

Motherwell, 7 August 2001 at 11 am.

**A Meeting of the SOCIAL WORK (PLANNING AND
ADMINISTRATION) SUB-COMMITTEE**

PRESENT

Councillor Sullivan, Convener; Councillors Gordon, Homer, Jones, Love, McElroy, McKinlay, J. Martin, M. Murray and Saunders.

CHAIR

Councillor Sullivan (Convener) presided.

IN ATTENDANCE

The Head of Central Services, Head of Social Work Development, Head of Social Work Resources, Monitoring and Standards Manager, Development Manager, Manager, Community Care - Older People, Service Manager, Planning and Management Information and Service Manager, Home Support.

ALSO ATTENDING

M. Moncrieff and M. Smith, Lanarkshire Community Care Forum and J. Brown, North Lanarkshire Carers Together.

APOLOGIES

Councillors Devine, Lunny, McCabe, H. McGuigan, J. McGuigan and Shields.

LANARKSHIRE COMMUNITY CARE FORUM - CONSULTATION ON LONG-TERM CARE FOR OLDER PEOPLE

1. There was submitted a report dated 30 July 2001 by the Director of Social Work regarding the work undertaken by Lanarkshire Community Care Forum to consult with older people and their carers in relation to the Scottish Executive's proposals for the funding of long-term care for older people (1) detailing the consultation undertaken by Lanarkshire Community Care Forum in liaison with the Director of Social Work and Convener of the Social Work Committee, and (2) enclosing a report from Lanarkshire Community Care Forum summarising views expressed by older people and their carers on the work of the Care Development Group which had been established by the Minister for Health and Community Care to make recommendations on the implementation of free personal care in Scotland.

Decided: that the report from Lanarkshire Community Care Forum summarising the views of older people and carers on the work of the Care Development Group which had been established by the Minister for Health and Community Care to make recommendations on the implementation of free personal care in Scotland be noted.

REGISTRATION OF ESTABLISHMENTS: NEW REGISTRATIONS AND/OR NOTIFICATION OF CHANGES TO THE REGISTRATION OF INDIVIDUAL ESTABLISHMENTS

2. There was submitted a report (docketed) dated 30 July 2001 by the Director of Social Work advising of the approval, under delegated powers, of three new registrations and/or notification of changes to

the registration of establishments under Section 62 of the Social Work (Scotland) Act 1968 as amended by the Registered Establishments (Scotland) Act 1987.

Decided: that the terms of the report be noted.

Prior to consideration of the following item of business the Convener, Councillor Sullivan, declared a non-pecuniary interest, demitted the chair and took no part in its consideration or determination. Councillor McElroy assumed the chair for this item.

LIST OF AUTHORISED PROVIDERS OF SOCIAL CARE SERVICES - UPDATE

3. With reference to paragraph 7 of the Minute of the meeting of this Sub-Committee held on 8 May 2001 when, *inter alia*, it was agreed that the Director of Social Work provide reports to future meetings of the Sub-Committee highlighting further changes to the list of authorised providers of social care services, there was submitted a report (docketed) dated 30 July 2001 (1) detailing two providers of registered services who had been added to the of list of authorised providers to accommodate client choice; (2) intimating that the client categorisation of Orchard House Associates, Crossford had been amended; (3) providing details of three providers of non-registered services recommended for inclusion on the list, and (4) advising that the business address for Includem, Glasgow had been amended.

Decided:

- (1) that the amendments to the list of providers of non-registered and registered social care services as detailed in the report be approved, and
- (2) that the Director of Social Work provide reports to future meetings of the Sub-Committee highlighting further changes to the List of Authorised Providers of Social Care Services.

Councillor Sullivan at this point resumed the chair.

CONTRACTING ARRANGEMENTS FOR SOCIAL CARE

(1) CONTRACTS UPDATE REPORT

4. With reference to paragraph 6 of the Minute of the meeting of this Sub-Committee held on 8 May 2001 when progress in establishing Social Care Contracts within North Lanarkshire had been noted, there was submitted a report dated 30 July 2001 by Director of Social Work (1) intimating that there were no new registered residential services which required a contract with this Council and no new Nursing Home Services which required a contract with Lanarkshire Health Board; (2) indicating that there had been a requirement to secure services outwith the Council for four individuals to accommodate client choice as detailed in Appendix 1 to the report, and (3) advising that as part of the New Partnership Initiative, Self Directed Service Agreements had been concluded in respect of the four clients as detailed in Appendix 1 to the report.

Decided: that the terms of the report be noted.

(2) OWNERSHIP OPTIONS PROJECT - UPDATE REPORT

5. With reference to paragraph 13 of the Minute of the meeting of this Sub-Committee held on 23 May 2000 when, *inter alia*, approval was given to provide (1) funding of up to £35,000 per annum to ownership options to fund the employment and associated costs of a development worker with a

specific remit to support home ownership in North Lanarkshire, and (2) funding of £60,000 per annum to assist disabled persons with the cost of house purchase, there was submitted a report (docketed) dated 30 July 2001 by the Director of Social Work providing an update on the implementation of the Ownership Options Project and seeking authority to enter into an agreement in respect of two houses purchased in line with the Project (a) providing details of the progress of the implementation of the project; (b) intimating that one disabled man and the family of a severely disabled child had been assisted in formulating a funding package to enable them to purchase suitable properties; (c) setting out in Appendix 1 to the report the financial implications of the proposals, including the Council's contribution, and (d) advising that in both cases the householder required to sign a Minute of Agreement with North Lanarkshire Council, Ownership Options and Scottish Homes (where applicable) to grant a Standard Security in favour of the Council to secure the Council's contribution.

Decided:

- (1) that the progress of the implementation of the Ownership Options Project be noted;
- (2) that the Council's contribution of £15,930 and £25,000 respectively to assist with the purchase of the two properties as part of the Ownership Options Project be approved, and
- (3) that the Head of Legal Services be authorised to enter into a Minute of Agreement with the owners of the properties to grant a Standard Security in favour of the Council to secure the Council's contribution.

SERVICE MONITORING REPORTS

(1) INDEPENDENT SECTOR HOME CARE SERVICES

6. With reference to paragraph 8 of the Minute of the meeting of this Sub-Committee held on 8 May 2001 when the use of independent home care services and the outcome of contract monitoring in relation to the service for the period from 1 January to 31 March 2001 was noted, there was submitted a report (docketed) dated 30 July 2001 by the Director of Social Work regarding the use of independent sector home care services and outcome of contract monitoring in relation to the service for the period from 1 April to 30 June 2001 (1) intimating that for the period up to 30 June 2001, 176 people were receiving services from independent sector home care sector providers in North Lanarkshire; (2) indicating that there had been a substantial increase in private sector client base, which was in part attributable to the need to cover difficulties experienced in out of hours service base at Merrystone House and within Cumbernauld Area Team, and (3) setting out, in Appendix 1 to the report, levels of use and comments on the performance arising from the monitoring of each provider of services.

Decided: that the terms of the report be noted.

(2) INDEPENDENT SECTOR SUPPORTED LIVING SERVICES

7. With reference to paragraph 9 of the Minute of the meeting of this Sub-Committee held on 8 May 2001 when the use of supported living services purchased by the Council and the outcome of contract monitoring in relation to the service for the period from 1 January to 31 March 2001 was noted there was submitted a report (docketed) dated 30 July 2001 by the Director of Social Work regarding the use of independent sector supported living services and the outcome of contract monitoring in relation to the service for the period from 1 April to 30 June 2001 (1) intimating that for the period up to 30 June 2001, 109 people were receiving supported living services within North Lanarkshire, of which 71 have learning disabilities, 18 have mental health problems and 20 are vulnerable young people, and (2) summarising, in Appendix 1 to the report, the outcome of monitoring of independent sector supported living service providers.

Decided: that the terms of the report be noted.

(3) HOME CARE SERVICE ACTIVITY

8. There was submitted a report (docketed) dated 30 July 2001 by the Director of Social Work regarding the level of home care service activity in North Lanarkshire in 2000 and providing a comparison with national figures (1) outlining the background to the provision of statistics in relation to home care services provided or purchased by councils, and (2) setting out in (a) Table 1 the number of home care clients and the number of hours provided by the Council and, for comparison, the nationwide figures, (b) Table 2 the level of service received by clients in North Lanarkshire and, for comparison, the nationwide figures, and (c) Table 3 details of the home care service provision by time of day and part of week for the Council and, for comparison, the nationwide figures.

Decided:

- (1) that the level of home care service activity in North Lanarkshire for 2000 be noted, and
- (2) that the Director of Social Work provide six monthly reports to the Sub-Committee on the level of home care service activity in North Lanarkshire.

SUPPLEMENTATION RATE INCREASES IN ESTABLISHMENTS OUTWITH THIS AUTHORITY

9. There was submitted a report (docketed) dated 19 July 2001 by the Director of Social Work setting out changes to the supplementation rates set by other local authorities for registered residential and day care establishments based in the voluntary sector within their areas.

Decided: that the new supplementation rates as detailed in Appendix 1 to the report be approved.

REVIEW OF KEY HOUSING ASSOCIATION LIMITED SERVICES WITHIN NORTH LANARKSHIRE

10. There was submitted a report (docketed) dated 28 June 2001 by the Director of Social Work regarding a review of the services provided by Key Housing Association Limited and setting out new rates for the projects (1) detailing the review findings for the two projects operated by Key Housing Association Limited at Larch Road, Cumbernauld and Weir Street, Coatbridge; (2) intimating that the re-profiling of the service provided at Weir Street, Coatbridge, included the development of non-registered support services and proposing that that service be funded at the rate of £3,100 per person per year core costs and an hourly rate of £10.25, and (3) proposing that the maintenance rates for the two projects be as set out detailed below:-

Location	Current Places	Current Rate £	Revised Places	Revised Rate £
Larch Road, Cumbernauld	14	290.34	Core 13	337.76
Larch Road, Cumbernauld	2	856.47	Extra Care 2	902.76
Weir Street, Coatbridge	11	469.38	Core 9	335.98
Weir Street, Coatbridge	5	764.07	Extra Care 6	905.28

Decided:

- (1) that the proposed maintenance rates, as detailed in the report be approved.
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- (2) that the re-profiling of services provided by Key Housing Association Limited, as detailed in the report be approved, and
- (3) that the core costs of £3,100 per person per year and an hourly rate of £10.25 for the non-registered support services at Weir Street, Coatbridge be approved.

SCOTTISH CARE RESOURCE UTILISATION GROUPS

11. There was submitted a report (docketed) dated 30 July 2001 by the Director of Social Work regarding the work undertaken in North Lanarkshire in the use of the Scottish Care Resource Utilisation Group System (SCRUGs) and seeking approval to provide funding to further develop the work (1) outlining the background work undertaken in relation to SCRUGs, following successful implementation of a pilot exercise which was developed in agreement with Lanarkshire Health Board and South Lanarkshire Council; (2) proposing that the use of the SCRUGs system be expanded to include service to older people, psychiatry of old age and service to people who have a learning disability; (3) recommending that the survey work be undertaken over a 3 year period commencing 1 October 2001 in partnership with Lanarkshire Health Board, South Lanarkshire Council and Information Statistical Division Scotland, and (4) proposing that the estimated cost of the project of £80,000 per annum be split between the four partnership agencies with the Council's part year cost for the current financial year being £10,000 and for a full year be £20,000 which could be accommodated within the Community care budgets approved by the Council .

Decided:

- (1) that the expansion of the use of the Scottish Care Resource Utilisation Group System be approved,
- (2) that the Councils contribution of £10,000 for this financial year be approved, and
- (3) that the Council's contribution of £20,000 per annum for the expansion of the project be approved.

FUNDING FOR MAJOR ADAPTATION TO OWNER/OCCUPIED PROPERTY IN NORTH LANARKSHIRE

12. There was submitted a report (docketed) dated 29 June 2001 by the Director of Social Work seeking approval to provide funding for adaptation to the parental home of a child suffering from autism (1) outlining the background to the circumstances to the need for the adaptations, the cost of which was estimated at £25,410, and (2) intimating that an application had been made to the Housing Grant Section for a maximum Home Improvement Grant of £9,450.

Decided:

- (1) that £25,410 of funding be made available to facilitate the adaptation of the parental home as detailed in the report, and
- (2) that the Head of Legal Services explore the possibility of securing Standard Securities to be registered in the title deeds of the property.

SPECIAL PAYMENT FOR PERMANENT FOSTER CARERS TO EXTEND THEIR PROPERTY TO ACCOMMODATE A CHILD WITH A DISABILITY

13. There was submitted a report (docketed) by the Director of Social Work requesting that a special payment be made to the C family who are permanent foster carers to extend their property to accommodate a child with a disability. (1) outlining the background to the family and the need for the extension to the property; (2) intimating that the total cost of the extension would be £40,902.94 of which £9,450 would be made up of a Home Improvement Grant.

Decided: that approval be given for a special payment of £31,452.94 to the C family for the extension of the property to accommodate a child with a disability.

ABSENCE MONITORING

14. There was submitted a report (docketed) dated 20 June 2001 by the Director of Social Work (1) detailing the level of staff absence throughout the Social Work Department from April to June 2001 (2) intimating that the Director of Social Work had requested from the Scottish Local Authorities Management Centre (SLAM) proposals to carry out a detailed examination of the absence levels within the department to allow further consideration to be given on reducing the level of absence; (3) advising that the indicative cost of this work would be £35,000; and (4) proposing that this work be commissioned.

Decided:

- (1) that the terms of the report be noted, and
(2) that consideration of the commissioning of the review of absence levels by SLAM be continued to the next meeting of the Social Work Committee.

OVERTIME MONITORING REPORT

15. There was submitted a report (docketed) dated 27 June 2001 by the Director of Social Work providing details of overtime worked by officers paid above SCP35 from 1 April to 25 May 2001 and paid at SCP35.

Decided: that the terms of the report be noted and remitted to the Policy and Resources (Personnel) Sub-Committee for its interest.