

SOCIAL WORK (PLANNING AND ADMINISTRATION) SUB - 5 January 1999

Motherwell, 5 January 1999 at 11 am.

A Meeting of the **SOCIAL WORK (PLANNING AND ADMINISTRATION) SUB-COMMITTEE**

PRESENT

Councillor Sullivan, Convener; Councillors Craig, Gordon, Heberton, J. McGuigan, W. Martin, Robertson and Saunders.

CHAIR

Councillor Sullivan (Convener) presided.

IN ATTENDANCE

The Committee Services Officer, Head of Social Work Development, Head of Social Work Resources, Principal Officer (Planning and Development) and Senior Contracts Officer.

APOLOGIES

Councillor Leitch, Lunny, McCabe, McKendrick and Murphy.

CONTRACTING ARRANGEMENTS FOR SOCIAL CARE - UPDATE REPORT

1. With reference to paragraph 3 of the Minute of the meeting of this Sub-Committee held on 10 November 1998 when, inter alia, progress in establishing Social Care Contracts within North Lanarkshire Council had been noted, there was submitted a report (docketed) dated 4 December 1998 by the Director of Social Work (1) intimating that there were no new registered residential services which required a contract with Lanarkshire Health Board and that there were no new nursing home services which required a contract; (2) advising that the new Supported Living Services Project for people with mental health problems developed in partnership between the Richmond Fellowship (Scotland) and the Council and now required a contract, and (3) indicating that there had been a requirement to secure services outwith the Council for five individuals to accommodate client choice as detailed within Appendix 2 to the report.

Decided: that the terms of the report be noted.

CONTRACTING ARRANGEMENTS FOR SOCIAL CARE - LIST OF AUTHORISED PROVIDERS OF SOCIAL CARE SERVICES - UPDATE

2. With reference to paragraph 4 of the Minute of the meeting of this Sub-Committee held on 10 November 1998 when, it had been agreed that further recommendations for inclusion on the List of Authorised Providers of Social Care Services would be considered at future meetings of the Sub-Committee, there was submitted a report (docketed) dated 4 December 1998 by the Director of Social Work in respect of amendments to be made to the Council's List of Authorised Providers (1) advising that after assessments by the Directors of Social Work, Finance and Administration, that Scotnursing, East Kilbride and District Dementia Carers Group and Milnbank Housing Association, as

SOCIAL WORK (PLANNING AND ADMINISTRATION) SUB – 5 January 1999

detailed within Appendix 1 to the report, be included on the Council's List of Authorised Providers, and (2) intimating that there were no new recommendations in relation to providers with establishments registered by Health Boards.

Decided: that the terms of the report be approved.

NATIONAL HEALTH SERVICE PRIORITIES AND PLANNING GUIDANCE 1999-2002

3. There was submitted a report (docketed) dated 4 December 1998 the Director of Social Work in respect of a document entitled "Priorities and Planning Guidance for National Health Service in Scotland for 1999-2002" which had been issued by the Scottish Office (1) outlining the background to the Guidance set by the Government's White Paper "Designed to Care", the Green Paper "Working Together for a Healthier Scotland" and the Comprehensive Spending Review for the NHS in Scotland over the next three years; (2) advising that the publication of the Guidance coincided with the creation of new NHS Trusts which would take on their responsibilities from 1 April 1999 and which would play an important part in implementing the main action from the Guidance, and (3) detailing the main contents of the document with regard to the production of a Health Improvement Programme (HIP), the preparation of Trust Implementation Plans and clinical priorities which required to be progressed by the NHSiS.

Decided: that the terms of the report be noted.

SCOTTISH HOMES AND CARE IN THE COMMUNITY POLICY STATEMENT 1998

4. There was submitted a report (docketed) dated 4 December 1998 by the Director of Social Work regarding the Scottish Homes Care in the Community Policy Statement 1998 which had been prepared in consultation with the Director of Housing (1) outlining the background to the Policy Statement which attempted to improve future practice and which had been noted at the Housing Committee of 21 October 1998; (2) detailing the principles of Scottish Homes Care in the Community Policy and the five main strategic themes and the implications for North Lanarkshire; (3) intimating that the Council and Scottish Homes had established a close working relationship on community care housing issues in North Lanarkshire, and (4) advising that the Scottish Office expected Local Authorities in conjunction with partner agencies to produce an annual review of the Joint Community Care Plan and Accommodation Strategy.

Decided: that the terms of the report be noted.

OVERTIME MONITORING REPORT

5. With reference to paragraph 16 of the Minute of the meeting of this Sub-Committee held on 6 January 1998 when, *inter alia*, it had been agreed that the Director of Social Work ensure that overtime would only be worked by Officers paid above the SCP35 when it was deemed essential to meet the obligations and responsibilities of the Department and that there would be reports to Committee on a regular basis, there was submitted a report (docketed) dated 15 December 1998 by the Director of Social Work providing details on overtime hours worked by Officers paid above SCP35 during the period from 5 October 1998 to 8 November 1998.

Decided:

- (1) that the terms of the report be noted, and
- (2) that future reports should include information from previous reports for comparative purposes.

SOCIAL WORK (PLANNING AND ADMINISTRATION) SUB – 5 January 1999

ABSENCE MONITORING - OCTOBER AND NOVEMBER 1998

6. There was submitted a report (docketed) dated 17 December 1998 by the Director of Social Work advising of the level of absence in the Social Work Department during the months of October and November 1998 with regard to residential, day care, and child care units and office based areas.

Decided: that the terms of the report be noted.

REDESIGNATION AND REGRADING OF TRAVELLING PEOPLES' LIAISON OFFICER

7. There was submitted a report (docketed) dated 21 December 1998 by the Director of Social Work regarding the redesignation and regrading of a Travelling Peoples' Liaison Officer's post (1) outlining the background to, and the need for the redesignation and regrading of the post; (2) advising that in terms of job scope and remit, the nearest comparable post would be Social Worker or Resource Worker at Grade AP4/5/QSW; (3) intimating that the total cost of the change would be £5,000 and could be met from the current revenue budget, and (4) indicating that the post comparison had been carried out in line with NJC conditions.

Decided:

- (1) that the redesignation and regrading of the post of Travelling Peoples Liaison Officer from AP3 to AP4/5/QSW and changing the post title to Resource Worker (Community Care) be approved, and
- (2) that the report be referred to the Personnel Services Committee for its interest and consideration.

SUPPLEMENTATION RATE CHANGES IN ESTABLISHMENTS OUTWITH THE AUTHORITY

8. There was submitted a report (docketed) dated 15 December 1998 by the Director of Social Work setting out further Supplementation Rate changes set by other Local Authorities for registered Residential and Day Care establishments based in the voluntary sector within their areas.

Decided: that the new Supplementation Rates as detailed in Appendix 1 to the report be approved.