

## **AGENDA**

- (1) Minute of meeting of Social Work (Planning and Administration) Sub-Committee (pages 1-7)  
Submit Minute of meeting of Social Work (Planning and Administration) Sub-Committee held on 12 February 2002 for approval (copy herewith)
  
- (2) Minute of meeting of Social Work (Operations and Services ) Sub-Committee (pages 8-11)  
Submit Minute of meeting of Social Work (Operations and Services) Sub-Committee held on 14 February 2002 for approval (copy herewith)

## **REMIT FOR INFORMATION**

- (3) Access Project - Funding (pages 12-13)  
Referred from the meeting of the Housing and Technical Services Committee held on 10 January 2002  
Submit report dated 14 December 2001 by the Director of Housing and Property Services advising of the progress of the Access Project and the bid to the New Futures Fund for a further 3 years funding (copy herewith)

## **CONTRACTS**

- (4) Contracts - Homes for the Elderly
  - (a) Chilterns Home for the Elderly - Boiler Replacement (pages 14-15)
  - (b) Herbison Home for the Elderly - Boiler Replacement (pages 16-17)
  - (c) Monklands Home for the Elderly - Boiler Replacement (pages 18-19)
  - (d) Muirpark Home for the Elderly - Boiler Replacement (pages 20-21)
  - (e) Electrical Services Upgrading Works to Six Homes for the Elderly (pages 22-23)
  - (f) Fire Alarm Upgrading Works (Phase 1) to Six Homes for the Elderly (pages 24-25)
  - (g) Mechanical Services Alterations to Six Homes for the Elderly (pages 26-27)

Reports by Director of Housing and Property Services advising of tenders received and progressed by the Director of Administration in terms of his delegated powers and submitted for information (copies herewith)

- (5) Private Home Care Contracts  
Submit report by Director of Social Work regarding the award of three separate contracts for the provision of private home care services for older people in North Lanarkshire (copy to follow)

**OPERATIONAL**

- (6) Scottish Executive - Annual Report Visit to North Lanarkshire (pages 28-29)  
Submit report dated 17 February 2002 by Director of Social Work advising of the Annual Report Visit to the Social Work Department by the Scottish Executive (copy herewith)
- (7) "Getting Our Priorities Right" - Policy and Practice Guidelines for Working with Children and their Families Affected by Problem Drug Use (pages 30-36)  
Submit report dated 7 January 2002 by Director of Social Work advising of the Scottish Executive consultation paper "Getting Our Priorities Right" which provides Policy and Practice Guidelines for working with children and families affected by problem drug use (copy herewith)
- (8) Scottish Executive: Annual Report on Drug Misuse (pages 37-38)  
Submit report dated 4 January 2002 by Director of Social Work advising of the publication of the Scottish Executive's "Annual Report on Drug Misuse" (copy herewith)
- (9) Implications of New Mental Health Legislation for Local Authorities (pages 39-41)  
Submit report dated 21 January 2002 by Director of Social Work advising of the implications of the new mental health legislation and seeking approval to allocate monies from the Scottish Executive to assist in the implementation of the legislation (copy herewith)
- (10) Assessment and Care Management for People with Learning Disabilities (pages 42-43)  
Submit report dated 17 January 2002 by Director of Social Work seeking approval to enhance the assessment and care management capacity for people with learning disabilities through the creation of 6 Care Manager posts and 8 Clerical posts(copy herewith)
- (11) Supporting People : Progress Regarding Implementation and Future Action (pages 44-49)  
Submit Joint report dated 27 December 2001 by the Directors of Housing and Property Services and Social Work advising of progress in the implementation of the Supporting People Programme and outlining action required to progress to the next stage of the programme(copy herewith)
- (12) Section 10 Grants (pages 50-55)  
Submit report dated 15 February 2002 by Director of Social Work advising of applications received from Voluntary Organisations requesting Section 10 funding under the Social Work (Scotland) Act 1968 and recommending payments, where appropriate, to the organisations (copy herewith)
- (13) Addiction Services (Developments) (pages 56-61)  
Submit report dated 4 February 2002 by Director of Social Work advising of further developments in relation to Addiction Services in respect of targets set by the Scottish Executive (copy herewith)

- (14) Recruitment and Retention of Social Workers and Occupational Therapists (pages 62-66)  
Submit report dated 5 February 2002 by Director of Social Work setting out a number of initiatives to improve the recruitment and retention of Social Workers and Occupational Therapists in North Lanarkshire (copy herewith)
- (15) Assessment and Care Management for Older People (pages 67-69)  
Submit report dated 5 February 2002 by Director of Social Work seeking approval to enhance the Council's assessment capacity for older people with complex needs, through the creation of 6 additional posts (copy herewith)
- (16) Day Care Services for Older People (pages 70-73)  
Submit report dated 5 February 2002 by Director of Social Work setting out proposals to re-organise the provision of day care services for older people (copy herewith)
- (17) Older People's Services : Post of Senior Officer - Older People (pages 74-75)  
Submit report dated 6 February 2002 by Director of Social Work seeking approval to establish the posts of Senior Officer for Older People and Clerical Assistant in the Older People Team (copy herewith)
- (18) Tough Options (pages 76-78)  
Submit report dated 6 February 2002 by Director of Social Work advising of the progress of the Council's Criminal Justice Services in relation to the Grouping with South Lanarkshire's Criminal Justice Services (copy herewith)
- (19) Scottish Commission for the Regulation of Care/National Care Standards (pages 79-81)  
Submit report dated 18 February 2002 by Director of Social Work advising of changes in the regulatory arrangements and of the publication of National Care Standards (copy herewith)
- (20) Day Care Centres - Extending Opening Times (pages 82-84)  
Submit report dated 28 January 2002 by Director of Social Work setting out proposals to extend the opening times of Day Centres for Older People to allow the provision of service over seven days (copy herewith)
- (21) Request for Special Leave (pages 85-86)  
Submit report dated 4 February 2002 by Director of Social Work advising that an officer from the Social Work Department had been given a period of extended leave (copy herewith)
- (22) Scheme for Secondment to the Diploma in Social Work (pages 87-88)  
Submit report dated 6 February 2002 by Director of Social Work providing information in relation to the Secondment Scheme to the Diploma in Social Work (copy herewith)

## MEMBER/OFFICER WORKING GROUP - PROGRESS REPORTS

- (23) Progress Report on the Review and Development of North Lanarkshire Residential Child Care Services (pages 89-93)  
Submit report dated February 2002 by Director of Social Work advising of the progress of the Residential Child Care Member/Officer Working Group established to review residential child care services (copy herewith)
- (24) A Home for the Future - Implementation Plan (pages 94-97)  
Submit report dated 5 February 2002 by Director of Social Work regarding the implementation of the recommendations of the "A Home for the Future" Member/Officer Working Group (copy herewith)
- (25) Implementations of Joint Equipment and Adaptations - Progress Report
- (a) Equipment and Adaptations Service - Performance Report (pages 98-102)  
Submit Joint report dated 14 January 2002 by the Directors of Housing and Property Services and Social Work regarding the performance of the provision of equipment and adaptations to people with disabilities (copy herewith)
- (b) Joint Equipment Service - Development Report (pages 103-104)  
Submit report dated 9 January 2002 by Director of Social Work regarding the progress of the Joint Equipment Service to people with disabilities (copy herewith)
- (c) Tendering Exercise for Joint Equipment Store (pages 105-106)  
Submit report dated 4 February 2002 by Director of Social Work seeking approval for the purchase of essential items for the Joint Equipment Store in Fern Street, Motherwell (copy herewith)
- (d) Equipment and Adaptation Services - A Survey of Waiting Times for Social Work Provision (pages 107-108)  
Submit report dated 21 January 2002 by Director of Social Work advising of the findings of the Scottish Executive Survey of waiting times for the provision of equipment and adaptations in Scotland (copy herewith)

## MONITORING

- (26) Revenue Budget Monitoring Reports
- (a) Financial Monitoring Report for the Social Work Department - 1 April 2001 to 4 January 2002 (pages 109-114)  
Submit report dated 23 January 2002 by Director of Social Work providing a comparison of actual expenditure and income for the period 1 April 2001 to 4 January 2002 for the Social Work Department against the estimated expenditure and income (copy herewith)
- (b) Financial Monitoring Report for Sheltered Employment - 1 April 2001 to 4 January 2002 (pages 115-117)  
Submit report dated 23 January 2002 by Director of Social Work providing a comparison of actual expenditure and income for the period 1 April 2001 to 4 January 2002 for sheltered employment against the estimated expenditure and income (copy herewith)

- (27) Composite Capital Programme 2001/2002 Monitoring Report - 1 April 2001 to 1 February 2002 (pages 118-120)  
Submit report dated 14 February 2002 by Director of Social Work advising of current progress being made in individual projects contained within the Capital Programme (copy herewith)
- (28) Best Value Service Review: Home Care Services (pages 121-128)  
Submit report dated 11 February 2002 by Director of Social Work seeking approval for the Best Value Review of Home Care Services and the Action Plan for future delivery of Services (copy herewith)
- (29) Social Work Service Plan 2001-2002 - Quarterly Monitoring Report (pages 129-136)  
Submit report dated 28 February 2002 by Director of Social Work advising of progress in the implementation of the Social Work Service Plan (copy herewith)
- (30) Development of Respite Care Services for Children and Adults - PHEW  
Submit report by Director of Social Work (copy to follow)

## **CONFERENCES**

- (31) Conferences/Seminars etc (pages 137-139)  
Submit report dated 8 February 2002 by Director of Administration advising of invitations received to attend conferences/seminars (copy herewith)