarkshire Health Board, an agreement had been reached to augment the budget by resource transfer, and (3) that consultations would be carried out with the community care planning partners with a view to prioritising community care services and projects in light of the resources available and to address accordingly the issue of future budgetary requirements.

Decided:

- (1) that the status of the budget for Equipment and Adaptations for 1997/98 be noted;
- (2) that the agreement with Lanarkshire Health Board that the budget be augmented by resource transfer be noted, and
- (3) that the Director of Social Work prepare a report for submission to a future meeting of the Committee reviewing the long term resources required to meet the needs of disabled people for equipment and adaptations for submission to a future meeting.

#### SOCIAL WORK (COMPLAINTS REVIEW) SUB-COMMITTEE

7. C With reference to paragraph 21 of the Minute of the meeting of this Committee held on 4 March, 1996 when, inter alia, procedures for dealing with complaints regarding Social Work services which had exhausted the Social Work departmental internal complaints procedures had been approved and, as an interim measure, certain individuals from the pool of Independent Persons which had been adopted by the former authority had been appointed, there was submitted a report dated 7 November, 1997 by the Director of Administration (1) advising that, as a result of a review of the existing pool of Independent Persons which had recently been undertaken only one person had expressed an interest in being re-appointed; (2) intimating that in view of the need to add to the pool, nominations had been sought from individuals and organisations who had a knowledge of Social Work matters and that further efforts would be made to identify suitable Independent Persons, and (3) setting out recommendations for the

re-appointment and appointment of Independent Persons.

Decided:

- (1) that the terms of the report be noted, and
- (2) that Mr. George Bryson be re-appointed as an Independent Person and that Ms. Sadie Welsh and Mr. William Thomson be appointed as Independent Persons for the purpose of serving on the Social Work (Complaints Review) Sub-Committee as and when required.

COMMUNITY CARE NEEDS OF FRAIL OLDER PEOPLE :  
INTEGRATING PROFESSIONAL ASSESSMENTS - DRAFT SCOTTISH  
OFFICE GUIDANCE

8. With reference to paragraph 9 of the Minute of the meeting of this Committee held on 7 October, 1997 when, inter alia, the Committee noted the publication of draft Guidance from the Scottish Office as to how Social Work, Health and Housing professionals could contribute more effectively to community care assessments of frail older people and requested the Director of Social Work to prepare a detailed response on the draft guidance for submission to the Scottish Office, there was submitted a report (docketed) dated 25 November 1997 by the Director of Social Work (1) summarising and commenting on the draft Guidance and, (2) setting out in the appendix to the report the response which had been forwarded to the Scottish Office.

Decided:

- (1) that the terms of the report be noted, and
- (2) that the comments set out in the appendix to the report be endorsed as the Council's formal response to the Scottish Office on the draft Guidance.

CRIME AND DISORDER BILL - SCOTTISH OFFICE CONSULTATION  
PAPER AND ANTI-SOCIAL BEHAVIOUR ORDERS

9. There was submitted a report (docketed) dated 13 November, 1997 by the Director of Administration in respect of a consultation paper which had been received from the Scottish Office on Anti-Social Behaviour Orders which set out the Government's proposals for tackling the problem of threatening and anti-social neighbours (1) advising that the Scottish Office had indicated

an intention to include provisions for Anti-Social Behaviour  
Orders in the forthcoming Crime and Disorder Bill which was likely to be  
introduced later this year; (2) detailing comments on the  
Consultation Paper, which had been prepared following  
consultation with the Directors of Social Work, Housing and  
Environmental Services, as Appendix 1 to the report, and  
(3) intimating that the Scottish Office had already responded  
setting out their intentions as detailed in Appendix 2 to the  
report.

Decided:

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Behaviour  
Scottish  
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in
- (1) that the comments set out in Appendix 1 to the report  
endorsed as the Council's formal response to the  
Office on the Consultation Paper on Anti-Social  
Orders, and that the action taken by the Director of  
Administration in forwarding the response to the  
Office be homologated;
  - (2) that the Council's observations be made available to  
local Members of Parliament, and
  - (3) that the response from the Scottish Office, as set out  
in Appendix 2 to the report, be noted.

PROCEDURE FOR FORMAL AND LEGAL ACTION WHERE  
REGISTERED ESTABLISHMENTS FAIL TO MEET STANDARDS

10. There was submitted a report (docketed) by the Director of  
Social Work setting out, in the Appendix to the report, proposed  
procedures for formal and legal action in terms of the Social  
Work (Scotland) Act 1968 as amended where registered Residential or  
Day Care Establishments fail to meet the standards required by  
the Council or where informal measures fail to improve such  
standards or achieve a satisfactory outcome.

Decided:

- the
- (1) that the terms of the report be noted, and
  - (2) that the procedures for formal and legal action where  
registered establishments fail to meet the standards  
required by the Council, as set out in the Appendix to  
report, be approved.

MOTHERWELL COMMUNITY HEALTH PROJECT - "HEALTH FOR ALL" - FUNDING ARRANGEMENTS 1997/98

11. With reference to paragraph 10 of the Minute of the meeting of this Committee held on 19 August 1997 when, inter alia, the Committee agreed that funding be made available for the Motherwell Community Health Project known as "Health for All" until 31 December 1997, at a cost no greater than \$15,908, and requested the Director of Social Work to consult with

Lanarkshire

Health Board in relation to the future of the project, there was

submitted a report dated 11 November 1997 by the Director of Social Work regarding the future of the project, and recommending that funding for the project be terminated at the end of the current arrangement, at 31 December 1997.

Decided:

- College
- (1) that the termination of funding of the project at 31 December 1997 be approved;
  - (2) that the Director of Social Work advise Motherwell and Lanarkshire Health Board of the position;
  - (3) that the Director of Social Work arrange for the work which had been undertaken by the project over the last four year period to be acknowledged, and
  - (4) that the report be remitted to the Personnel Services Committee for its interest.

CONFERENCES ETC

(1) "MEN AND CHILD CARE"

12. There was submitted an invitation from Children in Scotland to attend a training seminar entitled "Men and Child Care" which was held in Dundee on 27 October 1997.

Decided: to note that no Member of the Council had attended the seminar.

(2) "CHILDREN "LOOKED AFTER" - A SHARED VISION FOR A BETTER FUTURE"

13. There was submitted an invitation from Barnardos Scotland to attend a conference entitled Children "Looked After" - A

Shared

Vision for a Better Future which was held in Edinburgh on 4 November 1997.

Decided: to note that no Member of the Council had attended

the conference.

(3) "SUPPORTING CHILDREN THROUGH THE EXPERIENCE"

14. There was submitted an invitation from Children in Scotland to attend a seminar entitled "Supporting Children Through the Experience" which was held in Edinburgh on 14 November 1997.

Decided: to note that no Member of the Council had attended the seminar.

(4) "WHAT ARE THEY DOING WITH OUR CHILDREN? -  
A CONSIDERATION OF THE PAEDOPHILE MENACE IN BRITAIN  
TODAY"

15. There was submitted an invitation from National Child Abuse Monitoring and Protection Unit to attend a conference entitled "What are they Doing with our Children? - A Consideration of the Paedophile Menace in Britain Today" which was held in London on 19 November 1997.

Decided: to note that no Member of the Council had attended the conference.

(5) ANNUAL GENERAL MEETING OF ONE PLUS - "NEW LABOUR,  
NEW GOVERNMENT, NEW DEAL FOR LONE PARENTS"

16. There was submitted an invitation from One Plus to attend its Annual General Meeting entitled "New Labour, New Government, New Deal for Lone Parents" which was held in Glasgow on 21 November 1997.

The Committee were informed orally that after consultation with the Convener, the Director of Administration had arranged the attendance of Councillors Maginnis and Sullivan.

Decided: that approval for the attendance of Councillors Maginnis and Sullivan at the Annual General Meeting of One Plus be homologated.

(6) "HOME TRUTHS AND AFTER"

17. There was submitted an invitation from Age Concern and The Planning Exchange to attend a conference entitled "Home Truths and After" which was held in Stirling on 24 November 1997.

Decided: to note that no member of the Council had attended the Conference.

(7) "MAKING CONNECTIONS: POSITIVE APPROACH TO  
TRANSITION PLANNING FOR YOUNG DISABLED PEOPLE AND  
THEIR FAMILIES"

18. There was submitted an invitation from the National Childrens  
Bureau to attend a conference entitled "Making Connections:  
Positive Approach to Transition Planning for Young Disabled  
People and their Families" which was held in London on  
28 November 1997.

Decided: that Councillor Maginnis be authorised to attend the  
conference.

#### PROCEDURES FOR COMPENSATION OF STAFF

19. With reference to paragraph 6 of the Minute of the meeting of  
this  
Committee held on 7 October 1997 when it was agreed that a  
report dated 30 September 1997 by the Director of Social Work  
proposing the adoption of procedures for the compensation of  
staff of the Department of Social Work for losses incurred in  
the  
the  
course of their duties be continued for further information,  
the  
Convener moved that the issue be remitted simpliciter to the  
Council for consideration.

Decided: that the issue be remitted simpliciter to the  
Council for  
consideration.

#### PROJECTED TENDER RETURN IMPLEMENTATION - ARRANGEMENTS BETWEEN COMMITTEE MEETINGS

20. With reference to paragraph 7 of the Minute of the meeting of  
the  
Policy and Resources Committee held on 13 May 1997, when,  
inter alia, approval had been given to the delegation of  
powers to  
the Director of Administration after consultation with the  
Convener  
to allow the acceptance of tenders between meetings, there was  
submitted a report dated 9 November 1997 by the Director of  
Construction Services advising that tenders for the  
refurbishment  
of Stewarton House, Wishaw, as a Residential Unit were due to  
be  
returned prior to the next meeting of the Committee.

Decided:

(1) that the projected return, prior to the next meeting of  
the  
Committee, of tenders for the refurbishment of  
Stewarton



House, Wishaw, as a Residential Unit, be noted, and

- (2) that in accordance with the decision of the Policy and Resources Committee and subject to the whole provisions thereof, approval be given for acceptance of the tender prior to the next Committee.