

To: SOCIAL WORK COMMITTEE		Subject: BUDGET MONITORING REPORT PERIOD 01.04.2002 – 13.09.02 SHELTERED EMPLOYMENT
From: DIRECTOR OF SOCIAL WORK		
Date: 3 Oct 2002	Ref: RP/MY	

1. PURPOSE OF REPORT / INTRODUCTION

1.1. This report compares projected out-turn expenditure and income against annual estimates and provides explanations for the major out-turn variances.

2. BACKGROUND

2.1. Projected net expenditure for the year shows that the department is anticipating a break-even position at the financial year-end.

3. EXPLANATION OF MAJOR OUT-TURN VARIANCES

3.1. Employee Costs £15,000 Overspend

The projected overspend is due to increased overtime within Beltane Workshop and the employment of Chargehand Supervisors at the workshop. This has been necessary to meet demand for the service.

3.2. Property Costs £3,000 Overspend

The projected overspend is a result of increased expenditure due to additional expenditure on special cleaning services within the workshop.

3.3 Supplies and Services £85,000 Overspend

The projected overspend is a result of increased expenditure on materials in order to meet the increasing levels of demand for Beltane products. There will be a corresponding increase in income once the charges are raised for this work. This is reflected against the income budget.

3.4 Income £103,000 Over-recovery

The projected over-recovery is a result of the generation of additional work within Beltane Workshop.

4. FINANCIAL / PERSONNEL / LEGAL / POLICY IMPLICATIONS

4.1. The Director of Finance concurs with the financial information contained in this report and has been fully involved in its preparation.

5. RECOMMENDATIONS

5.1. It is recommended that the Committee note the content of this report.



Jim Dickie
Director of Social Work
3rd October 2002

*For further information on this report please contact Ronnie Paul, Head of Social Work Resources
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FINANCIAL MONITORING REPORT

1 April 2002 to 13 September 2002

COMMITTEE: SOCIAL WORK

DIVISION : SUPPORTED EMPLOYMENT

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)	% (6)	ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTTURN VARIANCE (9)	% (10)
		£	£	£		£	£	£	
1.	EMPLOYEE COSTS	151,331	162,956	(11,625) Overspend	-8%	441,474	456,474	(15,000) Overspend	-3%
2.	PROPERTY COSTS	4,269	6,406	(2,137) Overspend	-50%	14,071	17,071	(3,000) Overspend	-21%
3.	SUPPLIES AND SERVICES	33,495	103,074	(69,579) Overspend	-208%	108,850	193,850	(85,000) Overspend	
4.	TRANSPORT & PLANT	15,888	15,256	632 Underspend	4%	43,366	43,366	-	
5.	ADMINISTRATION COSTS	3,108	3,901	(793) Overspend	-26%	10,090	10,090	-	
6.	PAYMENTS TO OTHER BODIES	20,002	0	20,002 Underspend	100%	65,000	65,000	-	
7.	OTHER COSTS	-	-	-		-	-	-	
8.	APPORTIONED EXPENSES	-	-	-		14,602	14,602	-	
9.	CAPITAL FINANCING CHARGES	-	-	-		-	-	-	
10.	TOTAL EXPENDITURE	228,093	291,593	(63,500) Overspend	-28%	697,453	800,453	(103,000) Overspend	-15%
11.	INCOME	109,836	77,555	(32,281) Under-rec.	-29%	467,590	570,590	103,000 Over-recov.	22%
12.	NET EXPENDITURE	118,257	214,038	(95,781) Overspend	-81%	229,863	229,863	0	0%