

Motherwell, 31 March 1998 at 11 am.

A Meeting of the **SOCIAL WORK (PLANNING AND
ADMINISTRATION) SUB-COMMITTEE**

PRESENT

Councillor Sullivan, Convener; Councillors Beekman, Brooks, Craig, Gordon, McCulloch, W. Martin, Murphy, and Robertson.

CHAIR

Councillor Sullivan (Convener) presided.

IN ATTENDANCE

The Committee Services Officer, Head of Social Work Development, Head of Social Work Resources, Principal Officer (Finance and Administration); Chief Solicitor; Head of Construction Resources and Group Manager (Valuation and Cartographic Services), Planning and Development.

APOLOGIES

Councillors Chadha, Leitch, Lunny, H. McGuigan and J. McGuigan.

REGISTRATION OF ESTABLISHMENTS: NEW REGISTRATIONS AND/OR NOTIFICATION OF CHANGES TO THE REGISTRATION OF INDIVIDUAL ESTABLISHMENTS

1. There was submitted a report (docketed) dated March 1998 by the Director of Social Work advising that, in accordance with Section 62 of the Social Work (Scotland) Act 1968 as amended by the Registration of Establishments (Scotland) Act 1987, there had been approved New Registrations and/or Changes to the Registration of Individual Establishments, details of which were appended to the report.

Decided: that the terms of the report be noted.

CONTRACTING ARRANGEMENTS FOR SOCIAL CARE - UPDATE REPORT

2. With reference to paragraph 2 of the Minute of the meeting of this Sub-Committee held on 17 February 1998 when, *inter alia*, progress in establishing social care contracting within North Lanarkshire Council had been noted, there was submitted a report (docketed) dated March 1998 by the Director of Social Work (1) advising that three further standard contract formats for residential, respite and day care services had now been agreed by the Head of Legal Services and applied to twenty projects within North Lanarkshire, which now allowed the contractual arrangements to be finalised; (2) indicating that work was ongoing in relation to the remaining standard formats required for social care including a supplementation contract for unregistered services (support accommodation) and a contract for unregistered services (home care); (3) intimating that there were no new registered residential services which required a contract with Lanarkshire Health Board

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indicating that no new nursing homes required to be included within the contractual framework, and (4) informing that there had been a requirement to secure services outwith North Lanarkshire Council for nine individuals.

Decided:

- (1) that the terms of the report be noted, and
- (2) that the Director of Social Work submit to a future Sub-Committee a report (a) on the financial and operational procedures undertaken prior to entering into contractual arrangements with a particular proprietor, and (b) the process undertaken in relation to an announced closure.

CONTRACTING ARRANGEMENTS FOR SOCIAL CARE - LIST OF AUTHORISED PROVIDERS OF SOCIAL SERVICES - UPDATE

3. With reference to paragraph 3 of the Minute of this Sub-Committee held on 17 February 1998 when, inter alia, approval had been given to include the Providers listed within the report, to the Council's revised list of Authorised Providers of Social Care Services, there was submitted a report (docketed) dated March 1998 by the Director of Social Work in respect of further amendments to the list (1) proposing amendments to the list of Authorised Providers, and (2) updating the verification of information contained in the computerised database.

Decided: that the terms of the report be approved.

Councillor Beekman declared an interest in the following item of business and took no part in the consideration thereof.

NORTH LANARKSHIRE CARE AND REPAIR PROJECT

4. With reference to paragraph 31 of the Minute of the Housing Committee of 11 March 1998 when, inter alia, it had been agreed that Clyde Valley Housing Association be appointed as Managing Agents for the North Lanarkshire Care and Repair Project and that the Care and Repair Steering Group be authorised to agree detailed terms and a Revenue Budget of not more than £49,526 for the first year of operation, there was submitted a report (docketed) dated March 1998 by the Director of Social Work (1) advising that revenue funding would be based on a split between North Lanarkshire Council, Scottish Homes and Lanarkshire Health Board respectively; (2) indicating that the Council's contribution would be 40% divided equally between the Social Work and Housing Departments, with the cost to the Social Work budget in the first year being a maximum of £9,905; (3) detailing all objectives of the North Lanarkshire Care and Repair Scheme which would mainly assist frail older people, people with physical disabilities and others with community care needs who own their own homes or live in the private rented sector, and (4) intimating that the contract was to be awarded to the Clyde Valley Housing Association for a twelve month period and subject to review.

Decided:

- (1) that a contribution of £9,905, being the Social Work Department's 20% share of the revenue support to North Lanarkshire Care and Repair project be approved;
 - (2) that it be noted that the Clyde Valley Housing Association had been appointed as Managing Agents for the Project;
 - (3) that the Director of Social Work be authorised to carefully monitor expenditure on the project and submit periodic progress reports to future meetings of the Sub-Committee, and
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- (4) that it be noted that the Care and Repair Steering Group had been authorised to agree detailed terms for the first year of the Project.

LOCAL CARE PARTNERSHIP SCHEME - NHS CIRCULAR MEL(1997)57

5. With reference to paragraph 11 of the Minute of this Sub-Committee of 6 January 1998 when, *inter alia*, authorisation had been given to the Director of Social Work for the preparation and submission of a joint proposal with Health and Housing partners in North Lanarkshire for a bid under the Local Care Partnership Scheme, there was submitted a report dated March 1998 by the Directors of Social Work and Housing (1) outlining the background to the Local Care Partnership Scheme under which bids were invited by 31 March 1998 for 1998/99 and 1 June 1998 for 1999/2000; (2) advising that the Directors of Social Work and Housing, in conjunction with the Lanarkshire Healthcare NHS Trust and Lanarkshire Health Board had considered a number of outline proposals; (3) intimating that, to meet the deadline, only one proposal to establish a liaison physiotherapist in the Cumbernauld Area had been submitted; (4) informing that the draft North Lanarkshire Joint Community Care Plan had set out the plans for a review of provision at Coathill Hospital and of rehabilitation services; (5) detailing that the bid of £14,100 would be wholly funded through the Local Care Partnership Scheme for the first year, with subsequent funding met from other sources; (6) indicating that these costs would be met through the reallocation of Health Service resources following the review outlined within the report, with no additional costs to the Council, and (7) informing that further bids had been invited for 1999/2000 to be received by 1 June 1998.

Decided:

- (1) that the bid for Local Care Partnership Scheme funding to establish a liaison physiotherapist in the Cumbernauld Area be noted, and
- (2) that the Director of Social Work be authorised to carry out the necessary work in order to prepare a bid for funding through the Scheme for 1999/2000.

BELLSHILL AREA OFFICE - PROGRESS REPORT

6. There was submitted a report (docketed) dated 18 March 1998 by the Director of Social Work on progress on accommodation comprising the Bellshill Area Office (1) outlining the background to and the need for additional accommodation at the Bellshill Area Office; (2) intimating that in January 1997 a suitable shop unit had become available for lease; (3) detailing that the shop owner's agent had formally written to the Council withdrawing the offer to assign the Lease, and (4) indicating that as a result the Director of Construction Services would require to revise the drawings to take account of the reduced premises and thereafter proceed to the tender process for the adaptation work.

Decided: that the terms of the report be noted.

SUPPLEMENTATION RATE INCREASES IN ESTABLISHMENTS OUTWITH THIS AUTHORITY

7. With reference to paragraph 2 of the Minute of the meeting of this Sub-Committee held on 6 August 1997, when arrangements for setting out Supplementation Rate increases for establishments outwith this Authority were approved, there was submitted a report (docketed) dated 16 March 1998 by the Director of Social Work setting out further Supplementation Rate increases for establishments outwith the Authority.

Decided: that the new Supplementation Rate increases as detailed within Appendix 1 to the report be approved.

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MONITORING REPORT - PROPERTY AT 3 SOUTH WARDPARK PLACE, CUMBERNAULD - CUMBERNAULD SOCIAL EDUCATION CENTRE

8. With reference to paragraph 5 of the Minute of this Sub-Committee held on 19 February 1997 when, inter alia, it had been agreed that the existing premises at Alder Road, Cedar Road and Stoneylee Road, Cumbernauld be declared surplus to requirements, subject to successful negotiations being concluded for Wardpark Place, Cumbernauld and that the negotiation of the lease and securing of an agreement for alterations with the Landlord be remitted to the Planning and Development (Buildings and Property Sub-Committee, there was submitted a report (docketed) dated 25 March 1998 by the Director of Social Work regarding the relocation of the Cumbernauld Social Education Centre to 3 South Wardpark Place, Cumbernauld (1) outlining the background to and the need for the Cumbernauld Social Education Centre to be relocated; (2) providing a explanation of the pre-contract stages of the project, and (3) indicating that the Contractor would start work on the first phase of the adaptations on 30 March 1998 with a view to completion by mid August 1998.

Decided: that the terms of the report be noted.

MONITORING REPORT - STEWARTON HOUSE, WISHAW

9. There was submitted a report (docketed) dated 25 March 1998 by the Director of Social Work regarding the current position of the alterations to Stewarton House, Wishaw to allow relocation of certain existing day care services (1) outlining the background to and the need for the relocation of services to Stewarton House, Wishaw; (2) providing an explanation of the pre-contract stages of the project, and (3) indicating that the Director of Construction Services had issued tender documents on 13 March 1998 the outcome of which were likely to be reported to the Social Work Committee on 20 April 1998, with the anticipated contract time being 22 weeks from site start.

Decided:

- (1) that the terms of the report be noted, and
- (2) that the Director of Administration arrange a meeting of the Convener and Vice-Conveners of the Social Work Committee with relevant Departmental Directors to discuss the pre-contract processes for current Social Work Capital projects.