

Motherwell, 11 January 2000 at 11 am.

**A Meeting of the SOCIAL WORK (PLANNING AND
ADMINISTRATION) SUB-COMMITTEE**

PRESENT

Councillor Sullivan, Convener; Councillors Devine, Jones, Love, Lunny, McElroy, J. McGuigan, J. Martin and M. Murray.

ALSO PRESENT

Councillor Selfridge.

CHAIR

Councillor Sullivan (Convener) presided.

IN ATTENDANCE

The Committee Services Officer, Head of Social Work Development, Head of Social Work Resources, Principal Officer (Planning and Development) and Principal Officer (Registration and Inspection).

APOLOGIES

Councillors McCabe, H. McGuigan and Shields.

**REGISTRATION OF ESTABLISHMENTS: NEW REGISTRATIONS AND/OR NOTIFICATION OF
CHANGES TO THE REGISTRATION OF INDIVIDUAL ESTABLISHMENTS**

1. There was submitted a report (docketed) dated 5 January 2000 by Director of Social Work advising that, in accordance with Section 62 of the Social Work (Scotland) Act 1968 as amended by the Registered Establishments (Scotland) Act 1987, there had been approved four new registrations and/or changes to registration of establishments, details of which were appended to the report.

Decided: that the terms of the report be noted.

**REVISED CHARGE FOR THE PROVISION OF REGISTRATION STANDARDS AND
REQUIREMENTS DOCUMENT**

2. With reference to paragraph 8 of the Minute of the meeting of the Social Work Committee held on 30 March 1999, when the adoption of revised registration guidelines, subject to consultation with local provider organisations was approved, there was submitted a report (docketed) dated 5 January 2000 by the Director of Social Work recommending the adoption of a revised charge for the provision of the Council's Registration Standards and Requirements document (1) informing (a) that legislation placed a responsibility on the Council to provide documents for registered providers of residential and day services and prospective providers on expected standards and requirements, and (b) that the cost per document to interested parties was currently £25, and (2) proposing that a charge of £35 per document be levied with immediate effect.

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Decided: that the revised charge of £35 for the Council's registration standards and requirements document as detailed in the report be approved.

CONTRACTING ARRANGEMENTS FOR SOCIAL CARE

(1) LIST OF AUTHORISED PROVIDERS OF SOCIAL CARE SERVICES - REVIEW

3. There was submitted a report (docketed) dated 6 January 2000 by Director of Social Work regarding the arrangements to review the Council's list of authorised providers of Social Care Services as required by contract standing orders; (1) outlining the arrangements for reviewing the current list of authorised providers; (2) intimating that notices inviting applications for inclusion on the list would be published in relevant newspapers; (3) indicating that a target deadline for receipt of new applications would be the end of February 2000; (4) setting out the assessment and approval criteria for providers of registered and unregistered services; (5) detailing the contracting and monitoring arrangements, and (6) proposing that regular monitoring reports be submitted to the Sub-Committee providing information about the Council's use of private home care providers.

Decided:

- (1) that the arrangements for the review of the list of authorised providers of social care services be noted, and
- (2) that monitoring reports be submitted to future meetings of the Sub-Committee.

(2) UPDATE REPORT

4. With reference to paragraph 2 of the Minute of the meeting of this Sub-Committee held on 16 November 1999 when progress in establishing Social Care contracts within North Lanarkshire had been noted, there was submitted a report dated 5 January 2000 by the Director of Social Work (1) intimating that there were no new registered residential services which required a contract with this Council and no new Nursing Home services which required a contract with Lanarkshire Health Board; (2) indicating that there had been a requirement to secure services outwith the Council for 2 individuals to accommodate client choice as detailed in Appendix 2 to the report; (3) advising that standard contracts had now been signed for Carewatch (North Lanarkshire), Netherton Court Nursing Home, Wishaw, Croftbank House, Uddingston and Heatherpark House, Wishaw, and (4) advising that following the sale of Rannoch Lodge Nursing Home, Cumbernauld, the assignation of the current contract was being progressed in consultation with Lanarkshire Health Board and the Council's Legal Services Section.

Decided: that the terms of the report be approved.

JOINT FUNDED ADDICTION COUNSELLOR - NORTHERN CORRIDOR

5. There was submitted a report (docketed) dated 5 January 2000 by the Director of Social Work seeking approval to appoint a part-time Addiction Counsellor to cover the Northern Corridor area of North Lanarkshire.

Decided: that the matter be continued to the next meeting of the Social Work Committee.

NORTH LANARKSHIRE CARE AND REPAIR PROJECT

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6. With reference to paragraph 4 of the Minute of the meeting of this Sub-Committee held on 31 March 1998, when, inter alia, it was agreed to carefully monitor expenditure on the North Lanarkshire Care and Repair Project and that periodic progress reports be submitted to future meetings of the Sub-Committee, there was submitted a report (docketed) dated 8 November 1999 by the Director of Housing and Property Services (1) advising that an Advisory Committee which included representation from Clyde Valley Housing Association, the Council, Scottish Homes and Lanarkshire Health Board monitored the progress of the project, and (2) intimating (a) that as at 30 September 1999 the project had 254 clients and 85 building cases complete or in the pipeline, and (b) that 80% of the clients were over 65 years of age and over 85% had a disability.

Decided: that the terms of the report be noted.

OVERTIME MONITORING REPORTS

7. With reference to paragraph 16 of the Minute of the meeting of this Sub-Committee held on 6 January 1998 when, inter alia, it had been agreed (1) that the Director of Social Work would ensure that overtime would only be worked by Officers paid above SCP35 when it was deemed essential to meet the obligations and responsibilities of the Department, and (2) that reports on the level of overtime worked be submitted to the Sub-Committee on a regular basis, there was submitted a report (docketed) dated 5 January 2000 by Director of Social Work providing details of overtime worked by officers paid above SCP35 during the period from 8 November to 5 December 1999 and paid at SCP35.

Decided: that the terms of the report be noted and remitted to the Personnel Services Committee for its interest.

SPECIAL PAYMENT FOR APPROVED ADOPTIVE PARENTS

8. There was submitted a report (docketed) dated 5 January 2000 by Director of Social Work requesting that special payment for the purchase of a large family vehicle be made to approved adoptive parents (1) outlining the background to the adoption of the four children and to the need for the purchase of the vehicle, and (2) proposing that the Council purchase the vehicle for the R. Family at a cost of £15,000 on the basis that the future maintenance and running costs and purchase of any replacement vehicle be met by the family through their adoption allowances.

Decided: that approval be given to a special payment of £15,000 for the purchase of a large family vehicle to meet the transport needs of the R. Family.

HOME CARE REVIEW GRADE 1 RATES OF PAY

9. With reference to paragraph 11 of the Minute of the meeting of the Social Work Committee held on 6 October 1998 when, grades 1 and 2 of Home Care Support Workers were set at SCP6 and SCP9 respectively, there was submitted a report (docketed) dated 5 January 2000 by the Director of Social Work regarding the method of calculation of the rate for Grade 1 Home Care Support Workers (1) advising that there was no spinal point on the APT & C scale which equates to the £4.71 hourly rate for grade 1 and that the nearest spinal point equated to an hourly rate of £4.686; (2) intimating that an adjustment of 2.4p per hour had been made when calculating the hourly rate for all Home Care Support Workers on grade 1, and (3) advising that the cost of the 2.4p per hour for all Grade 1 Home Care Support Workers was contained within existing budgets.

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Decided:

- (1) that approval be given for the calculation for the base rate for Grade 1 Home Care Support Workers at SCP6 plus 2.4p per hour to continue until the rate is agreed by a job evaluation process, and
- (2) that the report be referred to the Personnel Services Committee for consideration.

REVISED MAINTENANCE RATES 1999/2000 VOLUNTARY ASSOCIATION FOR MENTAL WELFARE (VAMW)

10. With reference to paragraph 7 of the Minute of the meeting of the Social Work Committee held on 24 August 1999 when (1) the proposed increases to the supplementation rates for voluntary organisations were approved on an interim basis with effect from 1 April 1999, and (2) it was noted that individual reviews would be carried out on each establishment and any proposals reported to future meetings of the Committee, there was submitted a report (docketed) dated 5 January 2000 by the Director of Social Work setting out revised maintenance rates for VAMW which ran eight projects within North Lanarkshire providing residential accommodation for people with learning disabilities (1) setting out details of an operational review of VAMW; (2) advising that VAMW was developing a support living project "Potential Living" which would support people with learning disabilities in their own homes, and (3) proposing that the maintenance rates for the eight projects be set as detailed below:-

Name of Establishment	Current Rate Per Week £	New Rate Per Week £	Effective Date
Gavin Street House, Motherwell	458.54	482.81	1 October 1999
Gavin Street Extension, Motherwell	334.63	347.77	1 October 1999
Gavin Street Flats, Motherwell	404.42	357.10	1 October 1999
Gavin Street Pilot Project, Motherwell	266.82	273.92	1 October 1999
Greenlaw House, Wishaw	495.57	537.41	1 October 1999
Greenlaw Flat 49, Wishaw	216.37	275.49	1 October 1999
Greenlaw Flat 59, Wishaw	216.37	275.49	1 October 1999
Ailsa House, Motherwell	688.97	684.25	1 October 1999

Decided:

- (1) that the proposed maintenance rates, as detailed heretofore be approved, and
- (2) that the development of the supported living project as detailed in the report be noted.

ADDITIONAL FUNDING REQUEST - HIGH BARRWOOD RESPITE UNIT, KILSYTH

11. There was submitted a report (docketed) dated January 2000 by the Director of Social Work seeking approval to provide funding to meet the cost of rewiring the High Barrwood Respite Unit, Kilsyth;

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(1) outlining the background to the service provided by Enable Homes (Cumbernauld) at High Barrwood Respite Unit, Kilsyth; (2) advising that the property required to be rewired at a cost of £3,500; (3) intimating that the unit would require to close for a two week period to allow the work to be carried out, and (4) proposing (a) that the organisation receive additional funding of £3,500 to meet the costs of rewiring, and (b) that any loss of income resulting from the closure which may take the annual occupancy rate below 90% be funded from the supplementation budget.

Decided: that approval be given for Enable Homes (Cumbernauld)

- (1) to receive additional funding of £3,500 towards the cost of rewiring, and
- (2) that any loss of income resulting from the closure which may take the annual occupancy rate below 90% be funded from the supplementation budget.

SPECIAL PAYMENT TO APPROVED ADOPTIVE PARENTS - PLAY AREA

12. There was submitted a report (docketed) dated January 2000 by the Director of Social Work seeking a special payment to provide a play area for an adopted child with complex disabilities (1) outlining the background to the adoption of the child and to the need for the provision of a play area, and (2) intimating (a) that the cost of the provision of a hard surface play area had been estimated at £3,978 plus VAT, and (b) that the Department would wish to fund an upgrade of the surface to a more suitable finish for a play area.

Decided:

- (1) that a special payment of £3,978 plus V.A.T. towards the provision of a play area as detailed in the report be approved, and
- (2) that a further report on the final cost of the project be submitted to a future meeting of the Sub-Committee.