

Motherwell, 4 April 2000 at 11 am.

**A Meeting of the SOCIAL WORK (PLANNING AND
ADMINISTRATION) SUB-COMMITTEE**

PRESENT

Councillor Sullivan, Convener; Councillors Devine, Gordon, Homer, Jones, Love, Lunny, McElroy, J. McGuigan, McKinlay, J. Martin, M. Murray, Saunders and Shields.

CHAIR

Councillor Sullivan (Convener) presided.

IN ATTENDANCE

The Committee Services Officer, Head of Social Work Development, Head of Social Work Resources and Principal Officer (Planning and Development).

APOLOGIES

Councillors McCabe, H. McGuigan, McKendrick and Stocks.

**REGISTRATION OF ESTABLISHMENTS: NEW REGISTRATIONS AND/OR NOTIFICATION OF
CHANGES TO THE REGISTRATION OF INDIVIDUAL ESTABLISHMENTS**

1. There was submitted a report dated March 2000 by the Director of Social Work advising that, in accordance with Section 62 of the Social Work (Scotland) Act, 1968 as amended by the Registered Establishments (Scotland) Act, 1987, there had been no new registrations and/or changes to the registration of establishments.

Decided: that the terms of the report be noted.

REGISTRATION FEES FOR RESIDENTIAL CARE HOMES IN SCOTLAND

2. There was submitted a report (docketed) dated March 2000 by the Director of Social Work regarding an increase in registration fee rates for residential care homes (1) outlining the background to the review of fees; (2) intimating that in terms of Section 63A of the Social Work (Scotland) Act 1968, local authorities had the power to charge registration fees up to a maximum set out by the Scottish Executive; (3) advising that the revised fees were designed to (a) achieve a considerable increase in fee income; (b) align the residential registration charges with those applied to nursing homes, and (c) decrease the gap between regulation costs and registration income; (4) setting out the fee increases which were applicable from 1 April 2000, and (5) intimating that the application of the revised charges was expected to increase the annual fee and variation income from £17,000 to approximately £27,500 per annum.

Decided:

- (1) that the revised Registration Fees for Residential Care Homes in Scotland be noted, and
- (2) that approval be given for the maximum registration fee rates to be adopted within North Lanarkshire.

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CONTRACTING ARRANGEMENTS FOR SOCIAL CARE - UPDATE REPORT

3. With reference to paragraph 2 of the Minute of the meeting of this Sub-Committee held on 22 February 2000 when progress in establishing the Social Care Contracts within North Lanarkshire had been noted, there was submitted a report dated March 2000 by the Director of Social Work (1) intimating that there were no new registered residential services which required a contract with this Council and no new nursing home services which required a contract with Lanarkshire Health Board; (2) indicating that there had been no requirement to secure services outwith the Council, and (3) advising that standard contracts had been signed with Enable Homes, Cumbernauld; Enable Homes, Kilsyth; Sense, Residential Services, Coatbridge; Support for Ordinary Living, Motherwell and Rannoch Lodge Nursing Home, Cumbernauld.

Decided: that the terms of the report be approved.

UPRATING OF APPROVED NURSING AND RESIDENTIAL HOME RATES FOR 2000/2001

4. There was submitted a report (docketed) dated March 2000 by the Director of Social Work proposing the uprating of the Council's rates for private and voluntary nursing and residential care homes in line with the Department of Social Security (DSS) Benefit Upratings for 2000/2001 (1) detailing in Appendix 1 to the report the DSS residential rates, and (2) proposing (a) rates for private and voluntary nursing and residential care homes in 2000/2001, and (b) that the standard weekly client contribution for respite care and private and voluntary nursing homes and residential care homes be fixed at £113.35.

Decided:

- (1) that the uprated levels of DSS residential care allowances to be applied from 10 April 2000 be noted;
- (2) that approval be given for the private and voluntary nursing and residential care homes to be paid at the revised rates detailed in the report from 10 April 2000;
- (3) that the payment of the very dependent elderly rate for all elderly people and people with mental health problems in private and voluntary nursing and residential care homes and funded in part or in full by the Council, be approved with effect from 10 April 2000, and
- (4) that a standard charge of £113.35 per week to Council funded clients for respite care in private and voluntary nursing and residential care homes be approved.

GREATER GLASGOW HEALTH BOARD: MODERNISING MENTAL HEALTH SERVICES - CONSULTATION PAPER

5. There was submitted a report (docketed) dated March 2000 by the Director of Social Work regarding Greater Glasgow Health Board's proposals for modernising mental health services and setting out the Council's response to the consultation paper (1) outlining the background to the Modernising Mental Health Services Consultation Paper; (2) summarising the key proposals of the consultation paper, and (3) setting out the proposed response on Modernising Mental Health Services as it affects North Lanarkshire.

Decided:

- (1) that the Council welcome the emphasis given by Greater Glasgow Health Board to the development of community based Mental Health Services, and

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- (2) that the Director of Administration be authorised to respond to Greater Glasgow Health Board in the terms detailed in the Director of Social Work's report emphasising the Council's concern that there should be locally accessible Mental Health Services developed to support the residents of the Northern Corridor area of North Lanarkshire, particularly in respect of out of hours crisis services.

OVERTIME MONITORING REPORT

6. With reference to paragraph 8 of the Minute of the meeting of this Sub-Committee held on 22 February 2000 when the level of overtime worked by Officers paid above SCP35 during the period from 6 December 1999 to 30 January 2000 was noted, there was submitted a further report (docketed) dated March 2000 by the Director of Social Work providing details of overtime worked by Officers paid above SCP35 during the period 31 January to 29 February 2000 and paid at SCP35.

Decided: that the terms of the report be noted and remitted to the Personnel Services Committee for its interest.

ABSENCE MONITORING

7. There was submitted a report (docketed) dated March 2000 by the Director of Social Work regarding the levels of staff absence throughout the Social Work Department in February 2000.

Decided: that the terms of the report be noted.

SUPPLEMENTATION RATE INCREASES IN RESIDENTIAL AND DAY CARE ESTABLISHMENTS OUTWITH THE AUTHORITY

8. There was submitted a report (docketed) dated 14 March 2000 by the Director of Social Work setting out changes to Supplementation Rates set by other local authorities for registered residential and day care establishments based in the voluntary sector within their areas.

Decided: that the new Supplementation Rates as detailed in Appendix 1 to the report be approved.

REPORT ON STANDARD CHARGE FOR RESIDENTIAL ACCOMMODATION OPERATED BY THE COUNCIL

9. There was submitted a report (docketed) dated March 2000 by the Director of Social Work proposing that the standard charges in respect of residential accommodation operated by the Council for elderly people and people with learning disabilities be uprated (1) advising (a) that a Member Officer Group was undertaking a major review of the provision of residential services provided by the Council, and (b) that the Council was required to set a standard charge for its own residential accommodation for 2000/2001, and (2) recommending (a) charges for long-term care per week per resident in a residential home for the elderly of £330.50 and £512 per week for residential homes for people with learning disabilities for 2000/2001, and (b) a standard weekly client contribution for respite care in local authority establishments for 2000/2001 of £52.05.

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Decided:

- (1) that the standard weekly charge for long-term care for the elderly for 2000/2001 be set at £330.50, with effect from 10 April 2000;
- (2) that the standard weekly charge for people with learning disabilities in local authority residential homes for 2000/2001 be set at £512, with effect from 10 April 2000;
- (3) that the flat rate week contribution towards the cost of respite care in local authority establishments for 2000/2001 be set at £52.05, with effect from 10 April 2000, and
- (4) that a report be submitted to a future meeting of the Sub-Committee following the completion of the review of residential services for the elderly provided by the Council currently being undertaken by a Member/Officer Group.

REVIEW OF SERVICE DELIVERY - CARISBROOKE DAY SERVICE, AIRDRIE

10. With reference to paragraph 7 of the Minute of the meeting of the Social Work Committee held on 24 August 1999 when (1) the proposed increases to supplementation rates for voluntary organisations were approved on an interim basis with effect from 1 April 1999, and (2) it was noted that individual reviews would be carried out on each establishment and any proposals reported to future meetings of the Committee, there was submitted a report (docketed) dated March 2000 by the Director of Social Work regarding the outcome of the review of service provision delivered by Enable at Carisbrooke Day Centre, Airdrie (a) outlining the background to the services provided at the Day Centre; (b) advising that the out of centre service development would lead to an increase in the number of service users from 14 to 20; (c) detailing the staffing structure and the financial position of the Day Centre, and (d) recommending that the centre based service budget be increased from £217,339 to £221,083 and the non-centre based services budget remain at £95,046.

Decided:

- (1) that the core budget for the centre based service be increased from £217,339 to £221,083 to reflect transport costs;
- (2) that the non-centre based service budget remain at £95,046;
- (3) that for the year 2000/2001 both budgets be increased to reflect the annual wage award, and
- (4) that arrangements be made to visit Carisbrooke Day Centre, Airdrie at a time suitable to members of the Sub-Committee and Enable Homes..

CURATORS AD LITEM AND REPORTING OFFICERS - FEES: APRIL 2000 - MARCH 2001

11. There was submitted a report dated 28 March 2000 by the Director of Administration regarding fees for Curators Ad Litem and Reporting Officers (1) advising that the Adoption Act 1978 (Section 58) and the Children (Scotland) Act 1995 (Section 101) provided for the appointment of persons to act as Curators Ad Litem and Reporting Officers in adoption and adoption related proceedings; (2) intimating that in most circumstances the Reporting Officer and Curator Ad Litem would be the same person; (3) detailing the duties of both the Reporting Officer and Curator Ad Litem, and (4) proposing that the fees for the period from 1 April 2000 to 31 March 2001 be increased as undernoted:-

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	Recommended Fees for 1999/2000 (Exclusive of VAT) £	Recommended Fees for 2000/2001 (Exclusive of VAT) £
Fixed sum payable to Curator <u>Ad Litem</u> or Reporting Officer in event of separate appointments	87	89
Fixed sum payable to Curator <u>Ad Litem</u> or Reporting Officer in the event of joint appointment	96	98
Fixed sum payable to Curator <u>Ad Litem</u> or Reporting Officer in event of Petition going to proof and his/her being required to give evidence	38	39
Travelling expenses as per Council Elected Members' Scheme		

Decided: that the recommended fees for Curators Ad Litem and Reporting Officers as detailed within the report be approved,