

To: SOCIAL WORK COMMITTEE		Subject: BUDGET MONITORING REPORT PERIOD 01.04.2001 – 04.01.02 SHELTERED EMPLOYMENT
From: DIRECTOR OF SOCIAL WORK		
Date: 28 Feb 2002	Ref: RP/MY	

## 1. PURPOSE OF REPORT / INTRODUCTION

- 1.1. This report compares projected out-turn expenditure and income against annual estimates and provides explanations for the major out-turn variances.

## 2. BACKGROUND

- 2.1. Projected net expenditure for the year shows an underspend of £35,500.

## 3. EXPLANATION OF MAJOR OUT-TURN VARIANCES

### 3.1. Employee Costs      £7,000      Overspend

The projected overspend is due to increased overtime within Beltane Workshop and the employment of Chargehand Supervisors at the workshop. This has been necessary to meet demand for the service.

### 3.2. Property Costs      £3,000      Overspend

The projected overspend is a result of increased expenditure due to charges for uplift of waste which was not budgeted for and additional expenditure on special cleaning services within the workshop.

### 3.3. Supplies and Services      £85,000      Overspend

The projected overspend is a result of increased expenditure on materials in order to meet the increasing levels of demand for Beltane products. There will be a corresponding increase in income once the charges are raised for this work. This is reflected against the income budget.

### 3.4. Income      £130,500      Over-recovery

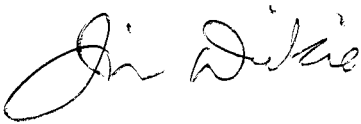
The projected over-recovery is a result of the generation of additional work within Beltane Workshop.

#### **4. FINANCIAL / PERSONNEL / LEGAL / POLICY IMPLICATIONS**

4.1. The Director of Finance concurs with the financial information contained in this report and has been fully involved in its preparation.

#### **5. RECOMMENDATIONS**

5.1. It is recommended that the Committee note the content of this report.



**Jim Dickie**  
**Director of Social Work**  
**23rd January 2002**

*For further information on this report please contact Ronnie Paul, Head of Social Work Resources  
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**FINANCIAL MONITORING REPORT**

1 April 2001 to 4 January 2002

**COMMITTEE: SOCIAL WORK**

**DIVISION : SUPPORTED EMPLOYMENT**

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)	% (6)	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCE (9)	% (10)
		£	£	£		£	£	£	
1.	EMPLOYEE COSTS	321,226	326,968	(5,742) Overspend	-2%	431,248	438,248	(7,000) Overspend	-2%
2.	PROPERTY COSTS	9,417	11,437	(2,020) Overspend	-21%	13,805	16,805	(3,000) Overspend	-22%
3.	SUPPLIES AND SERVICES	75,329	77,803	(2,474) Overspend	-3%	108,850	193,850	(85,000) Overspend	
4.	TRANSPORT & PLANT	31,093	31,140	(47) Overspend	-0%	42,262	42,262	-	
5.	ADMINISTRATION COSTS	17,919	7,764	10,155 Underspend	57%	10,090	10,090	-	
6.	PAYMENTS TO OTHER BODIES	48,750	41,027	7,723 Underspend	16%	65,000	65,000	-	
7.	OTHER COSTS	-	-	-		-	-	-	
8.	APPORTIONED EXPENSES	-	-	-		15,800	15,800	-	
9.	CAPITAL FINANCING CHARGES	-	-	-		-	-	-	
10.	TOTAL EXPENDITURE	503,734	496,139	7,595 Underspend	2%	687,055	782,055	(95,000) Overspend	-14%
11.	INCOME	351,058	228,720	(122,338) Under-rec.	-35%	467,590	598,090	130,500 Over-recov.	28%
12.	NET EXPENDITURE	152,676	267,419	(114,743) Overspend	-75%	219,465	183,965	35,500 Underspend	16%