

Motherwell, 21 September 1999 at 11 am.

**A Meeting of the SOCIAL WORK (PLANNING AND
ADMINISTRATION) SUB-COMMITTEE**

PRESENT

Councillor Sullivan, Convener; Councillors Gordon, Jones, Lunny, J. McGuigan, McKinlay, M. Murray, Shields and Stocks.

CHAIR

Councillor Sullivan (Convener) presided.

IN ATTENDANCE

The Committee Services Officer, Head of Social Work Development, Head of Social Work Resources and Principal Officer (Planning and Development).

APOLOGIES

Councillors Devine, Homer, Love, McCabe, McElroy and McKendrick.

**REGISTRATION OF ESTABLISHMENTS : NEW REGISTRATIONS AND/OR NOTIFICATION OF
CHANGES TO THE REGISTRATION OF INDIVIDUAL ESTABLISHMENTS**

1. There was submitted a report (docketed) dated 14 September 1999 by the Director of Social Work advising that, in accordance with Section 62 of the Social Work (Scotland) Act 1968 as amended by the Registered Establishments (Scotland) Act 1987, there had been approved four new registrations and/or changes to registration of establishments, details of which were appended to the report.

Decided: that the terms of the report be noted.

CONTRACTING ARRANGEMENTS FOR SOCIAL CARE

(1) UPDATE REPORT

2. With reference to paragraph 13 of the Minute of the meeting of the Social Work Committee held on 24 August 1999 when, *inter alia*, progress in establishing Social Care contracts within North Lanarkshire had been noted, there was submitted a report dated 14 September 1999 by the Director of Social Work (1) intimating that there were no new registered residential services which required a contract with this Council and no new nursing home services which required a contract with Lanarkshire Health Board, and (2) indicating that there had been a requirement to secure services outwith the Council for 16 individuals to accommodate client choice as detailed within Appendix 2 to the report.

Decided: that the terms of the report be approved.

(2) LIST OF AUTHORISED PROVIDERS OF SOCIAL CARE SERVICES - UPDATE

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3. With reference to paragraph 14 of the Minute of the meeting of the Social Work Committee held on 24 August 1999 when it had been agreed to note the additions and amendments to the authorised list of providers of social care services, there was submitted a report (docketed) dated 14 September 1999 by the Director of Social Work in respect of further amendments to be made to the Council's list of authorised providers (1) recommending within Appendix 1 to the report for inclusion on the list (a) one provider who had been assessed by the Directors of Social Work, Finance and Administration, and (b) one provider for an extension of services following assessment by the Directors of Social Work, Finance and Administration, and (2) detailing in Appendix 2 of the report one provider previously included in the list of authorised providers who had now sold the business and recommended for removal from the list of authorised providers.

Decided: that the terms of the report be approved.

DEVELOPMENT OF DAY SERVICES FOR PEOPLE WITH LEARNING DISABILITIES

4. There was submitted a report (docketed) dated 14 September 1999 by the Director of Social Work regarding the day service provision for people with learning disabilities in North Lanarkshire and proposing further development of the day service for people with learning disabilities run by ENABLE in North Lanarkshire (1) outlining the background to day services provided directly or funded by the Council for people with learning disabilities; (2) detailing in Section 3 of the report the background to service development proposals for the provision of day services by ENABLE; (3) indicating that following discussions with ENABLE it was now proposed to implement planned enhancements to the current service which would increase the number of service users from 14 to 20 at a cost between £90,000 and £100,000; (4) intimating that funding could be met from the Community Care Budget previously allocated for the service provision; (5) advising that although the proposal would succeed in meeting the needs of a small number of people with severe learning disabilities it did not address the wider strategic issues in respect of day services to people with learning disabilities, and (6) recommending that the Director of Social Work present a detailed examination of the issues to a future meeting of the Sub-Committee.

Decided:

- (1) that the planned service development work undertaken with ENABLE be noted;
- (2) that implementation of the proposed service enhancements as outlined in the report, be approved, and
- (3) that the Director of Social Work bring forward a report to a future meeting of the Sub-Committee on the issues concerning day services to people with learning disabilities.

SUPPLEMENTATION RATE INCREASES IN ESTABLISHMENTS OUTWITH THIS AUTHORITY

5. There was submitted a report (docketed) dated 7 September 1999 by the Director of Social Work setting out further Supplementation Rate changes set by other Local Authorities for registered Residential and Day Care Establishments based in the voluntary sector within their areas.

Decided: that the new supplementation rates as detailed in Appendix 1 to the report be approved.

BELLSHILL CHILDREN'S HOME

6. There was submitted a report dated 7 September 1999 by the Director of Social Work intimating that property at 1 Scott Place, Bellshill was surplus to the requirements of the Social Work Department.
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Decided:

- (1) that the property at 1 Scott Place, Bellshill be declared surplus to the requirements of the Social Work Department , and
- (2) that the report be referred to the Housing and Property Services (Property) Sub-Committee to progress in accordance with Council policy on surplus property.

NORTH LANARKSHIRE CARE AND REPAIR PROJECT

7. With reference to paragraph 4 of the Minute of this Sub-Committee held on 31 March 1998, when, inter alia the Director of Social Work was authorised to carefully monitor expenditure on the North Lanarkshire Care and Repair project and submit periodic progress reports to future meetings of the Sub-Committee, there was submitted a report dated August 1999 by the Director of Social Work on the progress made by the North Lanarkshire Care and Repair Project which assists mainly frail older people (1) advising that the North Lanarkshire Care and Repair Project was launched on 23 June 1998, and (2) intimating (a) that as at 30 June 1999 the project had 204 clients and 74 building cases complete or in the pipeline, and (b) that 80% of the clients were over 65 years of age and over 85% had a disability.

Decided: that the terms of the report be noted.

ABSENCE MONITORING

8. There was submitted a report (docketed) dated 15 September 1999 by the Director of Social Work advising of the level of staff absence throughout the Social Work Department during the months of April, May, June and July 1999.

Decided: that the terms of the report be noted.

OVERTIME MONITORING REPORT

9. With reference to paragraph 16 of the Minute of the meeting of this Sub-Committee held on 6 January 1998 when, inter alia, it had been agreed (1) that the Director of Social Work would ensure that overtime would only be worked by officers paid above SCP35 when it was deemed essential to meet the obligations and responsibilities of the Department, and (2) that reports on the level of overtime worked be submitted to the Sub-Committee on a regular basis, there was submitted a report (docketed) dated 13 September 1999 by the Director of Social Work providing details of overtime hours worked by officers paid above SCP35 during the period from 21 June 1999 to 14 August 1999 and paid at SCP35.

Decided: that the terms of the report be noted and remitted to the Personnel Services Committee for their interest.