

AGENDA

- (1) Submit Minute of meeting of Social Work (Planning and Administration) Sub-Committee held on 7 August 2001 for approval (pages 1-6) (copy herewith)

- (2) Submit Minute of meeting of Social Work (Operations and Services) Sub-Committee held on 7 August 2001 for approval (pages 7-10) (copy herewith)

POLICY

- (3) Development of Respite Care Services for Children and Adults with Disabilities in North Lanarkshire (PHEW) (pages 11-12)
Submit report dated 14 August 2001 by Director of Social Work detailing the progress in establishing a respite and carers centre on the Pyramid Site, Motherwell (copy herewith)

- (4) Care Development Group (pages 13-20)
Submit report dated 4 July 2001 by Director of Social Work enclosing the Council's response to the Scottish Executive Consultation Paper in respect of long term care services for older people for homologation (copy herewith)

- (5) Better Care for All our Futures (pages 21-25)
Submit report dated July 2001 by Director of Social Work enclosing the Council's response to the Scottish Executive Consultation Paper on a number of key issues relating to long term care for homologation (copy herewith)

- (6) The Future of Care Homes in Scotland: A Consultation Paper (pages 26-32)
Submit report dated 12 July 2001 by Director of Social Work enclosing the Council's response to the Scottish Executive Consultation Paper entitled "The Future of Care Homes in Scotland" for homologation. (copy herewith)

- (7) Modernising Social Work Services in Scotland: Draft National Care Standards - Second Tranche (pages 33-38)
Submit report dated 12 July 2001 by Director of Social Work enclosing the Council's response to the Scottish Executive consultation paper entitled "Modernising Social Work Services in Scotland: Draft National Care Standards - Second Tranche" for homologation (copy herewith)

- (8) Private Sector Home Care - Purchasing Framework (pages 39-44)
Submit report Dated July 2001 by Director of Social Work seeking approval to pursue a strategic approach to the commission and purchase of home care services from private sector providers (copy herewith)

- (9) North Lanarkshire Strategy for Carers - Progress Report on Use of Funds (pages 45-46)
Submit report dated 15 August 2001 by Director of Social Work advising of the progress in the allocation of the funds for services to carers in North Lanarkshire and seeking approval of additional proposals to create direct services to carers (copy herewith)

- (10) Consultation by the Scottish Executive on Proposals for New Laws to Help Carers (pages 47-52)
Submit report dated 2 July 2001 by Director of Social Work enclosing the Council's response to the Scottish Executive consultation paper on proposals to establish New Laws to Help Carers for homologation (copy herewith)

- (11) Joint Community Care Plan - 2001/2004 (pages 53-56)
Submit report dated 25 July 2001 by Director of Social Work seeking approval of the final version of the Joint Community Care Plan 2001/2004 (copy herewith)

- (12) Consultation Paper on Plan for Action on Alcohol Misuse (pages 57-63)
Submit report dated 1 August 2001 by Director of Social Work enclosing the Council's response to the Scottish Executive consultation paper entitled "The Plan for Action on Alcohol Misuse" for homologation (copy herewith)

- (13) Addiction Services - Development of Services for Children and Young People via the Children's Change Fund (pages 64-81)
Submit report dated 17 July 2001 by Director of Social Work regarding the proposed development of substance misuse services for children and young people (copy herewith)

- (14) Supported Employment Placement Scheme (pages 82-92)
Submit joint report dated 6 August 2001 by the Directors of Administration and Social Work regarding the establishment of a supported employment placement scheme which will provide training and work experience for people with disabilities (copy herewith)

REMITTS

- (15) Child Protection Procedures (pages 93-101)
Referred from the meeting of the Community Services Committee held on 30 May 2001
Submit report dated 17 January 2001 by Director of Community Services outlining the procedures to ensure that all Community Services facilities have in place appropriate child protection procedures which clearly outline an individual employee's responsibility to respond to any situation where a child under 16 years of age may have been abused or neglected (copy herewith)

- (16) **Absence Management Policy**
- (a) **Statistics from January to March 2001 (pages 102-111)**
 Referred from the meeting of the Policy and Resources (Personnel) Sub-Committee held on 11 June 2001
 Submit report dated 15 May 2001 by Head of Personnel Services providing absence statistics together with a commentary (1) detailing the breakdown of the figures within Departments of the Council for the period from January to March 2001 for manual/craft employees, non-manual staff and teachers and providing a comparison with the statistics for April 1999 to March 2000, and (2) advising of a new statutory performance indicator introduced by the Accounts Commission (copy herewith)
- (b) **Absence Monitoring**
 Submit report by Director of Social Work seeking approval to commission the Scottish Local Authorities Management Centre to carry out a detailed examination of absence levels in the Social Work Department (copy to follow)

CONTRACTS

- (17) **Chilterns Home for the Elderly, Chryston - Dining Room Ceiling (pages 112-113)**
 Submit report dated 28 June 2001 by Director of Housing and Property Services advising of a tender received and progressed by the Director of Administration in terms of his delegated powers and submitted for information (copy herewith)
- (18) **Final Measurements (page 114)**
 Submit report dated 19 June 2001 by Director of Housing and Property Services advising of the final measurement arrangements for the Alterations to Stewarton House, Stewarton Street, Wishaw and the Internal Alterations to Carron House, Cumbernauld Contracts (copy herewith)

OPERATIONAL

- (19) **Best Value Review - Community Meals Services (pages 115-125)**
 Submit report dated 2 August 2001 by Director of Social Work seeking approval for the Social Work Best Value Review of Community Meals Services and the action plan for the future development of the service (copy herewith)
- (20) **Supported Employment - Visit to the Basque Country (pages 126-128)**
 Submit report dated 17 July 2001 by Director of Social Work providing details of the officers visit to address the Basque Country in relation to the Council's Supported Employment Initiative (copy herewith)
- (21) **Recognition of Staff Achievement (pages 129-134)**
 Submit report dated 10 August 2001 by Director of Social Work advising of the professional and vocational awards gained by staff of the Social Work Department and of the arrangements made to recognise their achievement (copy herewith)

- (22) Initiatives Promoting Social Inclusion (pages 135-138)
Submit report dated 14 August 2001 by Director of Social Work detailing initiatives to promote the Council's Social Inclusion Strategy (copy herewith)
- (23) Recruitment and Retention of Social Workers
Hear report by Director of Social Work
- (24) Changing for the Future - Social Work Services for the 21st Century (Scottish Executive Report) (pages 139-144)
Submit report dated 18 July 2001 by Director of Social Work advising of the findings of the Chief Social Work Inspector's Service Review in respect of North Lanarkshire's Social Work Services and enclosing the Council's response to the findings for homologation (copy herewith)
- (25) Administration of Top-up Funds for Disabled Adaptation Improvement Grants (pages 145-147)
Submit report dated 8 August 2001 by the Director of Housing and Property Services seeking approval for revised arrangements for the administration of top-up funds for disabled adaptation improvement grants (copy herewith)
- (26) The Surestart Initiative 2000/2004 (pages 148-164)
Submit report dated 7 August 2001 by the Director of Education (1) advising of the progress of the Surestart Scotland Initiative for the development of child care for 2000/2001, and (2) seeking approval for project proposals for 2001/2002 and for the creation of additional short term posts (copy herewith)
- (27) Implementation of Budget Proposals (pages 165-167)
Submit report dated 15 August 2001 by Director of Social Work advising of the outcome of the Best Value review of posts contained within the budget proposals for 2001/2002 (copy herewith)
- (28) North Lanarkshire Child Protection Committee - Proposals for Support Posts
Submit report by Director of Social Work seeking approval for the creation of corporate posts of Training Co-ordinator and Senior Clerical Assistant for the North Lanarkshire Child Protection Committee and associated costs for inter agency training (copy to follow)
- (29) Request for Special Leave
Submit report by Director of Social Work seeking approval to allow one member of staff from the Department of Social Work to have an extended period of leave (copy to follow)

MEMBER/OFFICER WORKING GROUP PROGRESS REPORTS

- (30) Progress Report on the Review and Development of North Lanarkshire Residential Child Care Services (pages 168-170)
Submit report dated August 2001 by Director of Social Work advising of the progress of the Residential Child Care Member/Officer Working Group established to review residential child care services (copy herewith)
- (31) A Home for the Future - Implementation Plan (pages 171-175)
Submit report dated August 2001 by the Director Social Work regarding the implementation of the recommendations of the "A Home for the Future" Member/Officer Working Group (copy herewith)
- (32) Implementation of Joint Equipment and Adaptations - Progress Report (pages 176-181)
Submit joint report dated 1 August 2001 by the Directors of Housing and Property Services and Social Work regarding the implementation of the recommendations of the Joint Equipment Adaptations Member/Officer Working Group (copy herewith)

MONITORING

- (33) Revenue Budget Monitoring Report - Outturn Report for the Social Work Department and Sheltered Employment - 1 April 2000 to 31 March 2001 (pages 182-201)
Submit report dated 26 July 2001 by Director of Social Work providing a comparison of actual expenditure and income for the period 1 April 2000 to 31 March 2001 for the Social Work Department and Sheltered Employment against the estimated expenditure and income (copy herewith)
- (34) Revenue Budget Monitoring Reports
- (a) Financial Monitoring Report for the Social Work Department - 1 April to 20 July 2001 (pages 202-217)
Submit report dated 9 August 2001 by Director of Social Work providing a comparison of actual expenditure and income for the period 1 April to 20 July 2001 for the Social Work Department against the estimated expenditure and income (copy herewith)
- (b) Financial Monitoring Report for Sheltered Employment - 1 April to 20 July 2001 (pages 218-220)
Submit report dated 9 August 2001 by Director of Social Work providing a comparison of actual expenditure and income for the period 1 April to 20 July 2001 for Sheltered Employment against the estimated expenditure and income (copy herewith)
- (35) Composite Capital Programme 2001/2002 Monitoring Report - 1 April to 20 July 2001 (pages 221-223)
Submit report dated 9 August 2001 by Director of Social Work advising of current progress being made on individual projects contained within the Capital Programme (copy herewith)

- (36) Customer Service Charter - Monitoring Report 2000/2001 (pages 224-230)
Submit report dated 26 June 2001 by Director of Social Work advising of the performance of the Social Work Department during the final quarter of 2000/2001 and seeking approval of proposals for monitoring performance in 2001/2002 (copy herewith)
- (37) Public Performance Reporting - 2000/2001 (pages 231-234)
Submit report dated 26 June 2001 by Director of Social Work advising of the Department's performance in the public reporting for 2000/2001 and seeking approval of the Public Performance Reporting Schedule for 2001/2002 (copy herewith)
- (38) Statutory Performance Indicators - Annual Report 2000/2001 and 1st Quarterly Monitoring Report (2001-2002) (pages 235-244)
Submit report dated 26 June 2001 by Director of Social Work enclosing the statutory performance indicators for 2000/2001 and the 1st Quarter of 2001/2002 (copy herewith)
- (39) Social Work Service Plan 2001/2002 - Quarterly Monitoring Report (pages 245-251)
Submit report dated 26 June 2001 by Director of Social Work advising of the progress of the implementation of the Social Work Service Plan for 2001/2002 (copy herewith)
- (40) Social Work Department Restructure - Revised Organisation Chart (pages 252-263)
Submit report dated 7 August 2001 by Director of Social Work enclosing the revised Departmental structure (copy herewith)

CONFERENCES

- (41) ADSW Annual Conference - "Shaping the Future", Perthshire, 6 to 8 June 200
Submit invitation from ADSW
- (42) "Care Expo", Birmingham , 13-14 June 2001
Submit invitation from Caring Times and Laing and Buisson
- (43) "Supporting Children as Witnesses", London, 14 June 2001
Submit invitation from Neil Stewart Associates
- (44) "Do We Care for our Deafblind Community", Perth, 18 June 2001
Submit invitation from Deafblind Scotland
- (45) "Scrutiny and Health", London, 10 July 2001
Submit invitation from the Local Government Information Unit

- (46) "Integrating Health and Social Care", Harrogate, 10 July 2001
Submit invitation from Harrogate Management Centre

- (47) "NSF for Older People - Innovative Inter-Agency Services", London, 17 July 2001
Submit invitation from Harrogate Management Centre

- (48) Breaking the Silence on Elder Abuse, Stirling, 28 August 2001
Submit invitation from Age Concern

- (49) Democratic Accountability in the NHS in Scotland, Edinburgh, 31 August 2001
Submit invitation from the Robert Gordon University, Aberdeen

- (50) Developing an Education and Training Strategy for Child Psychotherapy Services in Scotland,
Submit invitation from Children in Scotland

- (51) Children's Voices, Glasgow and Peebles Hydro, 7 September and 1-2 November 2001
Submit invitation from Children in Scotland

- (52) Dealing with Drug Use, Leicester, 11-13 September 2001
Submit invitation from the University of Leicester

- (53) Mental Health in NSF, Harrogate, 12 September 2001
Submit invitation from the Harrogate Management Centre

- (54) Joint Future and Beyond, Polmont, 12 September 2001
Submit invitation from the ADSW

- (55) Safe - Caring for Older People,
Submit invitation from Safe Partnership

- (56) Mental Health NSF - Implementing the Mental Health Needs of Women, London, 18 September 2001
Submit invitation from Harrogate Management Centre

- (57) Older People NSF
Submit invitation from Harrogate Management Centre

- (58) The Challenges Facing Domiciliary Care Services, Leeds, 25 September 2001
Submit invitation from the National Homecare Council

- (59) Child and Adolescent Mental Health Problems - Meeting the Needs Through Joint Working, Harrogate, 28 September 2001
Submit invitation from Harrogate Management Centre

- (60) Primary Care in the Next Five Years, London, 2 October 2001
Submit invitation from Harrogate Management Centre

- (61) "Public Health in Scotland", Ayrshire, 29 to 30 November 2001
Submit invitation from the Public Health Institute of Scotland

Exclusion of Public

The Committee is asked to consider passing the following resolution:

"That under Section 50A(4) of the Local Government (Scotland) Act 1973, the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 7 of Part 1 of Schedule 7A of the Act."

- (62) Death of a Looked After Child (pages 264-265)
Submit report dated 19 July 2001 by Director of Social Work advising of the death of a child in care (copy herewith)