

To: SOCIAL WORK COMMITTEE		Subject: BUDGET MONITORING REPORT PERIOD 01.04.2002 – 06.01.03 SHELTERED EMPLOYMENT	
From: DIRECTOR OF SOCIAL WORK			
Date: 27 FEBRUARY 2003	Ref: RP/MY		

## 1. PURPOSE OF REPORT / INTRODUCTION

- 1.1. This report compares projected out-turn expenditure and income against annual estimates and provides explanations for the major out-turn variances.

## 2. BACKGROUND

- 2.1. Projected net expenditure for the year shows that the department is anticipating a break-even position at the financial year-end.

## 3. EXPLANATION OF MAJOR OUT-TURN VARIANCES

### 3.1. Employee Costs      £20,000      Overspend

The projected overspend is due to increased overtime within Beltane Workshop and the employment of Chargehand Supervisors at the workshop. This has been necessary to meet demand for the service.

### 3.2. Property Costs      £3,000      Overspend

The projected overspend is a result of increased expenditure due to additional expenditure on special cleaning services within the workshop.

### 3.3 Supplies and Services      £200,000      Overspend

The projected overspend is a result of increased expenditure on materials in order to meet the increasing levels of demand for Beltane products. There will be a corresponding increase in income once the charges are raised for this work. This is reflected against the income budget.

### 3.4 Income      £223,000      Over-recovery

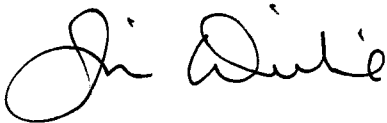
The projected over-recovery is a result of the generation of additional work within Beltane Workshop.

#### **4. FINANCIAL / PERSONNEL / LEGAL / POLICY IMPLICATIONS**

4.1. The Director of Finance concurs with the financial information contained in this report and has been fully involved in its preparation.

#### **5. RECOMMENDATIONS**

5.1. It is recommended that the Committee note the content of this report.



**Jim Dickie**  
**Director of Social Work**  
**29th January 2003**

*For further information on this report please contact Ronnie Paul, Head of Social Work Resources  
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**FINANCIAL MONITORING REPORT**

**1 April 2002 to 6 January 2003**

**COMMITTEE: SOCIAL WORK**

**DIVISION: SUPPORTED EMPLOYMENT**

LINE NO. (1)	DESCRIPTION (2)	BUDGET TO DATE (3)	ACTUAL TO DATE (4)	YEAR TO DATE VARIANCES (5)	% (6)
		£	£	£	
1.	EMPLOYEE COSTS	320,703	338,508	(17,805) Overspend	-6%
2.	PROPERTY COSTS	9,606	15,388	(5,782) Overspend	-60%
3.	SUPPLIES AND SERVICES	75,372	264,892	(189,520) Overspend	-251%
4.	TRANSPORT & PLANT	35,062	33,916	1,146 Underspend	3%
5.	ADMINISTRATION COSTS	6,993	9,850	(2,857) Overspend	-41%
6.	PAYMENTS TO OTHER BODIES	45,009	24,750	20,259 Underspend	45%
7.	OTHER COSTS	-	-	-	
8.	APPORTIONED EXPENSES	-	-	-	
9.	CAPITAL FINANCING CHARGES	-	-	-	
10.	TOTAL EXPENDITURE	492,745	687,304	(194,559) Overspend	-39%
11.	INCOME	359,718	478,458	118,740 Over-rec.	33%
12.	NET EXPENDITURE	133,027	208,846	(75,819) Overspend	-57%

ANNUAL BUDGET (7)	PROJECTED OUTTURN (8)	PROJECTED OUTFURN VARIANCE (9)	% (10)
£	£	£	
441,474	461,474	(20,000) Overspend	-5%
14,071	17,071	(3,000) Overspend	-21%
108,850	308,850	(200,000) Overspend	
49,409	49,409	-	
10,090	10,090	-	
65,000	65,000	-	
-	-	-	
14,602	14,602	-	
-	-	-	
703,496	926,496	(223,000) Overspend	-32%
467,590	690,590	223,000 Over-recov.	48%
235,906	235,906	0	0%