

REPORT

TO	SOCIAL WORK COMMITTEE		Subject : REVENUE BUDGET MONITORING REPORT PERIOD 1/4/98 TO 06/12/98 SOCIAL WORK DEPARTMENT SHELTERED WORKSHOP
FROM	DIRECTOR OF FINANCE		
DATE	11/01/99	Ref. : JM/CP	

Introduction

I enclose the Budgetary Control Report for the period 1 April 1998 to 6 December 1998. The report shows a comparison of actual expenditure and income against estimated expenditure and income and provides explanations of the significant variances.

Summary of Budget Variances

The net expenditure position for the period shows an overspend of £11,365 or -8% of the cumulative budget to date.

The major variances can be explained as follows:-

Explanation of Major Variances

1. Employee Costs **£12,814 Overspend**

Total Employee Costs are overspent because the Workshop is receiving grant allocation for 22 while they are actually operating with 23. Grant allocation is expected for the extra worker by the end of December 1998. Consequently, this area is expected to be within budget at the year end.

2. Supplies and Services **£37,850 Overspend**

The reason for the overspend in this area is due to the higher than anticipated level of refurbishment work carried out by the workshop for sections within the department of Social Work as well as other departments. There has been a high level of activity in the area of refurbishment of residential homes within North Lanarkshire and large scale purchase of materials has been necessary. However, this expenditure will be partially offset by the subsequent billing of other sections and departments for work done.

3. Payments to other bodies **£25,052 Underspend**

The reason for the underspend is the delay in payments made to Glasgow City Blindcraft workshop. This area is expected to be underspent at the year end.

Recommendation

The committee notes the contents of this report.


Director of Finance

FINANCIAL MONITORING REPORT

1 April 1998 to 6 December 1998

COMMITTEE: SOCIAL WORK

SERVICE: SHELTERED WORKSHOPS

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE	ACTUAL TO DATE	YEAR TO DATE VARIANCES		%	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES		%
		(3)	(4)	(5)	(6)	(9)			(10)		
		£	£	£			£	£	£		
1.	EMPLOYEE COSTS	204,491	217,305	(12,814)	Overspend	-6%	314,595	314,595			
2.	PROPERTY COSTS	8,161	7,936	225	Underspend	3%	12,750	12,750			
3.	SUPPLIES AND SERVICES	55,495	93,345	(37,850)	Overspend	-68%	86,200	96,000	(9,800)	Overspend	-11%
4.	TRANSPORT & PLANT	19,362	8,235	11,127	Underspend	57%	30,000	30,000			
5.	ADMINISTRATION COSTS	2,254	2,462	(208)	Overspend	-9%	3,500	3,500			
6.	PAYMENTS TO OTHER BODIES	80,500	55,448	25,052	Underspend	31%	125,000	100,000	25,000	Underspend	20%
7.	OTHER COSTS		103	(103)	Overspend		-	-	-		
8.	APPORTIONED EXPENSES		522	(522)	Overspend		-	-	-		
9.	CAPITAL FINANCING CHARGES						-	-	-		
10.	TOTAL EXPENDITURE	370,263	385,356	(15,093)	Overspend	-4%	572,045	556,845	15,200	Underspend	3%
11.	INCOME	225,631	229,359	3,728	Over-recovery	2%	436,470	436,470	-		-
12.	NET EXPENDITURE	144,632	165,997	(11,365)	Overspend	-8%	136,575	120,376	16,200	Underspend	11%

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 1998 to 6 December 1998****COMMITTEE: SOCIAL WORK****SERVICE:****SHELTERED WORKSHOP
(BELTANE)****ANALYSIS OF MAJOR VARIANCES****YEAR TO DATE****PROJECTED OUT-TURN**

£

1. EMPLOYEE COSTS**12,814 OVERSPEND**

The overspend in this area is due to the fact that the Workshop is presently receiving disabled grant to employ 22 workers, however 23 disabled workers are presently employed to cope with increased demand. It is anticipated that grant will be allocated to cover the extra staff member by the end of December 1998. Therefore the overspend will reduce and it is anticipated that staff costs will be within budget by the year end.

On Target**2. SUPPLIES AND SERVICES****37,850 OVERSPEND**

The overspend in Supplies and Services is mainly due to the increase in the purchase of materials. The workshop has taken on more refurbishment work than originally anticipated. It has been heavily involved in the refurbishment of residential homes within North Lanarkshire as well as refurbishment work for other departments and has consequently been required to purchase materials such as fabric for curtains and upholstery in order to meet demand.

9,800 Overspend**3. PAYMENTS TO OTHER BODIES****25,052 UNDERSPEND**

The budget within this line relates to payments to Glasgow City Council for clients employed in Blindcraft Workshop. The budget allows for the employment of seven people, however the actual number of North Lanarkshire clients employed is four. This area is being investigated before payment is made. It is anticipated that expenditure will be below budget.

25,000 Underspend