

Motherwell, 6 August 2002 at 11 am.

AGENDA ITEM No. 1

**A Meeting of the SOCIAL WORK (PLANNING AND ADMINISTRATION)
SUB-COMMITTEE**

PRESENT

Councillor Sullivan, Convener; Councillors Devine, Gordon, Homer, Lunny, McElroy, J. McGuigan, McKinlay, J. Martin, M. Murray and Shields.

CHAIR

Councillor Sullivan (Convener) presided.

IN ATTENDANCE

The Committee Services Officer; Monitoring and Standards Manager and Manager, Planning and Development (Community Care Partnerships); Manager (Community Care Adults) and Co-ordinator, Information Technology Services.

ALSO ATTENDING

J. Brown and M. Moncrieff, Lanarkshire Community Care Forum.

APOLOGIES

Councillors McCabe, H. McGuigan, McKendrick and Saunders.

The Convener exercised his discretion to vary the order of business as hereinafter minuted.

CONTRACTING ARRANGEMENTS FOR SOCIAL CARE : CONTRACTS UPDATE REPORT

1. With reference to paragraph 4 of the Minute of the meeting of this Sub-Committee held on 12 February, 2002 when progress in establishing social care contracts in North Lanarkshire had been noted, there was submitted a report dated 22 July 2002 by the Director of Social Work intimating that following a tender process contracts had been awarded to (1) Community Careline, Strathaven; Scott Home Care, Glasgow; Hazelhead Nursing Home, Carlisle for the provision of private home care services in North Lanarkshire, and (2) Arran House Nursing Home, Airdrie to provide two residential respite places for older people.

Decided: that the terms of the report be noted.

SERVICE MONITORING REPORTS

(1) PRIVATE SECTOR HOME CARE SERVICES

2. With reference to paragraph 3 of the Minute of the meeting of this Sub-Committee held on 23 April 2002, when the use of private sector home care services and the outcome of contract monitoring for the period from 1 January to 31 March 2002 were noted, there was submitted a report (docketed) dated 22 July 2002 by the Director of Social Work in respect of the period from 1 April to 30 June 2002 (1) intimating that for the period up to 30 June 2002, 234 people had received services from private sector home care providers in North Lanarkshire; (2) indicating that the number of hours

delivered had increased from 3,847 to 3,897, and (3) setting out in Appendix 1 to the report, levels of use and comments on, the performance arising from monitoring of each provider of services.

Decided: that the terms of the report be noted.

(2) INDEPENDENT SECTOR SUPPORTED LIVING SERVICES AND OTHER SIMILAR SERVICES FOR YOUNG PEOPLE

3. With reference to paragraph 4 of the Minute of the meeting of this Sub-Committee held on 23 April 2002, when the use of supported living services and other services for young people purchased by the Council and the outcome of contract monitoring for the period from 1 January to 31 March 2002 were noted, there was submitted a report (docketed) dated 22 July 2002 by the Director of Social Work in respect of the period from 1 April to 30 June 2002 (1) intimating that for the period up to 30 June 2002, 127 people had received supported living services within North Lanarkshire, 33 of whom had mental health problems, and 94 of whom had learning disabilities, 11 with learning disabilities who receive a service from the Council's own provision - Life Choices, and (2) summarising in Appendix 1 to the report the outcome of monitoring of independent sector supported living services and other services for young people.

Decided: that the terms of the report be noted.

NORTH LANARKSHIRE CARE AND REPAIR PROJECT - PROGRESS REPORT

4. With reference to paragraph 4 of the Minute of the meeting of this Sub-Committee held on 31 March 1998 when, inter alia, it was agreed that periodic progress reports on the North Lanarkshire Care and Repair Project be submitted to future meetings of the Sub-Committee, there was submitted a report dated 29 July 2002 by the Director of Housing and Property Services intimating that as at 30 June 2002 (1) the Project had 1,125 clients of which 662 were building cases complete or in the process of completion, 64% of the clients were over 70 years of age, and over 84% had a disability, and (2) the Small Repairs Service had visited 499 clients and completed work in 437 houses, 70% of the clients being over 70 years of age and 75% having a disability.

Decided: that the terms of the report be noted.

ELECTRONIC SINGLE SHARED ASSESSMENT IN NORTH LANARKSHIRE

5. The Co-ordinator, Information Technology Services, Department of Social Work outlined the background to Electronic Single Shared Assessments between Health Authorities and the Council and thereafter responded to Members' questions.

Decided: that the terms of the presentation be noted.

SUPPLEMENTATION RATE INCREASES IN ESTABLISHMENTS OUTWITH THIS AUTHORITY

6. There was submitted a report (docketed) dated 5 July 2002 by the Director of Social Work setting out changes to the supplementation rates set by other Local Authorities for Residential and Day Care Establishments based in the voluntary sector within their areas.

Decided: that the new supplementation rates as detailed in Appendix 1 to the report be approved.

BARNARDOS - CHOSI PROJECT

7. There was submitted a report (docketed) dated 4 July 2002 by the Director of Social Work (1) seeking approval to increase the funding level provided to the CHOSI Project managed by Barnardos; (2) outlining the background to the services provided by the Project which is operated in partnership with the Council; (3) intimating that the Project was funded through an Annual Grant from the Council; (4) indicating that the Council funds a full time member of staff seconded from the Council to work within the Project, and (5) proposing that the annual grant be increased from £143,680 to £146,061 per annum.

Decided: that the funding provided to the Barnardos CHOSI Project be increased to £146,061 per annum.

CAPABILITY SCOTLAND

(1) LANARKSHIRE HOUSES PROJECT, WISHAW

8. There was submitted a report (docketed) dated 4 July 2002 by the Director of Social Work (1) seeking approval to establish a funding framework for supported living services provided by Capability Scotland at the Lanarkshire Houses Project, Wishaw; (2) outlining the background to the Project and the services provided therein; (3) recommending that the service be funded in the same way as other supported living services operating in North Lanarkshire, via, an agreed hourly rate, a rate for sleepover costs, and core infrastructure costs paid annually to the organisation, and (4) proposing that the rates for financial year 2002/2003 be £9.18 hourly rate, £32.66 sleepover rate, and £27,258 core costs per annum.

Decided: that the maintenance rates as detailed heretofore be approved.

(2) ALEXANDER ANDERSON DAY CENTRE, WISHAW

9. There was submitted a report (docketed) dated 4 July 2002 by the Director of Social Work (1) seeking approval for the annual uplift of maintenance rates provided to Capability Scotland for the Project at Alexander Anderson Day Centre, Wishaw; (2) outlining the background to the services provided at the Day Centre, and (3) proposing that the daily rate be increased from £75.89 to £78.66.

Decided: that the daily rate provided to Capability Scotland for the Project at Alexander Anderson Day Centre, Wishaw be increased to £78.66.

(3) ENABLE HOMES - CUMBERNAULD

10. With reference to paragraph 17 of the Minute of the meeting of this Sub-Committee held on 6 March 2001 when revised Supplementation Rates for the four projects detailed within the report were approved, there was submitted a report (docketed) dated 24 July 2002 by the Director of Social Work (1) seeking approval to increase the Maintenance Rates for residential care services provided by Enable Homes at their establishments in High Barwood, Kilsyth and Craigieburn Road, Rose Street and Stonylee Road, Cumbernauld; (2) outlining the background to the services provided by Enable Homes at the four establishments; (3) highlighting a number of outstanding budgetary issues relating to the establishments; (4) recommending that Enable Homes be provided with (a) £9,000 of non-recurring funding to meet budgetary deficits outstanding from 2001/2002; (b) £12,600 of non-recurring funding to assist in the installation of an improved alarm call system, and (c) an increase of £59,300 per annum in revenue funding, and (5) proposing that the new maintenance rates for the projects be set out as detailed below:-

Name of Establishment	Rate per Week 2001/2002 £	Rate per Week 2002/2003 £
Craigieburn Road, Cumbernauld	580.54	599.42
Rose Street, Cumbernauld	501.19	513.18
Stonylee Road, Cumbernauld	521.43	544.98
High Barwood, Kilsyth	925.85	1,085.63

Decided:

- (1) that the Maintenance Rates as detailed heretofore be approved, and
- (2) that Enable Homes be provided with
 - (a) non-recurring funding of £9,000 to meet budget deficits;
 - (b) non-recurring funding of £12,600 to assist in the installation of an improved alarm call system, and
 - (c) an increase of £59,300 per annum in revenue funding levels.

FUNDING FOR A MAJOR ADAPTATION TO AN OWNER/OCCUPIED PROPERTY IN NORTH LANARKSHIRE - MR. AND MRS. J.

11. There was submitted a report (docketed) dated 12 July 2002 by the Director of Social Work (1) seeking approval to provide funding for adaptations to the parental home of a child suffering from cerebral palsy; (2) outlining the background to the circumstances to the need for the adaptations, the cost of which was estimated at £35,427.18; (3) intimating that a Home Improvement Grant of £9,450 had been obtained from the Council's Department of Housing and Property Services for the works; (4) advising that the Director of Administration would seek to secure a Standard Security registered in the Title Deeds of the property specifying repayment of the grant on a sliding scale if the property was disposed of within 10 years, as the amount exceeded £10,000, and (5) proposing that funding of £25,977.18 be provided to meet the costs of the adaptations.

Decided:

- (1) that £25,977.18 of funding be provided to facilitate the adaptation of the parental home as detailed in the report, and
- (2) that the Director of Administration secure a Standard Security to be registered in the Title Deeds of the property.

FUNDING FOR A MAJOR ADAPTATION TO AN OWNER/OCCUPIED PROPERTY IN NORTH LANARKSHIRE - MISS M.

12. There was submitted a report (docketed) dated 17 July 2002 by the Director of Social Work (1) seeking approval to provide funding for adaptations to the parental home of a client suffering from Multiple Sclerosis; (2) outlining the background to the circumstances to the need for adaptations, the cost of which was estimated at £35,447.37; (3) intimating that a Home Improvement Grant of £9,450 had been obtained from the Council's Department of Housing and Property Services for the works; (4) advising that the Director of Administration would seek to secure a Standard Security registered in the Title Deeds of the property, specifying the repayment of the grant on a sliding scale if the property was disposed of within 10 years, as the cost of the adaptations exceeded £10,000, and (5) proposing that funding of £25,997.37 be provided to meet the cost of the adaptations.

Decided:

- (1) that £25,997.37 of funding be provided to facilitate the adaptations of the parental home as detailed within the report, and
- (2) that the Director of Administration secure a Standard Security to be registered in the Title Deeds of the property.

ANNUAL REVIEW OF JOINT COMMUNITY CARE PLAN 2001-2004

13. With reference to paragraph 17 of the Minute of the meeting of this Sub-Committee held on 12 February 2002 when, *inter alia*, Lanarkshire Community Care Forum were authorised to organise consultation meetings in partnership with other client partners and prepare a report on the consultation process in relation to the Joint Community Care Plan 2001-2004, there was submitted a report (docketed) dated 22 July 2002 by the Director of Social Work (1) seeking approval to issue the Joint Community Care Plan 2001-2004; (2) setting out in Appendix 1 to the report progress of the targets contained within the Plan, and (3) intimating that 4,000 copies of the annual review would be printed and distributed at a cost of £5,000.

Decided:

- (1) that the Joint Community Care Plan 2001-2004 be approved and issued, subject to final editing, and
- (2) that the cost of printing and publishing the Joint Community Care Plan 2001-2004 amounting to £5,000 be approved.

NHS GREATER GLASGOW - PUBLIC CONSULTATION ON ACUTE HOSPITAL CLINICAL SPECIALTIES

14. There was submitted a report (docketed) dated 18 July 2002 by the Director of Social Work (1) referring to the NHS Greater Glasgow Consultation Document on the future of four clinical specialties in acute hospitals; (2) outlining the background to the Consultation Document, and (3) enclosing in Appendix 1 to the report the Council's proposed response to NHS Greater Glasgow Consultation on the future of four clinical specialties in acute hospitals.

Decided: that the proposed response contained within Appendix 1 to the report be approved as the Council's response to the NHS Greater Glasgow Consultation on the future of four clinical specialties in acute hospitals.

ABSENCE MONITORING

15. There was submitted a report (docketed) dated 22 July 2002 by the Director of Social Work detailing the level of staff absence throughout the Department of Social Work from 1 April to 30 June 2002.

Decided: that the terms of the report be noted.

OVERTIME MONITORING REPORT

16. There was submitted a report (docketed) dated 8 July 2002 by the Director of Social Work providing details of overtime worked by officers paid above SCP35 from 1 April to 21 June 2002 and paid at SCP35.

Decided: that the terms of the report be noted and remitted to the Policy and Resources (Personnel) Sub-Committee for its interest.