

To: SOCIAL WORK COMMITTEE	Subject: INFRASTRUCTURE FOR FINANCE	
From: DIRECTOR OF SOCIAL WORK		
Date: 05 JUNE 2003	Ref: JS	

1. PURPOSE OF REPORT / INTRODUCTION

- 1.1. The purpose of this report is to seek approval for proposals to amend the infrastructure to support financial management within Social Work.

2. BACKGROUND

- 2.1. Committee gave approval in 2002 for the establishment of a number of posts within the Finance and Administration sections of Social Work.
- 2.2. The posts created developed the capacity of Social Work to manage the substantial increases in budget now available to the Department.

3. PROPOSALS / CONSIDERATIONS

- 3.1. One of the posts created in 2002 was Resource Officer, Finance Grade AP5. It is proposed, in the light of the growth experienced in Social Work, to delete this post and create a post of Accountant, Grade AP5 – PO6.
- 3.2. The creation of the post of Accountant will strengthen Social Work's capacity to manage the demands created by the growth in budget.

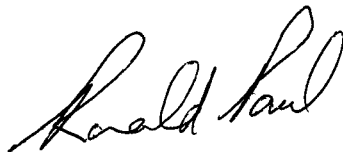
4. FINANCIAL / PERSONNEL / LEGAL / POLICY IMPLICATIONS

- 4.1. The additional cost can be met from Social Work budgets.

5. RECOMMENDATIONS

5.1. Committee is asked to:

- (i) Approve the deletion of the post of Resource Officer, Finance, Grade AP5 and creation of a post of Accountant, Grade AP5 – PO6.
- (ii) Remit this report to the Policy and Resources (Personnel) Sub Committee for consideration.



PP **Jim Dickie**
Director of Social Work
May 12th 2003

*For further information on this report please contact John Scott, Manager of Resources and Information
(TEL: 01698 332037)*