

Motherwell, 23 April 2002 at 11 am.

A Meeting of the **SOCIAL WORK (PLANNING AND ADMINISTRATION)**
SUB-COMMITTEE

PRESENT

Councillor Sullivan, Convener; Councillors Devine, Gordon, Homer, Love, Lunny, McElroy, McKendrick, J. Martin, M. Murray and Shields.

CHAIR

Councillor Sullivan (Convener) presided.

IN ATTENDANCE

The Committee Services Officer, Head of Social Work Resources, Monitoring and Standards Manager and Development Co-ordinator.

ALSO ATTENDING

M. Moncrieff and M. Smith, Lanarkshire Community Care Forum.

APOLOGIES

Councillors McCabe, H. McGuigan, J. McGuigan, McKinlay and Saunders.

REGISTRATION OF ESTABLISHMENTS: NEW REGISTRATIONS AND/OR NOTIFICATION OF CHANGES TO THE REGISTRATION OF INDIVIDUAL ESTABLISHMENTS

1. There was submitted a report (docketed) dated 11 April 2002 by the Director of Social Work advising of the approval, under delegated powers, of three new registrations and/or notification of changes to the registration of individual establishments under Section 62 of the Social Work (Scotland) Act 1968 as amended by the Registered Establishments (Scotland) Act 1987.

Decided: that the terms of the report be noted.

REVIEW OF SOCIAL CARE SERVICES TENDERING LIST AND LIST OF AUTHORISED SERVICES

2. With reference to paragraph 3 of the Minute of the meeting of this Sub-Committee held on 12 February 2002 when, inter alia, (1) the changes to the monitoring arrangements of social care providers in North Lanarkshire as detailed in a report dated 1 February 2002 by the Director of Social Work were approved, and (2) it was agreed that the current list of authorised providers be replaced with a Social Care Services Tendering List and List of Authorised Services as detailed within the report, there was submitted a report (docketed) dated 11 April 2002 by the Director of Social Work (a) setting out the arrangements for a review and update of the Social Care Tendering List, the List of Authorised Services for Registered Services and Non-Registered Services, and (b) enclosing in the appendices to the report the current Social Care Tendering List and List of Authorised Services - Registered Services and Non-Registered Services.

Decided:

- (1) that the arrangements for the review of the Social Care Tendering List and the List of Authorised Services be approved;
- (2) that the current Social Care Tendering List and List of Authorised Services - Registered Services and Non-Registered Services as detailed in the appendices to the report be noted, and
- (3) that the Director of Social Work provide reports to future meetings of the Sub-Committee highlighting further changes to the Social Care Tendering List and List of Authorised Services.

SERVICE MONITORING REPORTS

(1) PRIVATE SECTOR HOME CARE SERVICES

3. With reference to paragraph 6 of the Minute of the meeting of this Sub-Committee held on 12 February 2002 when the use of independent sector home care services and the outcome of contract monitoring for the period from 1 October to 31 December 2001 were noted, there was submitted a report (docketed) dated 15 April 2002 by the Director of Social Work in respect of the period from 1 January to 31 March 2002 (1) intimating that for the period up to 31 March 2002, 198 people had received services from private sector home care providers in North Lanarkshire; (2) indicating that the number of hours delivered had decreased from 3,976 to 3,847, and (3) setting out in Appendix 1 to the report, levels of use and comments on, the performance arising from monitoring of each provider of services.

Decided: that the terms of the report be noted.

(2) INDEPENDENT SECTOR SUPPORTED LIVING SERVICES AND OTHER SIMILAR SERVICES FOR YOUNG PEOPLE

4. With reference to paragraph 7 of the Minute of the meeting of this Sub-Committee held on 12 February 2002 when the use of supported living services and other services for young people purchased by the Council and the outcome of contract monitoring for the period from 1 October to 31 December 2001 were noted, there was submitted a report (docketed) dated 15 April 2002 by the Director of Social Work in respect of the period from 1 January to 31 March 2002 (1) intimating that for the period up to 31 March 2002, 127 people had received supported living services within North Lanarkshire, 32 of whom had mental health problems and 95 of whom had learning disabilities, 10 with learning disabilities who receive a service from the Council's own provision - Life Choices, and (2) summarising in Appendix 1 to the report the outcome of monitoring of independent sector supported living services and other services for young people.

Decided: that the terms of the report be noted.

IMPLEMENTATION OF LEARNING DISABILITY JOINT STRATEGY - SUPPORTING PEOPLE TO LIVE IN THE COMMUNITY

5. With reference to paragraph 1 of the Minute of the meeting of this Sub-Committee held on 2 October 2001 when, *inter alia*, the progress in implementing the development of services for people with learning disabilities was noted, there was submitted a report (docketed) dated 4 April 2002 by the Director of Social Work regarding progress made in relation to key issues in the implementation of agreed developmental priorities for learning disabilities (1) setting out the development priorities and progress to date for learning disability services in relation to Supported Living, Neighbourhood

Networks, Adult Family Placements and Ownership Options; (2) intimating that the Adult Family Placement Service required additional funding of £11,630 to cover administration and office costs, and (3) setting out future priorities for the provision of service which would involve people with learning disabilities and their family members playing a central role.

Decided:

- (1) that the progress in developing services for people with learning disabilities be noted, and
- (2) that a further £11,630 be provided to the Adult Family Placement Service to cover administration and office costs.

SUPPORTED LIVING SERVICE PROVIDERS IN NORTH LANARKSHIRE - TENDER OUTCOME

6. There was submitted a report (docketed) dated 23 April 2002 by the Director of Social Work seeking approval to commission two preferred providers of supported living services in North Lanarkshire (1) outlining the background to the formulation of the contracts and the tendering process which had been undertaken; (2) setting out the process for the evaluation and selection of the preferred providers; (3) advising that the preferred providers following the evaluation process were Enable Scotland, Glasgow and Lifeways Community Care, Glasgow; (4) proposing that the Council enter into negotiations with (a) Axis People First, Cumbernauld to further develop local services, and (b) Share Scotland, Paisley to agree a more cost effective rate for the provision of services.

Decided:

- (1) that the Director of Social Work be authorised to award the contracts for the provision of supported living services in North Lanarkshire to Enable Scotland, Glasgow and Lifeways Community Care, Glasgow;
- (2) that the Director of Social Work be authorised to enter into negotiations with Axis People First, Cumbernauld to further develop the provision of local supported living services as a preferred provider, and
- (3) that the Director of Social Work be authorised to enter into negotiations with Share Scotland, Paisley with a view to achieving a more cost effective rate for the provision of supported living services as a preferred provider.

REVISED FINANCIAL ARRANGEMENTS FOR SUPPORTED LIVING SERVICES IN NORTH LANARKSHIRE

7. There was submitted a report (docketed) dated 11 April 2002 by the Director of Social Work seeking approval for revised costs to supported living service providers for people with learning disabilities in North Lanarkshire (1) intimating that work had been ongoing to review the financial arrangements for the provision of supported living services with the six locally based organisations detailed in Section 2.2 of the report; (2) intimating that following a review of the financial arrangements for Cornerstone Community Care, Airdrie it was proposed that (a) property costs be increased by an additional £4,256 per annum; (b) employee costs for 2002/2003 be increased to £139,508 in respect of 25 service users and £192,956 for 40 service users, and (c) core costs be increased to £153,504 in 2002/2003 increasing to £172,344 in respect of 25 service users; (3) recommending that in respect of the Quarriers Project, Cumbernauld the (a) property costs be increased by an additional £8,850 per annum, and (b) the core administration and management costs be increased to £113,286 in 2002/2003, increasing to £150,662 in respect of 20 service users; (4) proposing that in respect of the Potential Living Project operated by VAMW Homes Limited, funding be increased by (a) £30,414 to facilitate the creation of a Service Manager post, and (b) £7,045 of recurring funding for additional office space and non-recurring resources of £34,000 to allow minor adaptation of the property and

office start-up costs, and (5) proposing that the hourly cost of direct support for 2002/2003 be as set out detailed below:-

Supported Living Provider	Current Rate Per Hour	Proposed Rate Per Hour
Cornerstone Community Care, Airdrie	£10.04	£11.12
Quarriers Project, Cumbernauld	£9.40	£10.87
Potential Living - VAMW Homes Ltd	£9.60	£10.02

Decided:

- (1) that the hourly cost of direct support as detailed heretofore be approved;
- (2) that Cornerstone Community Care, Airdrie be provided with additional property costs of £4,256 per annum, increased employee costs in 2002/2003 of £139,508 in respect of 25 service users and £192,956 for 40 service users and core costs of £153,504 in 2002/2003 increasing to £172,344 for 25 service users;
- (3) that the Quarriers Project, Cumbernauld be provided with additional property costs of £8,850, and increased core costs of £113,286 in 2002/2003, increasing to £150,662 in respect of 20 service users, and
- (4) that the Potential Living Project - VAMW Homes Limited be provided with additional funding of £30,414 for the creation of a Service Manager post, additional recurring funding of £7,045 for additional office space, and non-recurring resources of £34,000 to allow minor adaptation of the property and office start-up costs.

SUPPLEMENTATION RATE INCREASES IN ESTABLISHMENTS OUTWITH THIS AUTHORITY

8. There was submitted a report (docketed) dated 2 April 2002 by the Director of Social Work setting out changes to the supplementation rates set by other Local Authorities for residential and day care establishments based in the voluntary sector within their areas.

Decided: that the new supplementation rates as detailed in Appendix 1 to the report be approved.

MAINTENANCE RATE INCREASES IN ESTABLISHMENTS WITHIN NORTH LANARKSHIRE - 2002/2003

9. There was submitted a report (docketed) dated 4 April 2002 by the Director of Social Work setting out changes to the maintenance rates for registered residential and day care establishments within North Lanarkshire.

Decided: that the new maintenance rates as detailed in Appendix 1 to the report be approved.

INCREASE IN ADOPTION ALLOWANCES, FOSTERING ALLOWANCES, LINK CARERS ALLOWANCES AND SHARED CARE PAYMENTS FOR 2002/2003

10. There was submitted a report (docketed) dated 9 April 2002 by the Director of Social Work setting out proposals by COSLA for revised rates of allowances paid for Adoption Allowances, Fostering

Allowances, Link Carers Allowances and Shared Care Payments for 2002/2003 which equated to an increase of 2.5% in line with inflation.

Decided: that the new rates for Adoption Allowances, Fostering Allowances, Link Carers Allowances and Shared Care Payments as detailed within the report be approved with effect from 1 April 2002.

ABSENCE MONITORING

11. There was submitted a report (docketed) dated 2 April 2002 by the Director of Social Work detailing the level of staff absence throughout the Social Work Department from 1 January to 31 March 2002.

Decided: that the terms of the report be noted.

OVERTIME MONITORING REPORT

12. There was submitted a report (docketed) dated 2 April 2002 by the Director of Social Work providing details of overtime worked by officers paid above SCP35 from 1 February to 31 March 2002 and paid at SCP35.

Decided: that the terms of the report be noted and remitted to the Policy and Resources (Personnel) Sub-Committee for its interest.