

To: SOCIAL WORK COMMITTEE		Subject: REQUEST FOR SPECIAL LEAVE
From: DIRECTOR OF SOCIAL WORK		
Date. 19 DECEMBER 2002	Ref: R&I SL	

1. PURPOSE OF REPORT / INTRODUCTION

1.1. The purpose of this report is to seek the approval of the Committee to allow one member of the staff of the Social Work Department to have a period of extended leave.

2. BACKGROUND

2.1. The member of staff concerned requests that he be allowed to take a period of 12 months Special Leave, unpaid, with immediate effect, to enable him to support his wife who is receiving ongoing treatment for a life threatening illness.

2.2. The member of staff is an experienced Social Care Worker and is a valued member of the Social Work Department. He wishes to work with North Lanarkshire Council on his return. He has not previously been granted leave of absence.

3. PROPOSALS / CONSIDERATIONS

3.1 The Social Work Department supports the member of staff in this proposal, and that he return to work for the Authority in the future.

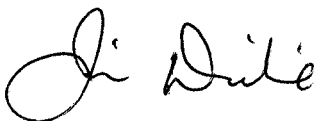
3.2 It is proposed that the request for Special Leave, unpaid, be approved.

4. FINANCIAL / PERSONNEL / LEGAL / POLICY IMPLICATIONS

4.1 There are no financial or legal implications. As noted above, support for this measure will ensure retention of the worker concerned.

5. RECOMMENDATIONS

5.1 Committee is asked to approve the request for Special Leave.



Jim Dickie
Director of Social Work
November 25th 2002

For further information on this report please contact Margaret Wilson, Service Manager, Personnel TEL: (01698 332212)