

## REPORT

TO	SOCIAL WORK COMMITTEE		Subject	REVENUE BUDGET MONITORING REPORT PERIOD 1/4/98 TO 16/08/98  SOCIAL WORK DEPARTMENT SHELTERED WORKSHOP
FROM	DIRECTOR OF FINANCE			
DATE	18/09/98	Ref. : JM/CP		

**Introduction**

I enclose the Budgetary Control Report for the period 1 April 1998 to 16 August 1998. The report shows a comparison of actual expenditure and income against estimated expenditure and income and provides explanations of the significant variances.

**Summary of Budget Variances**

The net expenditure position for the period shows an underspend of £4,706 or 6% of the cumulative budget to date.

The major variances can be explained as follows:-

**Major Areas of Overspend / Under-recovery**

£

Supplies and Services26,608

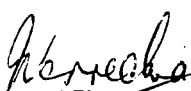
The reason for the overspend in this area is due to the higher than anticipated level of refurbishment work carried out by the workshop for sections within the department of Social Work as well as other departments. There has been a high level of activity in the area of refurbishment of residential homes within North Lanarkshire and large scale purchase of materials has been necessary. However, this expenditure will be partially offset by the subsequent billing of other sections and departments for work done.

**Major Areas of Underspend / Over-recovery**Payments to other bodies27,000

The reason for the underspend is the delay in payments made to Glasgow City Blindcraft workshop. This area is expected to be underspent at the year end.

**Recommendation**

The committee notes the contents of this report.

  
Director of Finance

NORTH LANARKSHIRE COUNCIL

FINANCIAL MONITORING REPORT

1 April 1998 to 16 August 1998

COMMITTEE: SOCIAL WORK

SERVICE: SHELTERED WORKSHOPS

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)	% (6)	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)	% (10)
		£	£	£		£	£	£	
1.	EMPLOYEE COSTS	107,752	112,741	(4,989) Overspend	-5%	314,595	314,595	-	-
2.	PROPERTY COSTS	4,245	3,801	444 Underspend	10%	12,750	12,750	-	-
3.	SUPPLIES AND SERVICES	29,032	55,640	(26,608) Overspend	-92%	86,200	96,000	(9,800) Overspend	-11%
4.	TRANSPORT & PLANT	10,152	1,694	8,458 Underspend	83%	30,000	30,000	-	-
5.	ADMINISTRATION COSTS	1,180	1,753	(573) Overspend	-49%	3,500	3,500	-	-
6.	PAYMENTS TO OTHER BODIES	27,000	-	27,000 Underspend	100%	125,000	100,000	25,000 Underspend	20%
7.	OTHER COSTS	-	102	(102) Overspend	-	-	-	-	-
8.	APPORTIONED EXPENSES	-	-	-		-	-	-	
9.	CAPITAL FINANCING CHARGES	-	-	-		-	-	-	
10.	TOTAL EXPENDITURE	179,361	175,731	3,630 Underspend	2%	572,045	556,845	15,200 Underspend	3%
11.	INCOME	101,627	102,703	1,076 Over-recovery	1%	436,470	436,470	-	-
12.	NET EXPENDITURE	77,734	73,028	4,706 Underspend	6%	135,575	120,375	15,200 Underspend	11%

**NORTH LANARKSHIRE COUNCIL**

**FINANCIAL MONITORING REPORT**

**1 April 1998 to 16 August 1998**

**COMMITTEE: SOCIAL WORK**

**SERVICE: SHELTERED WORKSHOP  
(BELTANE)**

**ANALYSIS OF MAJOR VARIANCES**

**1. SUPPLIES AND SERVICES                      £  
26,608 OVERSPEND**

The overspend in Supplies and Services is mainly due to the increase in the purchase of materials. The workshop has taken on more refurbishment work than originally anticipated. It has been heavily involved in the refurbishment of residential homes within North Lanarkshire as well as refurbishment work for other departments and has consequently been required to purchase additional materials such as fabric for curtains and upholstery in order to meet demand.

**2. PAYMENTS TO OTHER BODIES                      27,000 UNDERSPEND**

The budget in this line relates to payments to Glasgow City Council for clients employed in the Blindcraft Workshop. The budget allows for the employment of seven people, however the actual number of North Lanarkshire staff employed is four. This area is being investigated before payment is made. It is anticipated that expenditure will be below budget.