

Motherwell, 7 November 2000 at 11 am.

**A Meeting of the SOCIAL WORK (PLANNING AND
ADMINISTRATION) SUB-COMMITTEE**

PRESENT

Councillor Sullivan, Convener; Councillors Gordon, Homer, Jones, Lunny, M. Murray and Shields.

CHAIR

Councillor Sullivan (Convener) presided.

IN ATTENDANCE

The Committee Services Officer, Head of Social Work Development, Head of Social Work Resources and Performance Review Manager.

ALSO ATTENDING

M. Moncrieff and M. Smith, Lanarkshire Community Care Forum.

APOLOGIES

Councillors Love, McCabe, McElroy, H. McGuigan, J. McGuigan and J. Martin.

REPORT ON CONSULTATION EVENT ON EQUIPMENT AND ADAPTATIONS

1. There was submitted a report (docketed) dated 30 October 2000 by the Director of Social Work advising of a consultation event organised by Lanarkshire Community Care Forum and which was designed to seek the views of service users and carers on equipment and adaptation services (1) outlining the background to the consultation event; (2) advising that, arising from the event, a number of recommendations were made to the Member/Officer Working Group reviewing equipment and adaptations, and (3) intimating that the report on the consultation event proposed that (a) income raised through charging should be re-invested in the service; (b) there should be joint training and education between partners; (c) the Council should adopt a uniform points system and suitable housing allocation policies, and (d) there should be at least one annual event where users and carers have an opportunity to monitor, evaluate and forward plan the service and work in partnership with staff.

Decided: that the terms of the report be noted.

The Convener exercised his discretion to vary the order of the business as hereinafter minuted.

PREPARATION FOR PRODUCTION OF THE 2001 COMMUNITY CARE PLAN : PROPOSED PARTNERSHIP WITH LANARKSHIRE COMMUNITY CARE FORUM

2. There was submitted a report (docketed) dated 31 October 2000 by the Director of Social Work advising of the timescale for the production of the next Statutory Community Care Plan and seeking authority in partnership with Lanarkshire Community Care Forum (LCCF) to consult service users and carers on the content of the plan (1) outlining the background to the co-ordination and production of the Community Care Plan which the Council was required to produce jointly with the Health Board,

NHS Trust and Scottish Homes; (2) proposing that the Council enter into a partnership with LCCF to co-ordinate the input of service users and carers into the next Community Care Plan; (3) setting out proposals which would facilitate the partnership with LCCF; (4) recommending that as part of the Council's contribution, £10,000 should be provided to meet the administration costs of LCCF (5) proposing that for a period of 12 months, a temporary Planning Officer post graded at PO2 be created within the department to provide support to the LCCF, and (6) advising that the additional costs of £36,400 could be met from the Community Care budget.

Decided:

- (1) that the Council enter into a partnership with Lanarkshire Community Care Forum to co-ordinate the input of service users and carers into the next Community Care Plan;
- (2) that the sum of £10,000 be provided to meet the administration costs of Lanarkshire Community Care Forum in arranging consultation events, producing reports and other information;
- (3) that a temporary Planning Officer post graded at PO2 be created for a period of 12 months to provide support to Lanarkshire Community Care Forum, and
- (4) that the report be remitted to the Personnel Services Committee for consideration.

REGISTRATION OF ESTABLISHMENTS: NEW REGISTRATIONS AND/OR NOTIFICATION OF CHANGES TO THE REGISTRATION OF INDIVIDUAL ESTABLISHMENTS

3. There was submitted a report (docketed) by the Director of Social Work advising that, in accordance with Section 62 of the Social Work (Scotland) Act 1968 as amended by the Registered Establishments (Scotland) Act 1987, there had been two new registrations and/or changes to registration of establishments.

Decided: that the terms of the report be noted.

CONTRACTING ARRANGEMENTS FOR SOCIAL CARE - UPDATE REPORT

4. With reference to paragraph 2 of the Minute of the meeting of this Sub-Committee held on 19 September 2000 when progress in establishing social care contracts within North Lanarkshire had been noted, there was submitted a report dated October 2000 by the Director of Social Work (1) intimating that there were no new registered residential services which required a contract with this Council, and no new nursing home services which required a contract with Lanarkshire Health Board; (2) indicating that there had been a requirement to secure services outwith the Council for two individuals to accommodate client choice as detailed in Appendix 1 to the report, and (3) advising that no new standard contracts had been signed.

Decided: that the terms of the report be approved.

LIST OF AUTHORISED PROVIDERS OF SOCIAL CARE - REGISTERED SERVICES: ADDITIONAL AMENDMENTS

5. With reference to paragraph 3 of the Minute of the meeting of this Sub-Committee held on 19 September 2000 when, inter alia, the additions and amendments to the list of authorised providers of registered social care services were approved, there was submitted a report dated 31 October 2000 by the Director of Social Work (1) detailing one provider who had been added to the list of

authorised providers in response to individual assessed needs, and (2) intimating that one provider had ceased trading and had been removed from the list of authorised providers.

Decided: that the amendments to the list of authorised providers of registered social care services as detailed in the report be approved.

SERVICE MONITORING REPORTS: INDEPENDENT SECTOR SERVICES - HOME CARE AND SUPPORTED LIVING SERVICES

6. With reference to paragraphs 4 and 5 of the Minute of the meeting of this Sub-Committee held on 8 August 2000 when the use of private home care services in North Lanarkshire and the outcome of contract monitoring in relation to independent home care services and supported living services purchased by the Council were noted, there was submitted a report (docketed) dated 31 October 2000 by the Director of Social Work regarding the use of independent sector home care and supported living services and the outcome of contract monitoring in relation to both services (1) intimating that for the period from 1 July to 30 September 2000, 116 people were receiving services from independent sector home care sector providers in North Lanarkshire, 98 of whom were referred directly by the Council and 18 funded through independent living fund or independent living services monies; (2) setting out in Appendix 1 to the report the levels of use and the monitoring of outcomes for each provider of home care services; (3) intimating that for the period from 1 July to 30 September 2000, 80 people were receiving supported living services in North Lanarkshire, 51 of whom had learning disabilities, 15 had mental health problems and 14 were vulnerable young people, and (4) summarising in Appendix 2 to the report the outcome of monitoring of supported living services.

Decided: that the terms of the report be noted.

MAINTENANCE RATE - SUPPORT FOR ORDINARY LIVING

7. There was submitted a report (docketed) dated 30 October 2000 by the Director of Social Work setting out a revised hourly maintenance rate for the Support for Ordinary Living (SOL) project in North Lanarkshire (1) outlining the background to the services provided by SOL; (2) intimating that as a consequence of referrals to one other provider of supported living services being suspended, the Council were reviewing whether SOL could take additional referrals with appropriate start-up support which could be funded through Health Board monies as part of the discharge programme, and (3) proposing that an hourly maintenance rate of £9.65 be set for the supported living services provided by SOL and that the core costs remain at the level previously agreed.

Decided: that the proposed maintenance rate of £9.65 per hour for supported living services provided by Support for Ordinary Living be approved.

SUPPLEMENTATION RATE INCREASES IN ESTABLISHMENTS OUTWITH THIS AUTHORITY

8. There was submitted a report (docketed) dated 18 October 2000 by the Director of Social Work setting out changes to the supplementation rates set by other local authorities for registered residential and day care services based in the voluntary sector within their areas.

Decided: that the new supplementation rates as detailed in Appendix 1 to the report be approved.

LEARNING DISABILITY STRATEGY - IMPLEMENTATION

9. With reference to paragraph 6 of the Minute of the meeting of the Social Work Committee held on 3 October 2000 when the launch of the Joint Learning Disability Strategy document "We Want a Life" developed in partnership with Lanarkshire Health Board and South Lanarkshire Council was noted, there was submitted a report (docketed) dated 31 October 2000 by the Director of Social Work advising of the progress in the implementation of the Learning Disability Strategy in North Lanarkshire (1) detailing the proposals implemented under the national strategy for people with a learning disability including the timetable for closure of learning disability hospitals in Scotland; (2) intimating that Lanarkshire Health Board had received notice of an increase of bridging funding being made available in the next year to support the strategy; (3) setting out details of the implementation of the strategy in Lanarkshire; (4) proposing the creation of the posts of Senior Co-ordinator (Learning Disability) graded at PO8, and Project Assistant (Learning Disability) graded at AP3 to support the implementation of the strategy, and (5) advising that the additional costs of £48,800 could be met from funding available from modernising community care budget.

Decided:

- (1) that the implementation proposals for the National Review of Services for People with a Learning Disability as detailed in the report be approved;
- (2) that the creation of a Senior Co-ordinator (Learning Disability) post graded at PO8 and Project Assistant (Learning Disability) post graded at AP3 be approved, and
- (3) that the report be remitted to the Personnel Services Committee for consideration.

ABSENCE MONITORING

10. There was submitted a report (docketed) dated 17 October 2000 by the Director of Social Work (1) regarding the level of staff absence throughout the Social Work Department during the months of August and September 2000, and (2) advising that consideration was being given to employing an external agency to work with the Department to identify underlying trends and explore solutions to the current levels of absence.

Decided:

- (1) that the terms of the report be noted, and
- (2) that a further report providing a more detailed analysis of absence patterns and possible underlying reasons be submitted to a future meeting of the Sub-Committee.

OVERTIME MONITORING REPORT

11. There was submitted a report (docketed) dated 31 October 2000 by the Director of Social Work providing details of overtime worked by officers paid above SCP35 during the period from 18 September to 15 October 2000 and paid at SCP35.

Decided: that the terms of the report be noted and remitted to the Personnel Services Committee for its interest.

RATIONALISATION OF DRUG AND ALCOHOL RELATED SERVICES IN THE BELLSHILL AREA

12. With reference to paragraph 8 of the Minute of the meeting of the Social Work Committee held on 18 April 2000 when the allocation of funding to secure the future operation of the Young Persons Drug and Alcohol Project, Bellshill was noted, there was submitted a report (docketed) dated October 2000 by the Director of Social Work seeking approval for the integration of the Young Persons Drug and Alcohol Project, Bellshill and Bellshill Cross Addiction Project and the related proposals for management, staffing and grading (1) outlining the background to both projects and their current staffing structures; (2) setting out the proposals for the integration of both projects which would maximise the service delivery to clients of all ages in the Bellshill Area, and (3) detailing the financial and personnel implications of the integration of the projects.

Decided:

- (1) that the Young Persons Drug and Alcohol Project, Bellshill and the Bellshill Cross Addiction Project be combined to provide one integrated service;
- (2) that the new service be staffed by a Project Leader graded at AP5/PO2, 5 Project Workers graded at AP2/3, and 2 Clerical Assistants/Typists Graded at GS1/2;
- (3) that three additional posts of Project Worker be created graded at AP2/3;
- (4) that a new post of Project Leader be created graded at AP5/PO2;
- (5) that the existing posts of Project Leader, from the Bellshill Cross Addiction Project and Project Leader, and 2 Youth Drugs Workers, from the Young Persons Drug and Alcohol Project, Bellshill be deleted, and
- (6) that the report be remitted to the Personnel Services Committee for consideration.

NORTH LANARKSHIRE CARE AND REPAIR PROJECT - PROGRESS REPORT

13. With reference to paragraph 4 of the Minute of the meeting of this Sub-Committee held on 31 March 1998 when, *inter alia*, it was agreed that periodic progress reports on the North Lanarkshire Care and Repair Project be submitted to future meetings of the Sub-Committee, there was submitted a report (docketed) 23 October 2000 by the Director of Housing and Property Services intimating that as at 30 September 2000 the project had 620 clients and 230 building cases complete or in the process, and that 62% of the clients were of over 70 years of age and over 85% had a disability.

Decided: that the terms of the report be noted.