

Motherwell, 12 August 2004 at 11 am.

A Meeting of the **SOCIAL WORK (PLANNING AND ADMINISTRATION)**
SUB-COMMITTEE

AGENDA ITEM No. 3

PRESENT

Councillor Nolan, Convener; Councillors Devine, Lunny, McCulloch, J. Martin, M. Murray, Saunders, Selfridge and Shields.

CHAIR

Councillor Nolan (Convener) presided.

IN ATTENDANCE

The Committee Services Manager, Head of Social Work Resources; Head of Social Work Development and Monitoring and Standards Manager.

APOLOGIES

Councillors Gorman, H. McGuigan, J. McGuigan and Ross.

UPDATE OF SOCIAL CARE TENDERING LIST

1. With reference to paragraph 1 of the Minute of the meeting of this Sub-Committee held on 6 May 2004 when, inter alia, it was agreed that a further four organisations be included in the Social Work Department Social Care Tendering List, there was submitted a report (docketed) dated 27 July 2004 by the Director of Social Work (1) advising of progress made in reviewing the Social Work Department's Social Care Tendering List, and (2) intimating that an additional eight organisations had been recommended for inclusion on the list as detailed in the Appendix to the report.

Decided:

- (1) that the organisations recommended for inclusion on the Social Work Department's Social Care Tendering List, as detailed in the report, be approved, and
- (2) that the Director of Social Work provide a further report to future meetings of the Sub-Committee highlighting further changes to the Social Care Tendering List.

SOCIAL WORK DEPARTMENT - LIST OF AUTHORISED SERVICES

2. With reference to paragraph 2 of the Minute of the meeting of this Sub-Committee held on 11 December 2003 when, inter alia, the arrangements for updating the list of authorised services were approved, there was submitted a report dated 27 July 2004 by the Director of Social Work indicating that a further four providers had been approved for inclusion on the list of authorised services, as detailed in Table 1 in Appendix 1, to the report.

Decided: that the inclusion of a further four providers on the list of authorised services, as detailed in Table 1, Appendix 1 to the report, be noted.

SERVICE MONITORING

(1) INDEPENDENT SECTOR SERVICES FOR OLDER PEOPLE

3. With reference to paragraph 4 of the Minute of the meeting of this Sub-Committee held on 6 May 2004 when the use of private sector home care services, and the outcome of contract monitoring from period 1 January 2004 to 31 March 2004 was noted, there was submitted a report (docketed) dated 27 July 2004 by the Director of Social Work in respect of contract monitoring from 1 April to 30 June 2004 (1) setting out the contract measures applied to independent sector nursing homes; (2) indicating that there had been a substantial reduction in the level of complaints in Care Home Services; (3) detailing in Appendix 1 to the report, a summary of the outcome of the monitoring of independent nursing home sector providers, and (4) enclosing in Appendix 2 to the report, a summary of the outcome of monitoring of Care at Home services and Independent Sector Day care services for older people.

Decided: that the terms of the report be noted.

(2) INDEPENDENT SECTOR SUPPORTED LIVING SERVICES AND OTHER SIMILAR SERVICES FOR YOUNG PEOPLE

4. With reference to paragraph 5 of the Minute of the meeting of this Sub-Committee held on 6 May 2004, when the use of supported living services and other services for young people, purchased by the Council and the outcome of contract monitoring for the period from 1 January 2004 to 31 March 2004 was noted, there was submitted a report (docketed) dated 27 July 2004 by the Director of Social Work (1) advising that (a) 219 adults with learning disabilities, three adults with physical disabilities and 25 adults with mental health problems were receiving supported living services in their own homes within North Lanarkshire; (b) 112 adults were receiving a service from care at home providers on a spot purchase basis each week; (c) 86 adults, 55 of whom had learning disabilities and 31 mental problems, were receiving a service in residential care home settings; (d) two separate day services provide places for up to 45 and 34 people with physical and various secondary disabilities and a further one provides day services for up to 12 people daily who have significant learning disabilities, and (e) three services provide a total of 23 residential respite places for adults with learning disabilities, and (2) summarising in Appendix One to the report, the outcome of monitoring of independent supported living services and other services for young people.

Decided: that the terms of the report be noted.

(3) INDEPENDENT SECTOR SERVICES FOR YOUNG PEOPLE AND ADULTS WITHIN THE JUSTICE SYSTEM

5. There was submitted a report (docketed) dated 27 July 2004 by the Director of Social Work (1) informing of the use of independent sector services to vulnerable young people and adults involved in, or affected by the Justice System and the outcome of contract monitoring for the period from 1 April 2004 to 30 June 2004, and (2) summarising in Appendix 1 to the report, the outcome of monitoring of independent supported living services and other services for young people.

Decided: that the terms of the report be noted.

PROMOTING THE EFFECTIVE PARTICIPATION OF SERVICE USERS AND CARERS IN THE DELIVERY OF THE JOINT FUTURE AGENDA IN NORTH LANARKSHIRE

6. There was submitted a report dated 21 July 2004 by the Director of Social Work regarding developments to promote the effective participation of service users and carers in the delivery of the

Joint Future Agenda in North Lanarkshire; (1) advising of the publication of the North Lanarkshire Extended Local Partnership Agreement which detailed how local partners would extend the scope of the Joint Future Agenda to include all community care groups; (2) indicating that a Users and Carers Participation Sub-Group had been established to consider the development of the participation process; (3) informing that (a) the Users and Carers Participation Sub-Group had agreed a strategy outlining a set of core values for effective participation and proposing some practical measures for implementation, and (b) that the key stakeholders from each of the local care partnerships had attended a development day to examine the issues and challenges of effective participation, and (4) suggesting that the work co-ordinated by the Sub-Group would provide the basis for developing links with the Community Health Partnerships and the Community Planning process.

Decided:

- (1) that the Director of Social Work provide further reports to future meetings of the Sub-Committee on development of the participation process, and
- (2) that the contents of the report be noted.

SERVICE REDESIGN PROPOSALS FOR ENABLE HOMES, CUMBERNAULD

7. There was submitted a report dated 20 July 2004 by the Director of Social Work (1) advising on progress towards modernising residential services provided by ENABLE Homes; (2) informing that the reconfiguration of ENABLE Homes would be required within the next three years to meet the new 2007 Care Commission Regulation requirements; (3) indicating that ENABLE Scotland had been through similar programme changes, had established links with ENABLE Homes and would be helpful in providing support to key stakeholders; (4) proposing that ENABLE Scotland work with each service user, their families and local staff, over a six to nine month period to identify the type of service shape that each person would like and require in the future, and (5) seeking approval for non recurring expenditure of £12,750, to facilitate detailed service redesign proposals.

Decided: that the funding of £12,750 as non recurring revenue to ENABLE Scotland be approved.

NORTH LANARKSHIRE CARE AND REPAIR PROJECT - PROGRESS REPORT

8. With reference to paragraph 8 of the Minute of the meeting of this Sub-Committee held on 6 May 2004 when the progress of the North Lanarkshire Care and Repair Project had been noted, there was submitted a report (docketed) dated 13 February 2004 by the Director of Housing and Property Services (1) intimating that, as at 30 June 2004, the Care and Repair Project had 2,003 clients and 1,079 cases complete or in progress and that, of those, 67% of the clients were over 70 years of age, and 88% had a disability; (2) indicating that new referrals to the project had increased by 87 in those months to 30 June 2004; (3) advising that (a) as at 30 June 2004, the Small Repairs Service had visited 1,429 clients, that 1,092 cases were complete and, that of those, 77% of the clients were over 70 years of age, and 80% had a disability.

Decided: that the terms of the report had been noted.

SUPPLEMENTATION RATE INCREASES IN ESTABLISHMENTS OUTWITH THIS AUTHORITY

9. With reference to paragraph 9 of the Minute of the meeting of this Sub-Committee held on 6 May 2004, when new supplementation rates were approved, there was submitted a report (docketed)

dated 30 June 2004 by the Director of Social Work, setting out changes to the supplementation rate set by other local authorities for registered residential and day care establishments based in the voluntary section within their area;

Decided: that the new supplementation rates, as detailed in Appendix 1 to the report, be approved.

SURPLUS TO REQUIREMENTS - THE COTTAGE, KIRK ROAD, SHOTTS

10. There was submitted a report dated 6 July 2004 by the Director of Social Work seeking approval for the property known as "The Cottage, Kirk Road, Shotts" to be declared surplus to the requirements of the Social Work Department (1) informing that the property at Kirk Road housed the Calderhead Addiction Unit Project; (2) advising that the project was no longer in operation; (3) indicating that Calderhead Addiction Unit had been closed since 1997 with all services being transferred to the Shields Centre, Hill Street, Wishaw, and (4) seeking approval for the property at Kirk Road, Shotts to be declared surplus to requirements.

Decided:

- (1) that the property at Kirk Road, Shotts be declared surplus to requirements, and
- (2) that the report be remitted to Policy and Resources (Property) Sub-Committee for consideration.

ABSENCE MONITORING

11. With reference to paragraph 16 of the Minute of the meeting of this Sub-Committee held on 6 May 2004 when the level of staff absence throughout the Social Work Department from 1 January to 31 March 2004 was noted, there was submitted a report (docketed) dated 16 July 2004 by the Director of Social Work detailing the level of staff absence throughout the Social Work Department from 1 April to 30 June 2004.

Decided: that the terms of the report be noted.

OVERTIME MONITORING REPORT

12. With reference to paragraph 17 of the Minute of the meeting of this Sub-Committee held on 6 May 2004, there was submitted a report (docketed) dated 16 July 2004 by the Director of Social Work providing details of overtime worked by officers paid above SCP35 during the periods 1, 2 and 3 for the year 2004/2005.

Decided: that the terms of the report be noted and remitted to the Policy and Resources (Personnel) Sub-Committee for its interest.