

SOCIAL WORK (PLANNING AND ADMINISTRATION) SUB – 7 October 2004

Motherwell, 7 October 2004 at 11 am.

A Meeting of the **SOCIAL WORK (PLANNING AND ADMINISTRATION)
SUB-COMMITTEE**

PRESENT

Councillor Nolan, Convener; Councillors Cassidy, Devine, Lunny, McCallum, McCulloch, J. Martin, M. Murray, Saunders and Selfridge.

CHAIR

Councillor Nolan (Convener) presided.

IN ATTENDANCE

The Committee Services Manager, Head of Social Work Resources and Monitoring and Standards Manager.

APOLOGIES

Councillors Gorman, Lyle, H. McGuigan, J. McGuigan and Ross.

UPDATE OF SOCIAL CARE TENDERING LIST

1. With reference to paragraph 1 of the Minute of the meeting of this Sub-Committee held on 12 August 2004 when, inter alia, it was agreed that a further eight organisations be included in the Social Work Department Social Care Tendering List, there was submitted a report dated 28 September 2004 by the Director of Social Work (1) advising of progress made in reviewing the Social Work Department's Social Care Tendering List, and (2) intimating that Community Integrated Care had been recommended for inclusion on the list, as detailed in the Appendix to the report.

Thereon, the Monitoring and Standards Manager confirmed that there was only one addition to the List and not four as indicated in the report.

Decided:

- (1) that Community Integrated Care be included on the Social Work Department's Social Care Tendering List, as detailed in the Appendix to the report, and
- (2) that the Director of Social Work provide a further report to future meetings of the Sub-Committee highlighting further changes to the Social Care Tendering List.

ADDITIONS TO THE SOCIAL WORK DEPARTMENT'S LIST OF AUTHORISED SERVICES (LAS)

2. With reference to paragraph 2 of the Minute of the meeting of this Sub-Committee held on 12 August 2004, when, inter alia, the arrangements for updating the list of authorised services were approved, there was submitted a report dated 28 September 2004 by the Director of Social Work indicating that a further two providers had been approved for inclusion on the list of authorised services, as detailed in Table 1 of Appendix 1, to the report.

Decided: that the inclusion of a further two providers on the list of authorised services, as detailed in Table 1 of Appendix 1 to the report, be noted.

CONTRACTING ARRANGEMENTS FOR SOCIAL CARE: CONTRACTS UPDATE REPORT

3. With reference to paragraph 3 of the Minute of the meeting of this Sub-Committee held on 6 May 2004, when the progress in establishing social care contracts in North Lanarkshire had been noted, there was submitted a report (docketed) dated 28 September 2004 by the Director of Social Work (1) providing an update on social care contracts, and (2) listing in Table 1 of the report three contracts which had been signed between 1 July and 30 September 2004.

Decided:

- (1) that the signed contracts as detailed in Table 1 of the report be noted, and
- (2) that the Director of Social Work provide further reports to the Sub-Committee on contracting arrangements.

INTERIM SERVICE MONITORING REPORT ON CARE SERVICES

4. There was submitted a report dated 28 September 2004 by the Director of Social Work (1) informing that due to the reliance on the submission of monitoring returns by providers, full monitoring reports for the quarter from June to September 2004 could not be finalised; (2) providing details of interim findings from service monitoring activity for the quarter from June to September 2004, and (3) proposing that the full quarterly reports for that period be submitted to the next meeting of the Sub-Committee.

Decided:

- (1) that the terms of the report be noted, and
- (2) that the Director of Social Work provide full quarterly reports for the period from June to September 2004 to the next meeting of the Sub-Committee.

SUPPLEMENTATION RATE INCREASES IN ESTABLISHMENTS OUTWITH THIS AUTHORITY

5. With reference to paragraph 9 of the Minute of the meeting of this Sub-Committee held on 12 August 2004, when new supplementation rates were approved, there was submitted a report (docketed) dated 20 September 2004 by the Director of Social Work, setting out changes in the supplementation rate set by other local authorities for registered residential and day care establishments based in the voluntary sector within their area.

Decided: that the new supplementation rates, as detailed in Appendix 1 to the report, be approved.

ABSENCE MONITORING

6. With reference to paragraph 11 of the Minute of the meeting of this Sub-Committee held on 12 August 2004 when the level of staff absence throughout the Social Work Department from 1 April to 30 June 2004 was noted, there was submitted a report (docketed) dated 20 September 2004 by the Director of Social Work detailing the level of staff absence throughout the Social Work Department from 1 July to 31 August 2004.

Decided: that the terms of the report be noted.

OVERTIME MONITORING REPORT

7. With reference to paragraph 12 of the Minute of the meeting of this Sub-Committee held on 12 August 2004, there was submitted a report (docketed) dated 28 September 2004 by the Director of Social Work providing details of overtime worked by officers paid above SCP35 during the periods 4, 5 and 6 for the year 2004/2005.

Decided: that the terms of the report be noted and remitted to the Policy and Resources (Personnel) Sub-Committee for its interest.