

NORTH LANARKSHIRE COUNCIL

REPORT

(TO: Social Work Committee	(Provisional Out-turn)
FROM: Director of Social Work	Period 01.04.00 - 31.03.01
DATE OF COMMITTEE: 24 May 2001	Social Work
REPORT AUTHOR: Ronald Paul	
REF: RP/MY	

1. CONTENT AND PURPOSE OF REPORT

This report compares provisional out-turn expenditure and income against annual estimates and provides explanations for the major out-turn variances.

2. SUMMARY OF BUDGET VARIANCES

The out-turn shows a provisional underspend of £531,490 with the major contributing factor being the large number of vacancies which existed within the Department. This represents a decrease of £427,491 from the projected underspend noted at period 12 and is largely a result of the success of the recruitment programme undertaken over the last few months.

The level of vacancies throughout the year have impacted on the performance of the Department both in terms of service delivery and also in delivering the change agenda required within Community Care Services.

The table below provides an analysis of the provisional out-turn variance in terms of the divisions of service within the Social Work Department.

Division of Service Analysis	Annual Budget ã	Provisional out-turn £	Provisional out-turn Variance	%	Over / Under
Mgt and Support Services	15,692,888	14,786,959	905,929	6	Under
Residential Accom. Children	3,615,513	3,761,868	-146,355	-4	Under
Misc. Childrens Services	6,190,006	5,905,609	284,397	5	Under
Residential Accom. Elderly	16,805,534	17,381,328	-575,794	-4	Over
Day Care Elderly	2,072,052	2,144,569	-72,517	-3	Over
Res. Accom. Learning Disab.	5,866,238	6,110,225	-243,987	-4	Over
Day Care Learning Disability	4,307,049	3,954,496	352,553	8	Under
Home Care Services	8,220,125	8,436,230	-216,105	-3	Over
Other Social Work Services	8,615,264	8,371,895	243,369	3	Under
Total	71,384,669	70,853,179	531,490	1	Under

3. **EXPLANATION OF MAJOR OUT-TURN VARIANCES BY DIVISION:**

3.1 **Management and Support Services**

a).	<u>Employee Costs</u>	£	
	The under-spend has been a consequence of the recruitment difficulties experienced throughout the course of the year, which have been reported to previous Committees.	1,534,550	Underspend
	The success of the recruitment initiative towards the end of the year has resulted in a reduction in the level of under-spend of 2363,047 over the last few months.		
b).	<u>Property Costs</u>	98,068	Overspend
	As a result of the Disability Discrimination Act, the department has been under pressure to improve access to facilities and also to improve the channels of communication which currently exist, this includes a proposal to create video links within each area office in the district for those clients or carers with any form of sensory impairment. In striving to meet these additional obligations, the department has incurred substantial additional property costs.		
c).	<u>Supplies and Services</u>	755,281	Overspend
	In order to meet obligations under the agendas of “Modernising Community Care”, the department has been required to develop and maintain a comprehensive management information system, both at area team level and, more importantly, at Headquarters. This has resulted in the budget for supplies and services being overspent by £400,000. Furthermore, expenditure has also been incurred in this area for equipment and protective clothing which has been fundamental to the development of a number of important community based services within North Lanarkshire. This also comes under the umbrella of the “Modernising Community Care” agenda and totals 5355,000.		
d).	<u>Transport and Plant</u>	196,917	Overspend
	The overspend relates to an overspend in travelling and subsistence expenditure which has been incurred as staff carry out their day to day duties throughout the North Lanarkshire area.		

e). Administration Costs 297,750 Overspend

The overspend is a result of increased expenditure in a number of administrative areas such as stationery, printing, publications and advertising. These costs can be largely attributed to the numerous new development areas which have been progressing during the year. The creation of a library of publications within Social Work Headquarters has resulted in increased administration expenditure, but is considered to be an important part of department strategy to deal with the ever increasing Community Care Agenda. In addition, the requirement on the department to respond to issues such as Best Value, the Royal Commission on Long Term Care and Youth Crime has in turn necessitated increased administration costs. Finally, there have been additional advertising costs associated with the recruitment initiative which gained momentum in the final quarter of the year.

f). Income 717,428 Over-recovered

Income targets for the year are significantly over-recovered, and in the main additional income has been generated in the following areas :

i)	Transitional Housing Benefit income	£0.572m
ii)	Asylum Seekers Grant income	£0.070m
iii)	Increased cross-boundary income	£0.053m

3.2 RESIDENTIAL ACCOMMODATION CHILDREN

a). Employee Costs 185,449 Overspend

Over the years, the young people who are accommodated in Residential Homes have required greater support and care. The provisional out-turn overspend reflects the increased staffing required in the units to maintain a safe, supported environment for every client.

b). Supplies and Services 18,129 Overspend

Many of the Residential Homes in North Lanarkshire are in a poor state of repair. Legislation and the Modernising Community Care agenda has dictated that standards within local authority homes has to be improved significantly to meet Regulation of Care standards. To this effect, expenditure has been incurred in this area to bring units up to the required levels.

3.3 MISCELLANEOUS CHILDRENS SERVICES

a). Employee Costs 243,830 Underspend

The underspend is a result of the vacancies which have existed throughout the year and which have previously been reported to Committee.

b). Payments to Other Bodies 107,762 Underspend

There have been delays in the implementation and development of new services in partnership with the voluntary sector. This has resulted in only part year implementation costs being incurred in this financial year. In addition, there has been a reduction in expenditure within the List D sector which is in line with departmental policy of caring for children and young adults with behavioural problems within the community rather than within a residential environment.

3.4 RESIDENTIAL ACCOMMODATION ELDERLY

a). Employee Costs 286,972 Overspend

The over-spend is a result of expenditure on care staff required to provide cover for staff on annual leave, long-term sickness absence and training. This is necessary to maintain cover for a vulnerable client base.

b). Supplies and Services 529,167 Overspend

Many of the Residential Homes in North Lanarkshire are in a poor state of repair. Legislation and the Modernising Community Care agenda has dictated that standards within local authority homes has to be improved significantly to meet regulation of care standards. To this effect, expenditure has been incurred in this area to bring units up to required standards.

c). Income 196,128 Over-recovered

The over-recovery is a direct result of successful backdated income maximisation and also increased client contributions resulting from occupational pensions and from clients who own substantial capital.

3.5 RESIDENTIAL ACCOMMODATION LEARNING DISABILITY

a). Employee Costs 44,807 Overspend

This overspend has arisen from the implementation of additional packages of care which are provided within the clients own home and also from the requirement to have additional training to meet the complex caseloads which exist within this client group.

b). Payments to Other Bodies 189,120 Overspend

The overspend is a result of increased demand for the service, particularly in the area of Supplementation, and also as a consequence of the service review of maintenance within this division.

3.6 DAY CARE ELDERLY

Income 142,016 Under-recovered

The under-recovery is a result of a change in the department's charging policy which introduced a single charge for all Home Care Services. Consequently, the income for Meals on Wheels which was historically shown within this division is now collected and shown under the Home Care Services division.

3.7 DAY CARE LEARNING DISABILITY

a). Employee Costs 15,431 Underspend

The underspend is a result of the level of vacancies experienced during the year. These have been reported to previous Committees.

b). Payments to Other Bodies 201,840 Underspend

The development of a Day Opportunities programme for people with profound learning difficulties was implemented late in the year and as a result, only part year costs were incurred.

3.8 HOME CARE SERVICES

a). Employee Costs 334,892 Underspend

Home Care services are funded from a number of sources:

- i) The level of resources allocated by the Council
- ii) Resource Transfers monies
- iii) Additional Resources generated through charging

If income recovered from charges falls below the projected levels, then the service has to be curtailed accordingly. This was the case during the last financial year and the results of this curtailment can be evidenced through the underspend in staffing.

That however, only partly accounts for the total staffing underspend.

A more significant part of it relates to the serious delays in recruiting staff to the Homecare Services division. These difficulties have been the subject of previous reports to Committee.

b).	<u>Supplies and Services</u>	45,050	Underspend
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This budget relates to the provision of essential Health and Safety equipment to Home Care Staff. Obviously, the staffing problems referred to above have had an impact on this area also.

There has been an understandable reduction in demand and need for this type of equipment.

c).	<u>Income</u>	438,325	Under-recovered
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The income generated from charging clients is in turn determined by the personal income available to clients to pay the charges.

An assessment is carried out on each client to ascertain their ability to contribute towards their care costs. As part of this process, clients are given advice and assistance to claim the full amount of allowances for which they may be eligible. The outcome of this financial assessment will determine the level at which the client contributes towards their care costs.

Income is under recovered for the year but work is continuing to ensure the future maximisation of benefit uptakes by clients thus increasing their ability to contribute.

3.9 OTHER SOCIAL WORK SERVICES

a).	<u>Employee Costs</u>	460,393	Underspend
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The under-spend has been a consequence of the recruitment difficulties reported to committee during the course of the year.

The success of the year end recruitment initiative has however, seen the level of under-spend reduce by £82,607 over the last quarter of the year.

b).	<u>Supplies and Services</u>	634,478	Overspend
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The overspend is a result of expenditure on equipment and adaptations provided to assist people with disabilities to live safely, and with support within their community. The demand for help in this area continually exceeds supply and the department is attempting to substantially reduce lengthy waiting lists.

c). Payments to Other Bodies 38,359 Underspend

The underspend relates to agreed slippage in projects related to Mental Health Developments.

d). Income 188,485 Over-recovered

The over-recovery is a result of increased funding in the area of Criminal Justice. The offenders grant received was greater than anticipated when the estimate was prepared and in addition, monies were received in relation to Restriction of Liberty orders which were not budgeted for.

4 FINANCIAL CONCURRENCE

The Director of Finance concurs with the financial information contained in this report and has been fully involved in its preparation.

5. RECOMMENDATION

It is recommended that the Committee note the contents of this report.



Jim Dickie
Director of Social Work
10th May 2001

*For further information on this report please contact R. Paul, Head of Social Work Resources
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NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 2000 to 31 March 2001****COMMITTEE: SOCIAL WORK
TOTAL SUMMARY**

LINE NO.	DESCRIPTION	ANNUAL BUDGET	PROVISIONAL OUTTURN	PROVISIONAL OUT-TURN VARIANCES	%
(1)	(2)	(3)	(4)	(5)	(6)
		£	£	£	
1.	EMPLOYEE COSTS	42,134,968	40,102,571	2,032,397	5%
2.	PROPERTY COSTS	4,245,267	4,247,079	-1,812	-0%
3.	SUPPLIES AND SERVICES	2,948,097	4,840,415	-1,892,318	-64%
4.	TRANSPORT & PLANT	3,007,850	3,095,591	-87,741	-3%
5.	ADMINISTRATION COSTS	575,389	960,592	-385,203	-67%
6.	PAYMENTS TO OTHER BODIES	30,329,713	30,106,980	222,733	1%
7.	OTHER COSTS	368,385	254,315	114,070	31%
8.	APPORTIONED EXPENSES	2,263,588	2,263,588		
9.	CAPITAL FINANCING CHARGES	1,276,000	1,276,000		
10.	TOTAL EXPENDITURE	87,149,257	87,147,131	2,126	0%
11.	INCOME	15,764,588	16,293,952	529,364	3%
12.	NET EXPENDITURE	71,384,669	70,853,179	531,490	1%

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 2000 to 31 March 2001****COMMITTEE: SOCIAL WORK
MANAGEMENT & SUPPORT SERVICES**

LINE NO.	DESCRIPTION	ANNUAL BUDGET	PROVISIONAL OUTTURN	PROVISIONAL OUT-TURN VARIANCES	%
(1)	(2)	(3)	(4)	(5)	(6)
		£	£	£	
1.	EMPLOYEE COSTS	16,202,461	14,667,911	1,534,550	9%
2.	PROPERTY COSTS	2,387,766	2,485,834	-98,068	-4%
3.	SUPPLIES AND SERVICES	438,856	1,194,137	-755,281	-172%
4.	TRANSPORT & PLANT	942,149	1,139,066	-196,917	-21%
5.	ADMINISTRATION COSTS	386,830	684,580	-297,750	-77%
6.	PAYMENTS TO OTHER BODIES	1,706,596	1,675,375	31,221	2%
7.	OTHER COSTS	20,885	50,139	-29,254	-140%
8.	APPORTIONED EXPENSES	2,263,588	2,263,588		
9.	CAPITAL FINANCING CHARGES	1,276,000	1,276,000		
10.	TOTAL EXPENDITURE	25,625,131	25,436,630	188,501	1%
11.	INCOME	9,932,243	10,649,671	717,428	7%
12.	NET EXPENDITURE	15,692,888	14,786,959	905,929	6%

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 2000 to 31 March 2001****COMMITTEE: SOCIAL WORK
RA CHILDREN**

LINE NO.	DESCRIPTION	ANNUAL BUDGET	PROVISIONAL OUTTURN	PROVISIONAL OUT-TURN VARIANCES	%
(1)	(2)	(3)	(4)	(5)	(6)
		£	£	£	
1.	EMPLOYEE COSTS	2,101,599	2,287,048	-185,449	-9%
2.	PROPERTY COSTS	246,957	180,651	66,306	27%
3.	SUPPLIES AND SERVICES	250,279	268,408	-18,129	-7%
4.	TRANSPORT & PLANT	67,123	77,718	-10,595	-16%
5.	ADMINISTRATION COSTS	33,673	54,289	-20,616	-61%
6.	PAYMENTS TO OTHER BODIES	869,032	892,884	-23,852	-3%
7.	OTHER COSTS	49,720	5,112	44,608	
8.	APPORTIONED EXPENSES		-	-	
9.	CAPITAL FINANCING CHARGES		-	-	
10.	TOTAL EXPENDITURE	3,618,383	3,766,110	-147,727	-4%
11.	INCOME	2,870	4,242	1,372	48%
12.	NET EXPENDITURE	3,615,513	3,761,868	-146,355	-4%

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 2000 to 31 March 2001****COMMITTEE: SOCIAL WORK
MISCELLANEOUS CHILDRENS SERVICES**

LINE NO.	DESCRIPTION	ANNUAL BUDGET	PROVISIONAL OUTTURN	PROVISIONAL OUT-TURN VARIANCES	
(1)	(2)	(3)	(4)	(5)	
		£	£	£	
1.	EMPLOYEE COSTS	2,012,845	1,769,015	243,830	12%
2.	PROPERTY COSTS	121,852	127,803	-5,951	-5%
3.	SUPPLIES AND SERVICES	125,350	133,478	-8,128	-6%
4.	TRANSPORT & PLANT	96,207	128,009	-31,802	-33%
5.	ADMINISTRATION COSTS	27,759	36,452	-8,693	-31%
6.	PAYMENTS TO OTHER BODIES	3,798,563	3,690,801	107,762	3%
7.	OTHER COSTS	17,185	23,092	-5,907	
8.	APPORTIONED EXPENSES				
9.	CAPITAL FINANCING CHARGES				
10.	TOTAL EXPENDITURE	6,199,761	5,908,650	291,111	5%
11.	INCOME	9,755	3,041	-6,714	-69%
12.	NET EXPENDITURE	6,190,006	5,905,609	284,397	5%

N LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****I April 2000 to 31 March 2001****COMMITTEE: SOCIAL WORK
RA ELDERLY**

LINE NO.	DESCRIPTION	ANNUAL BUDGET	PROVISIONAL OUTTURN	PROVISIONAL OUT-TURN VARIANCES	
(1)	(2)	(3)	(4)	(5)	
		£	£	£	
1.	EMPLOYEE COSTS	4,626,662	4,913,634	-286,972	-6%
2.	PROPERTY COSTS	811,494	774,176	37,318	5%
3.	SUPPLIES AND SERVICES	124,046	653,213	-529,167	-427%
4.	TRANSPORT & PLANT	69,161	54,338	14,823	21%
5.	ADMINISTRATION COSTS	24,780	26,370	-1,590	-6%
6.	PAYMENTS TO OTHER BODIES	12,502,015	12,511,836	-9,821	-0%
7.	OTHER COSTS	15,000	11,513	3,487	
8.	APPORTIONED EXPENSES				
9.	CAPITAL FINANCING CHARGES				
10.	TOTAL EXPENDITURE	18,173,158	18,945,080	-771,922	-4%
11.	INCOME	1,367,624	1,563,752	196,128	14%
12.	NET EXPENDITURE	16,805,534	17,381,328	-575,794	-3%

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 2000 to 31 March 2001****COMMITTEE: SOCIAL WORK
DAY CARE ELDERLY**

LINE NO.	DESCRIPTION	ANNUAL BUDGET	PROVISIONAL OUTTURN	PROVISIONAL OUT-TURN VARIANCES	%
(1)	(2)	(3)	(4)	(5)	(6)
		£	£	£	
1.	EMPLOYEE COSTS	822,485	861,956	-39,471	-5%
2.	PROPERTY COSTS	141,395	169,653	-28,258	-20%
3.	SUPPLIES AND SERVICES	129,297	127,217	2,080	2%
4.	TRANSPORT & PLANT	565,577	492,991	72,586	13%
5.	ADMINISTRATION COSTS	8,665	7,087	1,578	18%
6.	PAYMENTS TO OTHER BODIES	649,742	596,419	53,323	8%
7.	OTHER COSTS	7,800	139	7,661	
8.	APPORTIONED EXPENSES		-	-	
9.	CAPITAL FINANCING CHARGES		-	-	
10.	TOTAL EXPENDITURE	2,324,961	2,255,462	69,499	3%
11.	INCOME	252,909	110,893	-142,016	-56%
12.	NET EXPENDITURE	2,072,052	2,144,569	-72,517	-3%

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 2000 to 31 March 2001****COMMITTEE: SOCIAL WORK
RA LEARNING DISABILITY**

LINE NO.	DESCRIPTION	ANNUAL BUDGET	PROVISIONAL OUTTURN	PROVISIONAL OUT-TURN VARIANCES	
(1)	(2)	(3)	(4)	(5)	
		£	f	£	
1.	EMPLOYEE COSTS	524,499	569,306	-44,807	-9%
2.	PROPERTY COSTS	54,775	69,397	- 14,622	-27%
3.	SUPPLIES AND SERVICES	95,300	99,138	-3,838	-4%
4.	TRANSPORT & PLANT	1,341	2,784	-1,443	-108%
5.	ADMINISTRATION COSTS	3,498	3,199	299	9%
6.	PAYMENTS TO OTHER BODIES	5,247,435	5,436,555	-189,120	-4%
7.	OTHER COSTS			-	
8.	APPORTIONED EXPENSES			-	
9.	CAPITAL FINANCING CHARGES			-	
10.	TOTAL EXPENDITURE	5,926,848	6,180,379	-253,531	-4%
11.	INCOME	60,610	70,154	9,544	16%
12	NET EXPENDITURE	5,866,238	6,110,225	-243,987	-4%

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 2000 to 31 March 2001****COMMITTEE: SOCIAL WORK
DAY CARE LEARNING DISABILITY**

LINE NO., (1)	DESCRIPTION (2)	ANNUAL BUDGET (3)	PROVISIONAL OUTTURN (4)	PROVISIONAL OUT-TURN VARIANCES (5)	% (6)
		£	£	£	
1.	EMPLOYEE COSTS	2,262,559	2,247,128	15,431	1%
2.	PROPERTY COSTS	201,443	255,262	-53,819	-27%
3.	SUPPLIES AND SERVICES	134,995	125,422	9,573	7%
4.	TRANSPORT	682,332	569,095	113,237	17%
5.	ADMINISTRATION COSTS	23,467	20,723	2,744	12%
6.	PAYMENTS TO OTHER BODIES	933,989	732,149	201,840	22%
7.	OTHER COSTS	94,314	34,229	60,085	
8.	APPORTIONED EXPENSES				
9.	CAPITAL FINANCING CHARGES				
10.	TOTAL EXPENDITURE	4,333,099	3,984,008	349,091	8%
11.	INCOME	26,050	29,512	3,462	134%
12.	NET EXPENDITURE	4,307,049	3,954,496	352,553	8%

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 2000 to 31 March 2001****COMMITTEE: SOCIAL WORK
HOME CARE SERVICES**

LINE NO, (1)	DESCRIPTION (2)	ANNUAL BUDGET (3)	PROVISIONAL OUTTURN (4)	PROVISIONAL OUT-TURN VARIANCES (5)	
		£	£	£	
1.	EMPLOYEE COSTS	9,684,653	9,349,761	334,892	3%
2.	PROPERTY COSTS	3,491	12,654	-9,163	
3.	SUPPLIES AND SERVICES	167,308	122,258	45,050	27%
4.	TRANSPORT & PLANT	251,658	336,701	-85,043	-34%
5.	ADMINISTRATION COSTS	8,860	49,589	-40,729	-460%
6.	PAYMENTS TO OTHER BODIES	81,293	68,272	13,021	16%
7.	OTHER COSTS		35,808	-35,808	
8.	APPORTIONED EXPENSES	-			
9.	CAPITAL FINANCING CHARGES	-			
10.	TOTAL EXPENDITURE	10,197,263	9,975,043	222,220	2%
11.	INCOME	1,977,138	1,538,813	-438,325	-22%
12.	NET EXPENDITURE	8,220,125	8,436,230	-216,105	-3%

NORTH LANARKSHIRE COUNCIL**FINANCIAL MONITORING REPORT****1 April 2000 to 31 March 2001****COMMITTEE: SOCIAL WORK
OTHER SOCIAL SERVICES**

LINE NO.	DESCRIPTION	ANNUAL BUDGET	PROVISIONAL OUTTURN	PROVISIONAL OUT-TURN VARIANCES	%
(1)	(2)	(3)	(4)	(5)	(6)
		£	£	£	
1.	EMPLOYEE COSTS	3,897,205	3,436,812	460,393	12%
2.	PROPERTY COSTS	276,094	171,649	104,445	38%
3.	SUPPLIES AND SERVICES	1,482,666	2,117,144	-634,478	-43%
4.	TRANSPORT & PLANT	332,302	294,889	37,413	11%
5.	ADMINISTRATION COSTS	57,857	78,303	-20,446	-35%
6.	PAYMENTS TO OTHER BODIES	4,541,048	4,502,689	38,359	1%
7.	OTHER COSTS	163,481	94,283	69,198	
8.	APPORTIONED EXPENSES	.	.	-	
9.	CAPITAL FINANCING CHARGES	.	.	-	
10.	TOTAL EXPENDITURE	10,750,653	10,695,769	54,884	1%
11.	INCOME	2,135,389	2,323,874	188,485	9%
12.	NET EXPENDITURE	8,615,264	8,371,895	243,369	3%