

SOCIAL WORK (PLANNING AND ADMINISTRATION) SUB – 6 March 2001

Motherwell, 6 March 2001 at 11 am.

**A Meeting of the SOCIAL WORK (PLANNING AND
ADMINISTRATION) SUB-COMMITTEE**

PRESENT

Councillor Sullivan, Convener; Councillors Devine, Gordon, Jones, McElroy, H. McGuigan, J. McGuigan, McKendrick, J. Martin and M. Murray.

CHAIR

Councillor Sullivan (Convener) presided.

IN ATTENDANCE

The Committee Services Officer; Head of Social Work Development; Head of Social Work Resources; Principal Officer, Planning and Development; Principal Officer, Registration and Inspection; Senior Community Care Officer, Development and Improvement Grants Manager.

ALSO IN ATTENDANCE

D. Ferguson, Carisbrooke Day Centre and M. Moncrieff and M. Smith, Lanarkshire Community Care Forum.

APOLOGIES

Councillors Love, Lunny, McCabe, Saunders, Shields and Stocks.

PRESENTATION - TRANSITION PLANNING FOR YOUNG PEOPLE WITH DISABILITIES

1. The Senior Community Care Officer (Development) and Ms Diane Ferguson, Carisbrooke Day Centre, Airdrie were heard in relation to services provided for the transition planning for young people with disabilities in North Lanarkshire and to the future provision of the services.

Thereon, the Senior Community Care Officer (Development) and Ms Ferguson responded to Members' questions.

Decided: that the terms of the presentation on the development of services in relation to transition planning for young people with disabilities be noted.

**EVALUATION OF DAY SERVICES FOR PEOPLE WITH LEARNING DISABILITIES PROVIDED BY
ENABLE SERVICES AT CARISBROOKE DAY CENTRE, AIRDRIE**

2. With reference to paragraph 7 of the Minute of the meeting of this Sub-Committee held on 9 January 2001 when (1) the provision of additional recurring resources of £49,500 and non-recurring resources of £90,800 to enhance the services provided by Enable Services at Carisbrooke Day Centre, Airdrie was approved, and (2) the Director of Social Work was authorised to explore additional funding sources for future development of the service with Lanarkshire Health Board, there was submitted a report (docketed) dated 27 February 2001 by the Director of Social Work regarding a proposed independent evaluation and public launch of day services provided by Enable Services (a) outlining the background to the services provided by Enable Services at Carisbrooke Day Centre, Airdrie; (b) intimating that an approach had been made to Enable Services to participate in an independent evaluation of the service which would form part of a wider evaluation of services across Scotland; (c)

indicating that the evaluation would be co-ordinated by the Director of the White Top Research Unit at the University of Dundee at a cost of £15,000 to the Council, and (d) advising that a public launch of the services to six young people accessing support in their own community due to be held on 23 March 2001 in Broadwood Stadium, Cumbernauld would offer the opportunity to publicise the services being provided and the impact made on service users, parents and carers.

Decided:

- (1) that the provision of non-recurring resources of £15,000 to fund an independent evaluation of day services for people with learning disabilities provided by Enable Services at Carisbrooke Day Centre, Airdrie be approved, and
- (2) that the public launch of the community based services provided by Enable Services at Carisbrooke Day Centre, Airdrie on 23 March 2001 at Broadwood Stadium, Cumbernauld be noted.

SERVICES FOR DEAFBLIND PEOPLE IN NORTH LANARKSHIRE

3. There was submitted a report (docketed) dated 7 February 2001 by the Director of Social Work seeking approval to jointly commission, in conjunction with Lanarkshire Health Board, the services of Deafblind UK to assist in the assessment of the number and needs of deafblind people in North Lanarkshire (1) intimating that the main aim of the research was to identify people of all ages who have a dual sensory impairment living within North Lanarkshire and to assess and report on the needs of those identified; (2) indicating that (a) Deafblind UK would produce an interim report on the assessment after six months, and (b) the research would continue for twelve months to run in conjunction with a wider review of the Council's services to people with sensory impairments over the same period, and (3) advising that the estimated cost of £16,000 to carry out the work would be split equally between the Council and Lanarkshire Health Board.

Decided:

- (1) that funding of £8,000 be provided to Deafblind UK to undertake a review of the number and needs of Deafblind people in North Lanarkshire, and
- (2) that the terms of the report be otherwise noted.

JOINT COMMUNITY CARE PLAN 2001-2004 - USER AND CARER CONSULTATION

4. There was submitted a report (docketed) dated 22 February 2001 by the Director of Social Work advising of the action taken to promote the participation of users of community care services and their carers in the preparation of the Joint Community Care Plan 2001-2004 (1) outlining the background to Scottish Executive guidance in relation to the consultation process in relation to the formulation of Joint Community Care Plans; (2) advising that the Council and Lanarkshire Community Care Forum were organising a series of consultation events to enable users and carers to have a direct input into the consultation and planning process; (3) setting out details of the arrangements for the consultation events, and (4) proposing that funding of £5,000 be provided to Lanarkshire Community Care Forum to cover the administrative costs of the consultation process.

Decided:

- (1) that the terms of the report be noted, and

- (2) that funding of £5,000 be provided to Lanarkshire Community Care Forum to cover administrative costs of the consultation process in relation to the formulation of Joint Community Care Plans.

SOCIAL WORK DEPARTMENT PERFORMANCE - SURVEY OF SERVICE USERS

5. There was submitted a report (docketed) dated 27 February 2001 by the Director of Social Work seeking approval to undertake a survey of Social Work service users to ascertain their views on the services provided by the Social Work Department during the months of May and June 2001 (1) intimating that the survey was designed to support the Social Work Customer Service Charter and Comments Form; (2) proposing that the survey be based on the model "Joint Review of Local Authorities Social Services" which was developed by the Audit Commission and successfully implemented by other local authorities, and (3) proposing that £10,000 be set aside for the survey process and a further £3,000 for printing and collation costs.

Decided:

- (1) that the implementation of the survey of Social Work service users to ascertain views on services provided by the Social Work Department be approved, and
- (2) that funding of £13,000 be provided to carry out the survey.

REGISTRATION OF ESTABLISHMENTS: NEW REGISTRATIONS AND/OR NOTIFICATION OF CHANGES TO THE REGISTRATION OF INDIVIDUAL ESTABLISHMENTS

6. There was submitted a report (docketed) dated 27 February 2001 by the Director of Social Work advising that, in accordance with Section 62 of the Social Work (Scotland) Act 1968 as amended by the Registered Establishments (Scotland) Act 1987, there had been three new registrations and/or notification of changes to the registration of establishments.

Decided: that the terms of the report be noted.

REGISTRATION OF ESTABLISHMENTS - REVISED FEES

7. There was submitted a report (docketed) dated 27 February 2001 by the Director of Social Work regarding a consultation paper issued by the Scottish Executive setting out revised fees for the registration of establishments (1) advising that the Regulation of Care (Scotland) Bill proposed the setting up of a Scottish Commission for the Regulation of Care to regulate services and a Scottish Social Services Council to regulate the workforce; (2) indicating that the running costs of the Commission would partly be met from fees paid by providers, and (3) setting out in Section 4 of the report the Council's comments on the proposed fees.

Decided:

- (1) that the Director of Social Work be authorised to respond to the Scottish Executive on its proposals to increase registration fees from April 2001, and
- (2) that the Director of Social Work submit a further report to a future meeting of the Sub-Committee outlining the Scottish Executive's final proposals on the setting of registration fees for 2001.

CONTRACTING ARRANGEMENTS FOR SOCIAL CARE: UPDATE REPORT

8. With reference to paragraph 2 of the Minute of the meeting of this Sub-Committee held on 9 January 2001 when progress in establishing social care contracts within North Lanarkshire had been noted, there was submitted a report dated 27 February 2001 by the Director of Social Work (1) intimating that there were no new registered residential services which required a contract with this Council and no new nursing home services which required a contract with Lanarkshire Health Board; (2) indicating that there had been a requirement to secure services outwith the Council for three individuals to accommodate client choice as detailed in Appendix 1 to the report, and (3) advising that the Council had entered into a service agreement with Milberry Care Services for an adult currently receiving supported living services in Durham.

Decided: that the terms of the report be approved.

LIST OF AUTHORISED PROVIDERS OF SOCIAL CARE - NON-REGISTERED SERVICES AND REGISTERED SERVICES - ADDITIONAL AMENDMENTS

9. With reference to paragraph 3 of the Minute of the meeting of this Sub-Committee held on 9 January 2001 when, *inter alia*, (1) the revised list of authorised providers of non-registerable social care services was approved, and (2) the amendments to the list of authorised providers of registered social care services were approved, there was submitted a report (docketed) dated 27 February 2001 (a) setting out in Appendix 1 to the report (A) two providers of services for inclusion on the list of registered services; (B) six providers for inclusion on the list of non-registered services; (C) one application which had been withdrawn, and (D) one application which had been rejected, and (b) intimating that (A) the client categorisation of Sense Scotland had been amended to include service users with learning disabilities, and (B) Thames and Children's Trust had withdrawn their application for inclusion on the list of non-registered services.

Decided:

- (1) that the amendments to the list of providers of non-registered and registered social care services as detailed in the report be approved, and
- (2) that the Director of Social Work provide reports to future meetings of the Sub-Committee highlighting further changes to the list of authorised providers of social care services.

SERVICE MONITORING REPORTS

(1) INDEPENDENT SECTOR HOME CARE SERVICES

10. With reference to paragraph 6 of the Minute of the meeting of this Sub-Committee held on 7 November 2000 when the use of independent sector home care services and the outcome of contract monitoring in relation to the service for the period 1 July to 30 September 2000 was noted, there was submitted a report (docketed) dated 27 February 2001 by the Director of Social Work regarding the use of independent sector home care services and the outcome of contract monitoring in relation to the service for the period 1 October to 31 December 2000 (1) intimating that for the period up to 31 December 2000, 167 people were receiving services from independent sector home care sector providers in North Lanarkshire, 158 of whom were referred directly by the Council and 9 funded through independent living fund or independent living services monies, and (2) setting out in Appendix 1 to the report, the levels of use and comments on performance arising from the monitoring of each provider of services.

Decided: that the terms of the report be noted.

(2) INDEPENDENT SECTOR SUPPORTED LIVING SERVICES

11. With reference to paragraph 6 of the Minute of the meeting of this Sub-Committee held on 7 November 2000 when the use of supported living services purchased by the Council and the outcome of contract monitoring in relation to the service for the period 1 July to 30 September 2000 was noted, there was submitted a report (docketed) dated 27 February 2001 by the Director of Social Work regarding the use of independent sector supported living services and the outcome of contract monitoring in relation to the service for the period up to 31 December 2000 (1) intimating that for the period up to 31 December 2000, 98 people were receiving support living services within North Lanarkshire, 60 with learning disabilities, 16 with mental health problems and 22 were vulnerable young people, and (2) summarising in Appendix 1 to the report, the outcome of the monitoring of independent sector supported living service providers.

Decided: that the terms of the report be noted.

NORTH LANARKSHIRE CARE AND REPAIR PROJECT PROGRESS REPORT

12. With reference to paragraph 4 of the Minute of the meeting of this Sub-Committee held on 31 March 1998 when, *inter alia*, it was agreed that periodic progress reports on the North Lanarkshire Care and Repair Project be submitted to future meetings of the Sub-Committee, there was submitted a report dated 26 February 2001 by the Director of Housing and Property Services intimating that as at 31 December 2000, the Project had 698 clients and 245 building cases complete or in the process and 62% of the clients were over 70 years of age and over 85% had a disability.

Decided: that the terms of the report be noted.

FUNDING FOR A MAJOR ADAPTATION TO AN OWNER OCCUPIED PROPERTY IN NORTH LANARKSHIRE

13. There was submitted a report (docketed) dated 27 February 2001 by the Director of Social Work seeking approval to provide funding for adaptations, to the parental home of a client who was wheelchair dependent to enable her to leave hospital and return to the care of her parents (1) outlining the background to the circumstances to the need for adaptations, the cost of which was estimated at £43,500; (2) intimating that in such circumstances a Home Improvement grant of up to £9,450 could be made; (3) advising that, if the costs of the adaptations exceeded £10,000, 'Director of Administration can consider the possibility of standard securities' being registered in the title deeds of the property, specifying repayment of the grant on a sliding scale if the property was disposed of within 10 years, and (3) proposing that funding of £43,500 be made to meet the costs of the adaptations to the parental home, comprising ground floor access, bedroom and bathroom.

Decided:

- (1) that £43,500 of funding be made available to facilitate the adaptation of the parental home as detailed in the report, and
- (2) that the Director of Administration explore the possibility of securing standard securities' to be registered in the title deeds of the property.

Councillor J. McGuigan declared an interest in the next item and took no part in consideration of the matter.

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PROPOSED MAINTENANCE RATES 2000/2001 FOR ESTABLISHMENTS WITHIN NORTH LANARKSHIRE

14. There was submitted a report (docketed) dated 27 February 2001 by the Director of Social Work setting out in Appendix 1 to the report, revised maintenance rates for voluntary organisations providing registered residential and day care services within North Lanarkshire.

Decided: that the revised maintenance rates for voluntary organisations providing registered residential and day care services in North Lanarkshire as detailed in Appendix 1 to the report be approved.

REVISED FINANCIAL ARRANGEMENTS FOR SERVICES RUN BY VOLUNTARY ASSOCIATION FOR MENTAL WELFARE (VAMW)

15. With reference to paragraph 10 of the Minute of the meeting of this Sub-Committee held on 11 January 2000 when the increases to the maintenance rates for VAMW projects in Motherwell and Wishaw were approved with effect from 1 October 1999, there was submitted a report (docketed) dated 14 February 2000 by the Director of Social Work setting out revised maintenance rates for the 8 VAMW projects which provide residential accommodation to people with learning disabilities and supported living services provided by the Potential Living project (1) recommending that the core costs for the Potential Living project be increased from £58,200 to £112,179 and the hourly rate from £9.03 per hour to £9.60 per hour, and (2) proposing that the maintenance rates for the 8 projects be set as detailed below:-

Location	Places	Interim Rate 2000/01 (£ per week)	Revised Rate 2000/01 (£ per week)	New Rate 2001/02 (£ per week)
Gavin Street House, Motherwell	9	490.16	491.67	501.03
Gavin Street Extension, Motherwell	7	353.38	354.51	361.47
Gavin Street Flats, Motherwell	3	361.91	362.88	368.86
Gavin Street Pilot Project, Motherwell	7	277.71	397.80	404.51
Ailsa House, Motherwell	5	697.13	699.70	715.67
Greenlaw House, Wishaw	10	547.84	549.92	562.85
Greenlaw Flat A, Wishaw	3	278.99	279.69	284.03
Greenlaw Flat B, Wishaw	3	278.99	279.69	284.03

Decided:

- (1) that the proposed maintenance rates, as detailed heretofore be approved, and
- (2) that the core costs and hourly rate for the potential living project be increased as detailed within the report.

SUPPLEMENTATION RATE INCREASES IN ESTABLISHMENTS OUTWITH THIS AUTHORITY

16. There was submitted a report (docketed) dated 21 February 2001 by the Director of Social Work setting out changes to the supplementation rates set by local authorities for registered residential and day care establishments based in the voluntary sector within their areas.

Decided: that the new supplementation rates as detailed in Appendix 1 to the report be approved.

REVISED MAINTENANCE RATES 1999/2000, 2000/2001 AND 2001/2002 - ENABLE HOMES, CUMBERNAULD PROJECTS

17. With reference to paragraph 11 of the Minute of the meeting of this Sub-Committee held on 22 February 2000 when the revised supplementation rates for projects in the Cumbernauld area operated by Enable Homes were approved, there was submitted a report (docketed) dated 19 February 2001 by the Director of Social Work setting out revised supplementation rates for the residential care services provided by Enable Homes at their establishments in High Barrwood, Kilsyth and Craigieburn Road, Rose Street and Stonylee Road, Cumbernauld (1) outlining the background to the services provided by Enable Homes at the 4 establishments; (2) providing details of the review of the services provided at each establishment, and (3) proposing that the new supplementation rates for projects in the Cumbernauld and Kilsyth area operated by the establishments be set as detailed below:-

Name of Establishment	Rate per week 1999/2000 £	Rate per Week 2000/2001 £	Rate per Week 2001/2002 £
High Barrwood, Kilsyth	879.10	902.24	925.86
Craigieburn Road, Cumbernauld	510.74	522.62	534.42
Rose Street, Cumbernauld	445.89	488.77	501.18
Stonylee Road, Cumbernauld	498.43	509.70	521.39

Decided:

- (1) that the supplementation rates as detailed heretofore be approved, and
- (2) that any further review of the supplementation rates beyond the rate of inflation would be conditional on Enable Homes bringing forward a development plan to re-shape and modernise its services.

ABSENCE MONITORING

18. There was submitted a report (docketed) dated 27 February 2001 by the Director of Social Work regarding the level of staff absence throughout the Social Work Department during the month of January.

Decided: that the terms of the report be noted.

OVERTIME MONITORING REPORT

19. There was submitted a report (docketed) dated 23 February 2001 by the Director of Social Work providing details of overtime work by Officers paid above SCP35 during the period 16 October 2000 to 8 February 2001 and paid at SCP35.

Decided: that the terms of the report be noted and remitted to the Personnel Services Committee for its interest.