

## **AGENDA**

### **PRESENTATION**

- (1) Supporting People Strategy  
Hear presentation by Manager, Social Work Strategy on the Council's Supporting People Strategy

### **MINUTES OF SUB-COMMITTEES**

- (2) Minute of Meeting of Social Work (Operations and Services) Sub-Committee (pages 1-5)  
Submit Minute of meeting of Social Work (Operations and Services) Sub-Committee held on 4 December 2003 (copy herewith)
  
- (3) Minute of Meeting of Social Work (Planning and Administration) Sub-Committee (pages 6-10)  
Submit Minute of meeting of Social Work (Planning and Administration) Sub-Committee held on 11 December 2003 (copy herewith)

### **CONTRACT**

- (4) Conversion of Unit 33 Fern Street, Motherwell (pages 11-12)  
Submit report dated 28 November 2003 by Director of Housing and Property Services advising of a tender received and progressed by the Director of Administration in terms of his delegated powers and submitted for information (copy herewith)
  
- (5) Community Alarm Dispersed Units (pages 13-15)  
Submit report dated November 2003 by Director of Social Work advising of the tender returns for the supply of 1,000 dispersed community alarm units (copy herewith)

### **POLICY**

- (6) Service Improvement Plan 2003/2004 to 2004/2005 and Revenue Budget 2004/2005 (pages 16-92)  
Submit report by Directors of Finance and Social Work seeking approval of the Social Work Department's Service Improvement Plan 2003/2004 to 2005/2006 and the Revenue Budget 2004/2005 (copy herewith) (Appendix B Part IV to follow)

### **OPERATIONAL**

- (7) Services to People with Dementia and their Carers (pages 93-98)  
Submit report dated 25 November 2003 by Director of Social Work advising of the range of services available for support people with dementia and their carers in North Lanarkshire (copy herewith)

- (8) Re-designation of Posts within the Social Work Department (pages 99-100)  
Submit report dated 15 January 2004 by Director of Social Work seeking approval for the re-designation of a number of posts within the Social Work Department (copy herewith)
  
- (9) The Inquiry into the Death of Caleb Ness Commissioned by Edinburgh and Lothians Child Protection Committee (pages 101-104)  
Submit report dated 2 December 2003 by Director of Social Work advising of the findings and recommendations of the Inquiry into the death of Caleb Ness and to consider the implications for North Lanarkshire Council (copy herewith)
  
- (10) Supported Employment Conference (pages 105-106)  
Submit report dated 5 November 2003 by Director of Social Work seeking approval to convene a Lanarkshire conference on supported employment (copy herewith)
  
- (11) Departmental Race Equality Action Plan (pages 107-118)  
Submit report dated 12 November 2003 by Director of Social Work providing an update of the progress of the implementation of the Race Relations (Amendment) Act 2000 (copy herewith)
  
- (12) Brain Injury Needs Identification Work by DARE - Progress Report (pages 119-121)  
Submit report dated 20 November 2003 by Director of Social Work advising of the progress of the review of acquired brain injury services (copy herewith)
  
- (13) Choose Life: A National Strategy and Action Plan to Prevent Suicide in Scotland (pages 122-142)  
Submit report dated 20 November 2003 by Director of Social Work advising of the Scottish Executive publication "Choose Life: A National Strategy and Action Plan to Prevent Suicide in Scotland" (copy herewith)
  
- (14) Safer Homes Initiative Rapid Response Team (pages 143-144)  
Submit report dated 4 December 2003 by Director of Social Work regarding the establishment of a Rapid Response Team to service Social Work Department referrals to the Safer Homes Initiative (copy herewith)
  
- (15) Section 10 Grants (pages 145-147)  
Submit report dated 21 November 2003 by Director of Social Work advising of two applications for the provision of Section 10 funding (copy herewith)
  
- (16) Specific Grant - Training (pages 148-149)  
Submit report dated 17 November 2003 by Director of Social Work seeking approval for the disbursement of the specific grant for training provided by the Scottish Executive (copy herewith)

- (17) Modernisation of Local Authority Children's Residential Homes in North Lanarkshire (pages 150-151)  
Submit report dated 2 December 2003 by Director of Social Work advising of the progress of the implementation of the Council's modernisation of Children's Residential Homes Strategy (copy herewith)
- (18) Revised Costs for the Richmond Fellowship Scotland (pages 152-153)  
Submit report dated 15 December 2003 by Director of Social Work seeking approval of revised costs for the Supported Living Services provided by the Richmond Fellowship Scotland in North Lanarkshire (copy herewith)
- (19) Revised Maintenance Rates - Enable Homes, Cumbernauld (pages 154-155)  
Submit report dated 9 December 2003 by Director of Social Work seeking approval of revised maintenance rates in respect of service provided by Enable Homes, Cumbernauld (copy herewith)
- (20) North Lanarkshire Care and Repair Project - Appointment of Managing Agent 2004-2007 (pages 156-163)  
Submit joint report dated 18 December 2003 by Directors of Housing and Property Services and Social Work seeking approval to re-appoint Clyde Valley Housing Association as managing agent for the Care and Repair Project (copy herewith)

## **PETITION**

- (21) Community Groups using Alexander Resource Centre, Coatbridge (pages 164-165)  
Submit report dated 2 December 2003 by Director of Social Work advising of a petition received from users of the Alexander Resource Centre, Coatbridge (copy herewith)

## **SERVICE DEVELOPMENTS**

- (22) Report on Mental Health Stakeholder Event and Service Developments (pages 166-167)  
Submit report dated 4 December 2003 by Director of Social Work advising of the outcome of the Mental Health Stakeholder Event held on 28 November 2003 and seeking approval of proposed service developments (copy herewith)
- (23) Lanarkshire Community Care Forum (pages 168-169)  
Submit report dated 27 November 2003 by Director of Social Work seeking approval to provide funding to Lanarkshire Community Care Forum to support the establishment of a North Lanarkshire Community Users and Carers Forum (copy herewith)
- (24) Best Value Review of Independent Living Services (pages 170-174)  
Submit report dated 20 November 2003 by Director of Social Work advising of the findings and recommendations of the Best Value Review of Independent Living Services (copy herewith)

- (25) Post of Service Manager - Health Action (pages 175-176)  
Submit report dated 27 November 2003 by Director of Social Work seeking approval to make permanent the post of Service Manager (Health Action) (copy herewith)
- (26) North Lanarkshire Strategy for Carers - Progress Report on the Use of Development Funds to Support Carers (pages 177-179)  
Submit report dated 19 November 2003 by Director of Social Work seeking approval for the use of development funds allocated to support carers in North Lanarkshire (copy herewith)
- (27) Establishment of Posts of Administrative Assistant within the Reception Services Teams (pages 180-181)  
Submit report dated 15 January 2004 by Director of Social Work seeking approval to establish one post of Administrative Assistant within each Reception Service Team (copy herewith)

## MONITORING

- (28) Revenue Budget Monitoring Reports
- (a) Financial Monitoring Report for the Social Work Department - 1 April to 7 November 2003 (pages 182-184)  
Submit report dated 26 November 2003 by Director of Social Work providing a comparison of actual expenditure and income for the period from 1 April to 7 November 2003 for the Social Work Department against the estimated expenditure and income (copy herewith)
- (b) Financial Monitoring Report for Sheltered Employment - 1 April to 7 November 2003 (pages 185-186)  
Submit report dated 26 November 2003 by Director of Social Work providing a comparison of actual expenditure and income for the period from 1 April to 7 November 2003 for Sheltered Employment against the estimated expenditure and income (copy herewith)
- (29) Composite Capital Programme 2003/2004 Monitoring Report - 1 April to 5 December 2003 (pages 187-189)  
Submit report dated 18 December 2003 by Director of Social Work advising of current progress being made in individual projects contained within the Capital Programme (copy herewith)
- (30) Service Improvement Plan - Quarterly Monitoring Report 2002/2005 (pages 190-197)  
Submit report dated 11 November 2003 by Director of Social Work advising of progress in the implementation of the Social Work Service Improvement Plan (copy herewith)

**MEMBER/OFFICER WORKING GROUPS PROGRESS REPORTS**

- (31) The Day Opportunities for People with Learning Disabilities - Progress Report (pages 198-200)  
Submit report dated 20 November 2003 by Director of Social Work regarding the implementation of the recommendations of the Day Opportunities for People with Learning Disabilities Member/Officer Working Group (copy herewith)
- (32) Equipment and Adaptations Implementation Progress Report (pages 201-203)  
Submit report dated 20 November 2003 by Director of Social Work regarding the implementation of the recommendations of the Joint Equipment and Adaptations Member/Officer Working Group (copy herewith)

**INFORMATION/CONFERENCES**

- (33) Conferences (pages 204-206)  
Submit report dated 5 January 2004 by Director of Administration advising of invitations received to attend conferences (copy herewith)

**Exclusion of Public**

The Committee is asked to consider passing the following resolution:

"That under Section 50A(4) of the Local Government (Scotland) Act 1973, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 7 of Part 1 of Schedule 7A of the Act."

- (34) Death of a Looked After Child (pages 207-208)  
Submit report dated 19 November 2003 by Director of Social Work advising of the Scottish Executive's response following the submission of a report on the death of a child (copy herewith)