

NORTH LANARKSHIRE COUNCIL REPORT

To: SOCIAL WORK COMMITTEE		Subject: REVENUE BUDGET MONITORING REPORT PERIOD 1.4.98-11.10.98 SOCIAL WORK DEPARTMENT
From: DIRECTOR OF FINANCE		
Date: 16 NOVEMBER 1998	Ref: EM/CP	

Introduction

I enclose the budget monitoring report in respect of the Social Work Department for the period 1 April 1998 to 11 October 1998. The report provides a comparison between actual expenditure and income and estimated expenditure and income and provides explanation of the more significant variances. This report also presents a projected out-turn for the Social Work Department with details of major underspends and overspends.

Summary of Budget Variances

The net expenditure for the period shows an Underspend of £137,195 or -0% of the budget to date. The projected out-turn shows that the department is on course to keep within its overall budget.

The major year to date variances as detailed within the attached pages, can be summarised as follows.

Explanation of Major Variances

1. Employee Costs

Total employee costs for the period are overspent by £1,118,804. This is anticipated to out-turn at £780,000 of an overspend for the year. The major variances contributing to the year-to-date variances are as follows.

- | | | |
|-----|--|--------------------|
| 1.1 | Increase in 1998/99 pay award. Increase of 0.5% on budget. | £168,000 Overspend |
| 1.2 | Expenditure on Superannuation Employers Contributions is currently showing an overspend. However, this area is subject to constant departmental monitoring. | £267,000 Overspend |
| 1.3 | Residual staff costs have been incurred in 1998/99 following the closures of Sir John Mann home for the elderly and Bellshill children's home. | £229,000 Overspend |
| 1.4 | Within Learning Disabilities division, temporary staff have been employed in order to maintain service levels dealing with a difficult client group while permanent staff are on sickness leave. | £51,000 Overspend |

- 1.5 There is an overspend in the area of Homecare which is a direct result of more clients electing to be cared for within their own home. This overspend is being underpinned by underspends in other areas. Reviews are ongoing to bring service levels into line with budget, these reviews require to take account of client need. £210,000 Overspend
- 1.6 There is currently an overspend in the area of childcare due to the requirement for 24 hour supervision for a family in the Coatbridge area. £105,000 Overspend
- 1.7 There are overspends in the area of Other Social Work Services due to a number of factors, mainly temporary cover for sickness absence in Day Centres for Learning Disabilities and Day Centres for the physically handicapped. £89,000 Overspend
- 2 Property Costs £17,354 Overspend
- The overspend in this area is a result of expenditure on Aids and Adaptations. This has been necessary to reduce waiting lists. This will be done within the existing budget and this area is expected to be on target at year end.
3. Supplies and Services £44,005 Underspend
- The underspend in this area is due to timing variations in the payment of invoices for tools and equipment and clients clothing. The underspend will reduce as the year progresses and invoices are processed. Expenditure in this area is expected to be in line with budget.
4. Transport and Plant
- Transport and Plant is overspent by £297,678. This is due largely to expenditure on staff travel and subsistence.
- 4.1 Travelling and Subsistence expenditure is overspent. The budget for this area was reduced as part of a programme of corporate savings. The level of staff usage has remained at a high level. £174,000 Overspend
- 4.2 The expenditure on internal hires is overspent although a large part of this is timing variations on payment of charges. £123,000 Overspend

5. Administration Costs

Administration costs are overspent by £108,643 largely because of administrative expenditure resulting from the opening of new Social Work buildings.

5.1 Expenditure for installation and maintenance of new lines. £58,453 Overspend

5.2 Other related administration costs. £50,000 Overspend

6. Payment to Other Bodies £1,121,584 Underspend

Total payments to other bodies for the period are underspent. This is due to slippage in the implementation of projects. This area will be underspent at year end and will compensate for overspends in other areas.

The areas which are experiencing slippage are Homecare Review and Intensive Homecare. This will compensate in part for the overspend in Home Help wages.

There will also be underspends in payments to List D Schools and Childcare Assessment Centres. This is in line with the policy of supporting children with problems in the community rather than within an institution.

7. Other Expenditure £230,656 Overspend

The underspend can be attributed to slippage in the divisions of Operations and Services and Learning Disabilities in projects relating to Mental Illness and Advocacy.

This area will be underspent at year end and will compensate for overspends in other areas.

6. Income £9,039 Over-recovered

Total income for the period is over-recovered. This is due to greater number of elderly clients entering the system with occupational pensions which will result in an over-recovery within residential elderly. Income is anticipated to be over-recovered at year end.

Recommendation

Committee is requested to note the contents of this report.


DIRECTOR OF FINANCE

NORTH LANARKSHIRE COUNCIL

FINANCIAL MONITORING REPORT

1 April 1998 to 11 October 1998

COMMITTEE: SOCIAL WORK

TOTAL

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)		% (10)
		£	£	£			£	£	£		
1.	EMPLOYEE COSTS	16,838,322	17,957,126	(1,118,804)	Overspend	-7%	33,149,522	33,929,522	(780,000)	Overspend	-2%
2.	PROPERTY COSTS	1,404,827	1,422,181	(17,354)	Overspend	-1%	3,900,210	3,900,210	-		-
3.	SUPPLIES AND SERVICES	526,127	482,122	44,005	Underspend	8%	1,327,157	1,327,157	-		-
4.	TRANSPORT & PLANT	1,143,858	1,441,536	(297,678)	Overspend	-26%	2,381,127	2,451,127	(70,000)	Overspend	-3%
5.	ADMINISTRATION COSTS	290,046	398,689	(108,643)	Overspend	-37%	520,998	620,998	(100,000)	Overspend	-19%
6.	PAYMENTS TO OTHER BODIES	12,087,150	10,965,566	1,121,584	Underspend	9%	24,582,755	24,132,755	450,000	Underspend	2%
7.	OTHER COSTS	729,416	498,760	230,656	Underspend	32%	2,649,962	2,299,962	350,000	Underspend	13%
8.	APPORTIONED EXPENSES	-	-	-			1,978,104	1,978,104	-		
9.	CAPITAL FINANCING CHARGES	-	-	-			1,276,000	1,276,000	-		
10.	TOTAL EXPENDITURE	33,019,746	33,165,980	(146,234)	Overspend	-0%	71,765,835	71,915,835	(150,000)	Overspend	-0%
11.	INCOME	2,476,256	2,485,295	9,039	Over-recovery	0%	11,157,605	11,307,605	150,000	Over-recovery	1%
12.	NET EXPENDITURE	30,543,490	30,680,685	(137,195)	Overspend	-0%	60,608,230	60,608,230	-		-

FINANCIAL MONITORING REPORT

1 April 1998 to 11 October 1998

COMMITTEE: SOCIAL WORK

DIVISION: OPERATIONS AND SERVICING

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)		% (10)
		£	£	£			£	£	£		
1.	EMPLOYEE COSTS	6,437,511	6,975,811	(538,300)	Overspend	-8%	12,398,210	12,528,210	(130,000)	Overspend	-1%
2.	PROPERTY COSTS	550,616	485,234	65,382	Underspend	12%	1,799,999	1,799,999	-		-
3.	SUPPLIES AND SERVICES	67,663	56,377	11,286	Underspend	17%	186,336	186,336	-		-
4.	TRANSPORT & PLANT	366,045	466,545	(100,500)	Overspend	-27%	740,398	810,398	(70,000)	Overspend	-9%
5.	ADMINISTRATION COSTS	211,120	278,081	(66,961)	Overspend	-32%	347,242	447,242	(100,000)	Overspend	-29%
6.	PAYMENTS TO OTHER BODIES	379,955	345,462	34,493	Underspend	9%	946,664	946,664	-		-
7.	OTHER COSTS	95,966	82,880	13,086	Underspend	14%	406,608	406,608	-		-
8.	APPORTIONED EXPENSES	-	-	-			1,978,104	1,978,104	-		-
9.	CAPITAL FINANCING CHARGES	-	-	-			1,276,000	1,276,000	-		-
10.	TOTAL EXPENDITURE	8,108,876	8,690,390	(581,514)	Overspend	-7%	20,079,561	20,379,561	(300,000)	Overspend	-1%
11.	INCOME	1,012,872	992,022	(20,850)	Under-recovery	-2%	6,003,402	6,003,402	-		-
12.	NET EXPENDITURE	7,096,004	7,698,368	(602,364)	Overspend	-8%	14,076,159	14,376,159	(300,000)	Overspend	-2%

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 1998 to 11 October 1998****COMMITTEE : SOCIAL WORK****DIVISION : OPERATIONS AND SERVICING****ANALYSIS OF MAJOR VARIANCES**

	<u>YEAR TO DATE</u>		<u>PROJECTED OUTTURN</u>
	£		£
1. <u>EMPLOYEE COSTS</u>	<u>538,300 Overspend</u>		<u>130,000 Overspend</u>
Salaries	293,000 Overspend	A number of area teams are still bearing the residual costs as staff whose posts were made redundant as part of last years savings programme are redeployed. Also in one area team administrative section there are three staff on long term sick leave and temporary staff are required to cover. The department is taking steps to ensure that these costs are covered by underspends elsewhere.	
Superannuation	225,000 Overspend		
Pension Increases	30,000 Overspend		
2. <u>PROPERTY COSTS</u>	<u>65,382 Underspend</u>		<u>On Target</u>
Other Property Costs	60,000	The underspend is due largely to the timing of invoice payments.	
3. <u>TRANSPORT</u>	<u>100,500 Overspend</u>		<u>70,000 Overspend</u>
Travel and Subsistence	100,000	The overspend is largely due to expenditure on travel and subsistence. The budget was reduced as part of last years corporate savings programme but staff usage remains at a high level. There will be an overspend in this area at year end.	

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 1998 to 11 October 1998****COMMITTEE : SOCIAL WORK****DIVISION : OPERATIONS AND SERVICING****ANALYSIS OF MAJOR VARIANCES****YEAR TO DATE****PROJECTED OUTTURN****£****£****4. ADMINISTRATION****66,961 Overspend****100,000 Overspend**

Telephones

49,000

The overspend is largely the result of an overspend on telephones due to the costs associated with the installation and maintenance of new telephone and fax lines within new Social Work buildings.

Other Admin Costs

17,000

There has also been expenditure incurred for these new locations in relation to headed stationery etc.

5. PAYTS. TO OTHER BODIES**34,493 Underspend****On Target****OTHER EXPENDITURE****13,086 Underspend****On Target**

The current underspend reflects the slippage in the implementation of a number of projects. This underspend compensates for overspends in other areas of service. It is expected that this budget line will be on target at year end.

FINANCIAL MONITORING REPORT

1 April 1998 to 11 October 1998

COMMITTEE: SOCIAL WORK

DIVISION: RA CHILDREN

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)		% (10)
		£	£	£			£	£	£		
1.	EMPLOYEE COSTS	1,028,021	1,170,422	(142,401)	Overspend	-14%	2,040,465	2,140,465	(100,000)	Overspend	-5%
2.	PROPERTY COSTS	93,179	86,371	6,808	Underspend	7%	313,978	313,978	-		-
3.	SUPPLIES AND SERVICES	78,777	95,451	(16,674)	Overspend	-21%	170,510	170,510	-		-
4.	TRANSPORT & PLANT	8,433	41,113	(32,680)	Overspend	-388%	17,135	17,135	-		-
5.	ADMINISTRATION COSTS	13,792	24,248	(10,456)	Overspend	-76%	29,854	29,854	-		-
6.	PAYMENTS TO OTHER BODIES	1,375,829	1,303,461	72,368	Underspend	5%	2,743,288	2,743,288	-		-
7.	OTHER COSTS	(6,117)	9,203	(15,320)	Overspend		(13,240)	(13,240)	-		-
8.	APPORTIONED EXPENSES	-	-	-			-	-	-		-
9.	CAPITAL FINANCING CHARGES	-	-	-			-	-	-		-
10.	TOTAL EXPENDITURE	2,591,914	2,730,269	(138,355)	Overspend	-5%	5,301,990	5,401,990	(100,000)	Overspend	-2%
11.	INCOME	1,172	343	(829)	Under-recovery	-71%	3,770	3,770	-		-
12.	NET EXPENDITURE	2,590,742	2,729,926	(139,184)	Overspend	-5%	5,298,220	5,398,220	(100,000)	Overspend	-2%

NORTH LANARKSHIRE COUNCIL
FINANCIAL MONITORING REPORT
1 April 1998 to 11 October 1998

COMMITTEE : SOCIAL WORK

DIVISION : RA CHILDREN

ANALYSIS OF MAJOR VARIANCES

	<u>YEAR TO DATE</u>	<u>PROJECTED OUTTURN</u>
	£	£
1. EMPLOYEE COSTS	<u>142,401 Overspend</u>	<u>100,000 Overspend</u>
Bellshill Home Running Costs	240,000 Overspend	The home is only partly operational and does not have a budget. The division has also had to bear the costs of early retiral as a result of the closure of the home.
Twenty four hour care Coatbridge	110,000 Overspend	Within the Coatbridge area twenty four hour care is required for one family. This is contributing to that areas overspend.
Perepatetic Team	70,000 Underspend	There has been slippage in the implementation of the Peripatetic team throughout the area as a result of last years savings plans.
Motherwell Home	140,000 Underspend	Leslie Street children's home did not open on schedule and as a result expenditure is below budget.
2. PAYMENTS TO OTHER BODIES	<u>72,368 Underspend</u>	<u>On Target</u>
Payments to Voluntary Organisations	70,000 Underspend	The underspend is due to timing of invoice payment and budget phasing in the area of payments to voluntary organisations. The expenditure is expected to be in line with budget at year end.
3. TRANSPORT	<u>32,880 Overspend</u>	<u>On Target</u>
Travel and Subsistence	27,000 Overspend	The overspend relates to staff travel and subsistence. The budget has been reduced as part of last years corporate savings plan but staff usage remains at a high level.

FINANCIAL MONITORING REPORT

1 April 1998 to 11 October 1998

COMMITTEE: SOCIAL WORK

DIVISION: RA ELDERLY

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)		% (10)
		£	£	£			£	£	£		
1.	EMPLOYEE COSTS	2,182,670	2,269,308	(86,638)	Overspend	-4%	4,338,398	4,388,398	(50,000)	Overspend	-1%
2.	PROPERTY COSTS	336,136	322,984	13,152	Underspend	4%	752,115	752,115	-		-
3.	SUPPLIES AND SERVICES	39,518	32,990	6,528	Underspend	17%	117,858	117,858	-		-
4.	TRANSPORT & PLANT	32,706	42,500	(9,794)	Overspend	-30%	70,013	70,013	-		-
5.	ADMINISTRATION COSTS	10,987	10,202	785	Underspend	7%	23,780	23,780	-		-
6.	PAYMENTS TO OTHER BODIES	5,143,423	4,990,675	152,748	Underspend	3%	11,429,704	11,429,704	-		-
7.	OTHER COSTS	18,480	34,014	(15,534)	Overspend	-84%	40,000	40,000	-		-
8.	APPORTIONED EXPENSES	-	-	-			-	-	-		-
9.	CAPITAL FINANCING CHARGES	-	-	-			-	-	-		-
10.	TOTAL EXPENDITURE	7,763,920	7,702,673	61,247	Underspend	1%	16,771,868	16,821,868	(50,000)	Overspend	-0%
11.	INCOME	530,005	672,029	142,024	Over-recovery	27%	1,139,520	1,389,520	250,000	Over-recovery	22%
12.	NET EXPENDITURE	7,233,915	7,030,644	203,271	Underspend	3%	15,632,348	15,432,348	200,000	Underspend	1%

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 1998 to 11 October 1998****COMMITTEE : SOCIAL WORK****DIVISION : RA ELDERLY****ANALYSIS OF MAJOR VARIANCES**

	<u>YEAR TO DATE</u>		<u>PROJECTED OUTTURN</u>
	£		£
1. <u>EMPLOYEE COSTS</u>	86,638 Overspend		50,000 Overspend
Salaries	85,558 Overspend	This is due to residual costs relating to Sir John Mann Home - this home is now closed but care is still required until suitable alternative placements can be found for residents. Residual Costs will be covered by underspends in other areas. The department has also had to bear some costs relating to early retirals as a result of the closure of Sir John Mann Home.	
2. <u>PAYMENTS TO OTHER BODIES</u>	152,748 Underspend		On Target
Care Element Transfer monies	145,000	The underspend in this area is a result of timing of the payments from the CET budget. The funding of residential nursing home placements is under great pressure and the budget is expected to be fully committed for the year.	
3. <u>INCOME</u>	142,024 Over-recovered		250,000 Over-recovery
Charges to users	139,170 Over - rec.	There are a greater number of clients coming into the system with occupational pensions and this is borne out by the increase in income.	

FINANCIAL MONITORING REPORT

1 April 1998 to 11 October 1998

COMMITTEE: SOCIAL WORK

DIVISION: RA LEARNING DISABILITIES

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)		% (10)
		£	£	£			£	£	£		
1.	EMPLOYEE COSTS	213,692	265,174	(51,482)	Overspend	-24%	423,993	423,993	-		-
2.	PROPERTY COSTS	25,449	26,666	(1,217)	Overspend	-5%	55,534	55,534	-		-
3.	SUPPLIES AND SERVICES	26,024	27,241	(1,217)	Overspend	-5%	186,200	186,200	-		-
4.	TRANSPORT & PLANT	676	485	191	Underspend	28%	1,341	1,341	-		-
5.	ADMINISTRATION COSTS	1,571	914	657	Underspend	42%	3,398	3,398	-		-
6.	PAYMENTS TO OTHER BODIES	1,464,680	1,344,773	119,907	Underspend	8%	2,160,240	1,910,240	250,000	Underspend	12%
7.	OTHER COSTS	274,110	267,744	6,366	Underspend	2%	593,312	593,312	-		-
8.	APPORTIONED EXPENSES	-	-	-			-	-	-		-
9.	CAPITAL FINANCING CHARGES	-	-	-			-	-	-		-
10.	TOTAL EXPENDITURE	2,006,202	1,932,997	73,205	Underspend	4%	3,424,018	3,174,018	250,000	Underspend	7%
11.	INCOME	31,975	62,724	30,749	Over-recovery	96%	69,210	69,210	-		-
12.	NET EXPENDITURE	1,974,227	1,870,273	103,954	Underspend	5%	3,354,808	3,104,808	250,000	Underspend	7%

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 1998 to 11 October 1998****COMMITTEE : SOCIAL WORK****DIVISION :****RA LEARNING DISABILITIES****ANALYSIS OF MAJOR VARIANCES****YEAR TO DATE****PROJECTED OUTTURN****£****£****1. EMPLOYEE COSTS****51,482 Overspend****On Target**

Care Staff

43,652 Overspend

The overspend is due to the employment of temporary staff to maintain staffing levels dealing with a difficult client group while permanent staff are on sickness leave.

2. PAYMENTS TO OTHER BODIES**119,907 Underspend****250,000 Underspend**

Supplementation Payts.

96,675 Underspend

The favourable variance in these areas relates to slippage in the implementation of a number of service developments

Payments to Voluntary Orgs.

23,232 Underspend

included in the departmental plan. This has been the result of the corporate savings plan.
This area will be underspent at year end.

3. INCOME**30,749 Over-recovered****On Target**

Charges to users

26,376 Over-rec.

The level of income to date, mainly from backdated DSS payments, has exceeded budget expectations.

FINANCIAL MONITORING REPORT

1 April 1998 to 11 October 1998

COMMITTEE: SOCIAL WORK

DIVISION : HOME CARE

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)		% (10)
		£	£	£			£	£	£		
1.	EMPLOYEE COSTS	3,417,876	3,628,360	(210,484)	Overspend	-6%	6,945,706	7,445,706	(500,000)	Overspend	-7%
2.	PROPERTY COSTS	9,245	12,635	(3,390)	Overspend	-37%	41,093	41,093	-		-
3.	SUPPLIES AND SERVICES	10,924	7,160	3,764	Underspend	34%	23,648	23,648	-		-
4.	TRANSPORT & PLANT	109,795	170,125	(60,330)	Overspend	-55%	225,229	225,229	-		-
5.	ADMINISTRATION COSTS	8,206	10,051	(1,845)	Overspend	-22%	17,764	17,764	-		-
6.	PAYMENTS TO OTHER BODIES	245,490	62,941	182,549	Underspend	74%	367,320	367,320	-		-
7.	OTHER COSTS	211,000	20,029	190,971	Underspend	91%	458,140	108,140	350,000	Underspend	76%
8.	APPORTIONED EXPENSES	-	-	-			-	-	-		
9.	CAPITAL FINANCING CHARGES	-	-	-			-	-	-		
10.	TOTAL EXPENDITURE	4,012,536	3,911,301	101,235	Underspend	3%	8,078,900	8,228,900	(150,000)	Overspend	-2%
11.	INCOME	827,535	661,838	(165,697)	Under-recovery	-20%	1,772,500	1,672,500	(100,000)	Under-recovered	-6%
12.	NET EXPENDITURE	3,185,001	3,249,463	(64,462)	Overspend	-2%	6,306,400	6,556,400	(250,000)	Overspend	-4%

NORTH LANARKSHIRE COUNCIL

FINANCIAL MONITORING REPORT

1 April 1998 to 11 October 1998

COMMITTEE : SOCIAL WORK

DIVISION : HOME CARE

ANALYSIS OF MAJOR VARIANCES

	<u>YEAR TO DATE</u>	<u>PROJECTED OUTTURN</u>
	£	£
1. EMPLOYEE COSTS	210,484 Overspend	500,000 Overspend
Manual Wages	206,783 Overspend	The overspend is a result of more clients electing to be cared for within their own homes. The overspend is being underpinned by underspends in other areas. Reviews are currently ongoing to bring service levels back into line with budget, these reviews however, require to take account of client need. There will be a significant overspend in this area at year end.
2. PAYMENTS TO OTHER BODIES	182,549 Underspend	On Target
Pyments to Voluntary Orgs.	35,825	The underspend in this area reflects the slippage in flexicare projects as a result of the overspend on manual wages in line with the care of clients in the home.
Community Care Development	146,724	
3. OTHER COSTS	190,971 Underspend	350,000 Underspend
		The underspend is due to the slippage in the Intensive Homecare Project. There has been a delay in the implementation of the project and this area is expected to be underspent at the year end.
4. INCOME	165,697 Under-recovered	100,000 Under-recovery
Charges to users	143,197 Under - rec.	The under-recovery is largely due to the implementation of the new charging policy. The budgeted income was based on the new policy with anticipated levels of usage. However, usage levels have dropped initially as a result of the charging policy. Consequently, income is showing an under-recovery although actual income will be higher than last year. The process of maximisation of client income is still ongoing and the area will be constantly monitored to anticipate changing patterns. It is anticipated that income will be under-recovered at the year end.

FINANCIAL MONITORING REPORT

1 April 1998 to 11 October 1998

COMMITTEE: SOCIAL WORK

DIVISION OTHER SOCIAL WORK SERVICES

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)		% (6)	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)		% (10)
		£	£	£			£	£	£		
1.	EMPLOYEE COSTS	3,558,552	3,648,051	(89,499)	Overspend	-3%	7,002,750	7,002,750	-		-
2.	PROPERTY COSTS	390,202	488,291	(98,089)	Overspend	-25%	937,491	937,491	-		-
3.	SUPPLIES AND SERVICES	303,221	262,903	40,318	Underspend	13%	642,605	642,605	-		-
4.	TRANSPORT & PLANT	626,203	720,768	(94,565)	Overspend	-15%	1,327,011	1,327,011	-		-
5.	ADMINISTRATION COSTS	44,370	75,193	(30,823)	Overspend	-69%	98,960	98,960	-		-
6.	PAYMENTS TO OTHER BODIES	3,477,773	2,918,254	559,519	Underspend	16%	6,935,539	6,735,539	200,000	Underspend	3%
7.	OTHER COSTS	135,977	84,890	51,087	Underspend	38%	1,165,142	1,165,142	-		-
8.	APPORTIONED EXPENSES	-	-	-			-	-	-		-
9.	CAPITAL FINANCING CHARGES	-	-	-			-	-	-		-
10.	TOTAL EXPENDITURE	8,536,298	8,198,350	337,948	Underspend	4%	18,109,498	17,909,498	200,000	Underspend	1%
11.	INCOME	72,697	96,339	23,642	Over-recovery	33%	2,169,203	2,169,203	-		-
12.	NET EXPENDITURE	8,463,601	8,102,011	361,590	Underspend	4%	15,940,295	15,740,295	200,000	Underspend	1%

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ANALYSIS OF MAJOR VARIANCESYEAR TO DATEPROJECTED OUTTURN

£

£

1. EMPLOYEE COSTS**89,499 Overspend****On Target**

Salaries:

Day Centres Learning Disability

46,000 Overspend

Day Centres Elderly

43,000 Overspend

The overspend in this area is a result of a number of factors. Firstly, sickness absence in the areas of daycare for those with learning disabilities and those with physical handicaps have been high and temporary staff have been required to provide cover dealing with a difficult client group. In addition, in the Coatbridge area, a number of projects which were previously operating from residential homes are now incurring their own running costs although they have no budget.

2. PROPERTY COSTS**98,089 Overspend****On Target**

Aids and Adaptations

68,000

The overspend is due to expenditure on Aids for the handicapped to ensure that waiting lists are reduced.

Other Property Costs

30,089

The overspend in this area is due to timing of payments for rents and cleaning.

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3. PAYMENTS TO OTHER BODIES**559,519 Underspend****200,000 Underspend**

This underspend relates to the delay in the payment of user agreements and Supplementation Payments. This area is anticipated to be underspent at year end.

4. OTHER COSTS**51,087 Underspend****On Target**

The underspend is a result of the timing of payments relating to the Independent Living Fund.

5. TRANSPORT**94,565 Overspend****On Target**

The overspend is largely due to the costs incurred for staff travel and subsistence. These are running at a high level although the budget for the year has been reduced. Transport costs within the division are shown as being within budget at the year end but overall transport costs within the department will be overspent.