

Motherwell, 11 February 2003 at 11 am.

AGENDA ITEM No. 1

A Meeting of the **SOCIAL WORK (PLANNING AND ADMINISTRATION)
SUB-COMMITTEE**

PRESENT

Councillor Sullivan, Convener; Councillors Devine, Gordon, Jones, Love, Lunny, McKendrick, McKinlay and M. Murray.

CHAIR

Councillor Sullivan (Convener) presided.

IN ATTENDANCE

The Committee Services Officer, Head of Social Work Resources, Development Manager, Monitoring and Standard Manager and Planning and Development Manager.

ALSO IN ATTENDANCE

M. Moncrieff and M. Smith, Lanarkshire Community Care Forum.

APOLOGIES

Councillors McCabe, H. McGuigan and J. McGuigan.

REVIEW OF SOCIAL CARE TENDERING LIST

1. With reference to paragraph 2 of the Minute of the meeting of this Sub-Committee held on 3 December 2002 when, *inter alia*, the organisations for inclusion on the Social Work Department Social Care Tendering List was approved, there was submitted a report dated 31 January 2003 by the Director of Social Work advising of progress made in reviewing the Social Work Department's Social Care Tendering List (1) intimating that an additional eight organisations had been recommended for inclusion on the list, as detailed in Appendix 1 to the report, and (2) advising that the application from (a) Kirk Care Housing Association had been continued, and (b) Able Community Care had been refused as the organisation had failed to provide the required information.

Decided:

- (1) that the organisations recommended for inclusion on the Social Work Department's Social Care Tendering List as detailed in Appendix 1 to the report be approved, and
- (2) that the Director of Social Work provide further reports to future meetings of the Sub-Committee highlighting further changes to the Social Care Tendering List.

SOCIAL WORK DEPARTMENT - LIST OF AUTHORISED SERVICES

2. With reference to paragraph 3 of the Minute of the meeting of this Sub-Committee held on 3 December 2002 when, *inter alia*, the arrangements for updating the list of authorised services were approved, there was submitted a report dated 31 January 2003 by the Director of Social Work intimating that a further eight service had been approved for inclusion on the list of authorised services as detailed in Appendix 1 to the report.

Decided: that the inclusion of a further eight services on the list of authorised services as detailed in Appendix 1 to the report be noted.

SERVICE MONITORING REPORTS

(1) INDEPENDENT SECTOR HOME CARE SERVICES

3. With reference to paragraph 4 of the Minute of the meeting of this Sub-Committee held on 3 December 2002, when the use of private sector home care services and the outcome of contract monitoring for the period from 1 July to 30 September 2002 were noted, there was submitted a report (docketed) dated 31 January 2003 by the Director of Social Work in respect of contract monitoring for the period from 1 October to 31 December 2002 (1) intimating that for the period up to 31 December 2002, 474 people had received services from private sector home care providers in North Lanarkshire; (2) indicating that the number of hours delivered had increased to 6,303, and (3) setting out in Appendix 1 to the report, levels of use and comments on, the performance arising from monitoring of each provider of services.

Decided: that the terms of the report be noted.

(2) INDEPENDENT SECTOR SUPPORTED LIVING SERVICES AND OTHER SIMILAR SERVICES FOR YOUNG PEOPLE

4. With reference to paragraph 5 of the Minute of the meeting of this Sub-Committee held on 3 December 2002, when the use of supported living services and other services for young people purchased by the Council and the outcome of contract monitoring for the period from 1 July to 30 September 2002 were noted, there was submitted a report (docketed) dated 31 January 2003 by the Director of Social Work for the period from 1 October to 31 December 2002 (1) intimating that for the period up to 31 December 2002, 166 people, 36 of whom had mental health problems and 130 of whom had learning disabilities had received supported living services within North Lanarkshire, 12 with learning disabilities who receive a service from the Council's own provision - Life Choices, and (2) summarising in Appendix 1 to the report the outcome of monitoring of independent supported living services and other services for young people.

Decided: that the terms of the report be noted.

(3) INDEPENDENT SECTOR NURSING HOMES WITHIN NORTH LANARKSHIRE

5. There was submitted a report (docketed) dated 31 January 2003 by the Director of Social Work in respect of contract monitoring of nursing homes located in North Lanarkshire for the period from 1 August to 30 November 2002 (1) setting out the contract measures applied to independent sector nursing homes; (2) intimating that 21 comprehensive monitoring exercises had been completed with one outstanding visit scheduled, and (3) enclosing in Appendix 1 to the report a summary of the outcome of monitoring of independent nursing home sector providers.

Decided: that the terms of the report be noted.

NORTH LANARKSHIRE CARE AND REPAIR PROJECT PROGRESS REPORT

6. With reference to paragraph 4 of the Minute of the meeting of this Sub-Committee held on 31 March 1998 when, *inter alia*, it was agreed that periodic progress reports on the North Lanarkshire Care and Repair Project be submitted to future meetings of the Sub-Committee, there was submitted a report

dated 30 January 2003 by the Director of Housing and Property Services intimating that as at 31 December 2002 (1) the project had 1,337 clients of whom 64 were over 70 years of age and over 84% had a disability; (2) that 820 building cases were complete or in the course of completion, and (3) the Small Repairs Service had visited 656 clients and completed work in 635 houses, 70% of the clients being over 70 years of age and 75% having a disability.

Decided: that the terms of the report be noted.

NORTH LANARKSHIRE CARE AND REPAIR PROJECT - REVENUE BUDGET FOR 2003/2004

7. With reference to paragraph 20 of the Minute of the meeting of the Social Work Committee held on 22 March 2001 when, *inter alia*, Clyde Valley Housing Association were re-appointed to manage the North Lanarkshire Care and Repair Scheme for the period up to 31 March 2004, and the Option 1 Budget detailed in the Business Plan was approved for 2001/2002 and agreed, in principle, for 2002/2003 and 2003/2004, there was submitted a joint report (docketed) dated 31 January 2003 by the Directors of Housing and Property Services and Social Work seeking approval to expand the North Lanarkshire Care and Repair Project and agree the Council's contribution to its Revenue Budget for 2002/2004 (1) outlining the background to the project and the progress to date; (2) advising (a) that Clyde Valley Housing Association had indicated that they were unable to meet the current level of demand for the service, and (b) that current case load equates to the workload of two Care and Repair Officers up to April 2005; (3) recommending the creation of one Care and Repair Officer and one Administrative Assistant; (4) indicating that expansion of the project would require an additional funding contribution of £36,354 each from the Departments of Housing and Property Services and Social Work, and (5) enclosing in Appendix 2 to the report a revised staffing structure and budget for the project for 2003/2004.

Decided:

- (1) that the Revenue Budget of £174,255 for the North Lanarkshire Care and Repair Project for 2003/2004 be approved, and
- (2) that a contribution of £36,354 each from the Housing and Property Services and Social Work Departments be approved.

SUPPLEMENTATION RATE INCREASES IN ESTABLISHMENTS OUTWITH THIS AUTHORITY

8. There was submitted a report (docketed) dated 14 January 2003 by the Director of Social Work setting out changes to the supplementation rates set by other Local Authorities for Registered Residential and Day Care Establishments based in the voluntary sector within their areas.

Decided: that the new supplementation rates as detailed in Appendix 1 to the report be approved.

DEVELOPMENT OF RESPITE CARE SERVICES FOR CHILDREN AND ADULTS WITH DISABILITIES IN NORTH LANARKSHIRE

9. With reference to paragraph 24 of the Minute of the meeting of the Social Work Committee held on 22 August 2002 when, *inter alia*, an additional £450,000 grant was made available to PHEW for the establishment of a Respite and Carers Centre of Excellence at the Pyramid Site, Motherwell, there was submitted a report (docketed) dated 21 January 2003 by the Director of Social Work advising that the Respite and Carers Centre was now operational and seeking approval to set the maintenance rate for the project (1) outlining the background to the establishment of the Respite and Carer Centre at the Pyramid Site, Motherwell which was officially opened on 10 January 2003; (2) intimating that the

project offers respite care to a maximum of 14 people, and (3) proposing a maintenance rate for the PHEW short break centre for 2002/2003 of £1,152.54 per week.

Decided:

- (1) that a maintenance rate for the services provided by PHEW at the Respite and Carers Centre of Excellence, Pyramid Site, Motherwell for 2002/2003 of £1,152.54 per week be approved, and
- (2) that the contents of the report be otherwise noted.

FINANCIAL ARRANGEMENTS FOR THE HOMESHARE ADULT FAMILY PLACEMENT SCHEME

10. With reference to paragraph 18 of the Minute of the meeting of the Social Work Committee held on 19 December 2002 when the progress of the Adult Family Placement Scheme and the development of Homeshare Services in North Lanarkshire were noted, there was submitted a report dated 15 January 2003 by the Director of Social Work seeking approval of the financial arrangements for the Homeshare Adult Family Placement Scheme (1) outlining the background to the scheme, and (2) proposing that host families receive a payment of £309 per week to cover accommodation and support costs.

Decided: that a payment of £309 per week to host families within the Homeshare Adult Family Placement Scheme to cover accommodation and support costs be approved.

ABSENCE MONITORING

11. There was submitted a report (docketed) dated 21 January 2003 by the Director of Social Work detailing the level of staff absence throughout the Social Work Department from 1 November to 31 December 2002.

Decided: that the terms of the report be noted.

OVERTIME MONITORING REPORT

12. There was submitted a report (docketed) dated January 2003 by the Director of Social Work providing details of overtime worked by Officers paid above SPC 35 from 9 November 2002 to 3 January 2003 and paid at SCP 35.

Decided: that the terms of the report be noted and remitted to the Policy and Resources (Personnel) Sub-Committee for its interest.

WEST OF SCOTLAND SECURE CARE UNIT

13. There was submitted a report (docketed) dated 7 January 2003 by the Director of Social Work advising of progress made by the NHS in locating a site for a secure care unit for mentally disordered offenders in the West of Scotland (1) outlining the background to the need for a secure care unit in the West of Scotland, and (2) intimating that public consultation would be undertaken in Spring 2003 to identify potential sites for the unit.

Decided: that the terms of the report be noted.

NHS GREATER GLASGOW LOCAL HEALTH PLAN 2002/2007

14. There was submitted a report (docketed) dated 24 January 2003 by the Director of Social Work advising of the content of the Greater Glasgow Local Health Plan 2002/2007 and its implications for North Lanarkshire.

Decided: that the terms of the report be noted.

PROGRESS OF MENTAL HEALTH SERVICES IN NORTH LANARKSHIRE

15. With reference to paragraph 4 of the Minute of the meeting of the Social Work Committee held on 24 October 2002 when the Director of Social Work was authorised to submit a further report to a future meeting setting out an action plan for the future delivery of services in respect of mental health services in North Lanarkshire, there was submitted a report (docketed) dated 29 January 2003 by the Director of Social Work (1) detailing in Appendix 1 to the report the areas of priority and the progress to date, and (2) proposing the establishment of two Job Coach posts and one part-time (17.5 hours) Clerical Assistant graded at GS1/2.

Thereon the Head of Social Work Resources advised that the Job Coach post should be graded at AP2/3 to include an irregular hours payment of 7.5%.

Decided:

- (1) that the establishment of two posts of Job Coach graded at AP2/3 to include an irregular hours payment of 7.5% be approved;
- (2) that the establishment of one part-time Clerical Assistant post graded at GS1/2 be approved;
- (3) that the report be remitted to the Policy and Resources (Personnel) Sub-Committee for consideration, and
- (4) that the Director of Social Work submit further reports to future meetings of the Sub-Committee advising of further developments in Mental Health Services.

MENTAL HEALTH: MOVING THE AGENDA FORWARD

16. There was submitted a report (docketed) dated January 2003 by the Director of Social Work regarding the Scottish Executive, Health Department consultation in respect of the development of Mental Health Services in Scotland (1) outlining the background to the consultation exercise, and (2) detailing in Section 3 of the report a summary of the Council's response to the consultation paper.

Decided: that the action taken by the Director of Social Work in submitting the Council's response to the Scottish Executive, Health Department Consultation on the development of Mental Health Services in Scotland be noted.