

SOCIAL WORK (PLANNING AND ADMINISTRATION) SUB – 16 February 1999

Motherwell, 16 February 1999 at 11 am.

A Meeting of the **SOCIAL WORK (PLANNING AND ADMINISTRATION) SUB-COMMITTEE**

PRESENT

Councillor Sullivan, Convener; Councillors Chadha, Craig, Gordon, McKendrick, W. Martin, Murphy and Saunders.

CHAIR

Councillor Sullivan (Convener) presided.

IN ATTENDANCE

The Committee Services Officer, Head of Social Work Development, Head of Social Work Resources, Principal Officer (Planning and Development) and Principal Officer Inspection and Registration Team.

APOLOGIES

Councillors Beekman, Heberton, Leitch, Lunny, McCabe, McCulloch and J. McGuigan.

REGISTRATION OF ESTABLISHMENTS: NEW REGISTRATIONS AND/OR NOTIFICATION OF CHANGES TO THE REGISTRATION OF INDIVIDUAL ESTABLISHMENTS

1. There was submitted a report (docketed) dated 9 February 1999 by the Director of Social Work advising that, in accordance with Section 2 of the Social Work (Scotland) Act 1968 as amended by the Registered Establishments (Scotland) Act 1987, there had been approved six new registrations and/or changes to registrations of establishments, details of which were appended to the report.

Decided: that the terms of the report be noted.

CONTRACTING ARRANGEMENTS FOR SOCIAL CARE - UPDATE

2. With reference to paragraph 1 of the Minute of the meeting of this Sub-Committee held on 5 January 1999 when, inter alia, progress in establishing Social Care Contracts within North Lanarkshire Council had been noted, there was submitted a report (docketed) dated 9 February 1999 by the Director of Social Work (1) intimating that there were no new registered residential services which required a contract with Lanarkshire Health Board and no new nursing home services which required contracts; (2) informing that funding agreements and service specifications had now been finalised for the Richmond Fellowship, for services for people with mental health and dementia in the Chryston area; (3) indicating that there had been a requirement to secure services outwith the Council for nine individuals to accommodate client choice as detailed within Appendix 2 to the report, and (4) advising (a) within Appendix 3 to the report, of six contracts for residential care or nursing home placements which required to be assigned following changes in ownership or partnership arrangements, and (b) that the necessary procedures were now being progressed.

Decided: that the terms of the report be noted.

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CONTRACTING ARRANGEMENTS FOR SOCIAL CARE - LIST OF AUTHORISED PROVIDERS OF SOCIAL CARE SERVICES - UPDATE

3. With reference to paragraph 4 of the Minute of the meeting of this Sub-Committee held on 10 November 1998 when, it had been agreed that further recommendations for inclusion on the list of Authorised Providers of Social Care Services would be proposed at future meetings of the Sub-Committee, there was submitted a report (docketed) dated 9 February 1999 by the Director of Social Work in respect of amendments to be made to the Council's List of Authorised Providers (1) advising (a) within Appendix 1 to the report, of a new application for inclusion on the list, and of four providers previously authorised pending assessment, and (b) within Appendix 2 to the report, of four new applications which had been received which were currently the subject of appropriate investigations by the Directors of Social Work, Finance and Administration; (2) detailing within Appendix 4 to the report, a list of all providers authorised to date by the Council to provide Social Care services, and (3) informing that in compliance with Council Standing Orders, the list would require to be reviewed in January 2000 and would be subject of a further report to the Sub-Committee.

Decided: that the terms of the report be noted.

SUPPORTED EMPLOYMENT STRATEGY

4. With reference to paragraph 7 of the Minute of the meeting of this Sub-Committee held on 22 September 1998 when, *inter alia*, (1) proposals for a supported employment strategy had been endorsed, and (2) the Director of Social Work had been authorised (a) to establish a Multi-Agency Group, (b) to bring forward a report detailing proposals for any additional job coaching posts, and (c) to provide progress reports on the Supported Employment Strategy to future Sub-Committee meetings, there was submitted a report (docketed) dated 9 February 1999 by the Director of Social Work in respect of progress to date regarding the Supported Employment Strategy; (i) advising of the membership of the Multi-Agency Group, each member of which had signed a partnership agreement to support and foster the objectives of the strategy; (ii) detailing proposals to extend the initiative, which required four additional job coaching posts; (iii) proposing that the Director of Social Work seek to offset the funding for the four additional posts by inviting Lanarkshire Health Board and Lanarkshire Development Agency to contribute towards the costs, and (iv) indicating that the initiative had achieved considerable success which could be further developed provided that the staffing infrastructure was in place.

Decided:

- (1) that the establishment of four job coaching posts be approved;
- (2) that the Director of Social Work be authorised to seek contributions from partner organisations to help minimise expenditure which would be incurred by the Council;
- (3) that the Director of Social Work submit a further report to the Sub-Committee on the outcome of the approaches to the other partner organisations, and
- (4) that the report be remitted to the Personnel Services Committee for consideration.

OVERTIME MONITORING REPORT

5. With reference to paragraph 16 of the Minute of the meeting of this Sub-Committee held on 6 January 1998 when, *inter alia*, it had been agreed (1) that the Director of Social Work would ensure that overtime would only be worked by officers paid above SCP35 when it was deemed essential to meet the obligations and responsibilities of the Department and (2) that reports on the level of

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overtime worked be submitted to Committee on a regular basis, there was submitted a report (docketed) dated 3 February 1999 by the Director of Social Work providing details on overtime hours worked by Officers paid above SCP35 during the period from 7 December 1998 to 3 January 1999.

Decided: that the terms of the report be noted.

REVISED MAINTENANCE RATES FOR VOLUNTARY ORGANISATIONS WITHIN NORTH LANARKSHIRE

6. There was submitted a report (docketed) dated 10 February 1999 by the Director of Social Work regarding the setting of revised maintenance rates for a number of voluntary organisations within North Lanarkshire (1) advising that the Director of Social Work had written to voluntary organisations requesting them to review their budgets for 1998/99 with regard to an inflationary uplift; (2) detailing the current situation with regard to the Alpha Project, Cumbernauld; Quarriers - McGregor Road, Cumbernauld; Ferrie House, Gartcosh; Enable Services - Carrisbrooke Day Centre, and Sense in Scotland, Coatbridge, and (3) proposing increases in maintenance rates as follows:-

Name of Organisation	Current Weekly Rate £	New Weekly Rate £	Effective Date
Alpha Project	93.61	96.12	1 April 1999
Quarriers	403.47	411.68	1 April 1998
Ferrie House	942.75	967.89	1 April 1998
Carrisbrooke Day Centre	290.50	297.13	1 April 1998
Sense in Scotland	1,203.02	1,230.35	1 April 1998

Decided: that the revised maintenance rates be approved.

FURNITURE REQUIREMENTS FOR NEW AREA OFFICE, WISHAW

7. There was submitted a report (docketed) dated 10 February 1999 by the Director of Social Work regarding the purchase of furniture for the new Area Office at King's Centre, King Street, Wishaw (1) outlining the background to, and the need for, the purchase of furniture; (2) detailing the current situation, in which three Companies had submitted tenders, all exclusive of V.A.T.; (3) proposing that the lowest tender from Matthews Office Furniture PLC in the sum of £35,726 be accepted, and (4) informing that the cost of the furniture could be contained within the existing revenue budget.

Decided: that the purchase of furniture for the Area Office in the sum of £35,726 from Matthews Office Furniture PLC be approved.

SUPPLEMENTATION RATE INCREASES IN ESTABLISHMENTS OUTWITH THIS AUTHORITY

8. There was submitted a report (docketed) dated 5 February 1999 by the Director of Social Work setting out further Supplementation Rate changes set by other Local Authorities for registered Residential and Day Care establishments based in the voluntary sector within their areas.

Decided: that the new Supplementation Rates as detailed in Appendix 1 to the report be approved.

DEVELOPMENT OF SUPPORTED LIVING ARRANGEMENTS FOR PEOPLE WITH A LEARNING DISABILITY

9. There was submitted a report (docketed) dated 9 February 1999 by the Director of Social Work regarding progress on the development of supported living arrangements for people with learning disabilities (1) outlining the background to the provision of supported living arrangements; (2) intimating that 15 people with a significant learning disability were now living in their own tenancy with a further 28 in the process of being housed or awaiting housing; (3) highlighting that the range of providers available was insufficient in number or capacity to meet the needs and wishes of many service users and carers; (4) informing that there was a need for appropriate backup to ensure continuity and quality of care; (5) proposing that (a) an additional post of Home Support Manager be created and funded by transfer monies from Lanarkshire Health Board to oversee the developments detailed in the report; (b) that the existing arrangements to secure external development training should continue, and (c) that development and training input from the former Director of Inclusion, Glasgow be secured, and (6) advising that all costs incurred would be met from transfer monies from Lanarkshire Health Board.

Decided:

- (1) that the progress made to date on implementing supported living arrangements be noted;
 - (2) that the creation of a Departmental post of Home Support Manager to manage direct service delivery of supported living be approved;
 - (3) that the provision of external consultancies to facilitate the development process as detailed in the report be approved, and
 - (4) that the report be remitted to the Personnel Services Committee for consideration.
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