

## NORTH LANARKSHIRE COUNCIL REPORT

<b>To: SOCIAL WORK COMMITTEE</b>	<b>Subject: REVENUE BUDGET MONITORING</b>  <b>REPORT PERIOD 1.4.99-23.05.99</b>  <b>SOCIAL WORK DEPARTMENT SHELTERED WORKSHOP</b>	
<b>From: HEAD OF ACCOUNTING SERVICES</b>		
<b>Date: 3 JUNE 1999</b>		

### Introduction

I enclose the budget monitoring report in respect of the Sheltered Workshop for the period 1 April 1999 to 23 May 1999. The report is presented in summarised form due to the early stage of the financial year, where no clear pattern of expenditure has yet emerged. Future reports to committee shall expand on this level of detail as the financial year progresses.

The report shows a comparison of actual expenditure and income against estimated expenditure and income and provides explanation of the more significant variances. This report also presents a projected out-turn for the Sheltered Workshop.

### Summary of Budget Variances

The net expenditure for the period shows an Overspend of £1,056 or -2% of the budget to date. The projected out-turn shows that the department is on course to keep within its overall budget.

The major year to date variances as detailed within the attached pages, can be summarised as follows.

### Explanation of Major Variances

1. Property Costs £1,520 Overspend

Total Property Costs for the year to date are overspent by £1,520. This would appear to be a timing variance within cleaning costs. At this stage in the financial year, this area is anticipated to be within budget at the year end.

2. Transport and Plant £2,062 Underspend

This area is currently showing an underspend of £2,062. This is due to timing variations for internal transport charges. At this stage in the financial year this area is anticipated to be within budget at the year end..

3. Income £1,040 Under-recovery

The under-recovery in this area is due to timing variations in the receipt of income from users. At this stage in the financial year, this area is anticipated to be within budget at the year end.

#### Recommendation

Committee is requested to note the contents of this report.



**HEAD OF ACCOUNTING SERVICES**

## FINANCIAL MONITORING REPORT

1 April 1999 to 23 May 1999

COMMITTEE: SOCIAL WORK

DIVISION BELTANE SHELTERED WORKSHOP

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)	% (6)	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCES (9)	% (10)
		£	£	£		£	£	£	
1.	EMPLOYEE COSTS	37,721	36,772	949 Underspend	3%	345,922	345,922		
2.	PROPERTY COSTS	1,079	2,599	(1,520) Overspend	-141%	13,905	13,905		
3.	SUPPLIES AND SERVICES	11,637	13,096	(1,459) Overspend	-13%	86,200	86,200		
4.	TRANSPORT & PLANT	2,541	479	2,062 Underspend	81%	30,000	30,000		
5.	ADMINISTRATION COSTS	270	243	27 Underspend	10%	3,500	3,500		
6.	PAYMENTS TO OTHER BODIES	-	-	-		125,000	125,000		
7.	OTHER COSTS	-	75	(75) Overspend					
8.	APPORTIONED EXPENSES	-	-	-					
9.	CAPITAL FINANCING CHARGES	-	-	-		(510)	(510)		
10.	TOTAL EXPENDITURE	53,248	53,264	(16) Overspend	-0%	604,017	604,017		
11.	INCOME	10,000	8,960	(1,040) Under-recovery	-10%	438,470	438,470		
12.	NET EXPENDITURE	43,248	44,304	(1,056) Overspend	-2%	165,547	165,547		