

REPORT

To: CORPORATE SERVICES COMMITTEE		Subject: MEMBERS TRAINING AND DEVELOPMENT 2007/08
From: EXECUTIVE DIRECTOR OF CORPORATE SERVICES		
Date: 23 April 2008	Ref: JAF/BN	

1. Purpose of Report

1.1 The purpose of the report is to advise the Corporate Services Committee of members training and development activity in 2007/08.

2. Background

2.1 Recommendation 8 of the Scottish Local Authorities Remuneration Committee report advised that all Councillors should have a job description, participate in a training needs assessment and have a personal development plan in place.

2.2 The Scottish Executive accepted Recommendation 8 of the Scottish Local Authorities Remuneration Committee report with the proviso that Councils should also publish a list of Councillors who have undertaken training when they publish information about Councillors' salaries, allowances and expenses.

2.3 Interim guidance from the Scottish Government by way of the Scottish Local Authorities Remuneration Committee suggests this means that a reference to the number of Councillors undertaking training and the various courses/conferences should be included as a footnote.

3. Considerations

A summary of members training and development recorded in 2007/08 confirms

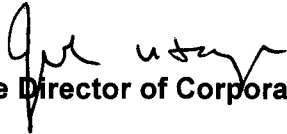
Category	Councillors attended
Members Training Programme	43
Induction	22
Political Leadership Programme	4
Conferences	32
IT Training	36
Other	25

3.2 Further details are contained within the Appendix to this report.

4. Recommendations

4.1 The Committee is asked to note

- (a) that each elected member will be provided with a copy of their personal training and development record for 2007/08 and
- (b) details of councillors training and development will be published on the Council's website along with information about Councillors' salaries, allowances and expenses.



Executive Director of Corporate Service

Members seeking further information on the contents of this report should contact John O'Hagan, Executive Director of Corporate Services on Extension 2345.

Summary of Training and Development undertaken by Elected Members in 2007/08	
Conferences	No attended
CIH Annual Conference and Exhibition 2008	2
APSE Fleet, Waste and Ground Services Seminar	1
Climate Change and Its Impact on Local Services	2
The Chartered Institute of Housing Conference and Exhibition 2007	1
Welfare to Work Convention UK	1
Consumer Affairs and Trading Standards Annual Conference and Exhibition	3
Climate Change? Sustainable Procurement? Carbon Footprints?	2
Improving Transport and Fleet Services	1
Parks – A Celebration of Diversity	2
National Licensing Conference	1
Vocal Conference 2007	1
Building Better Childhoods Understanding and Developing the Reform Agenda	1
Delivering Local Services Local Solutions in a changing World	1
Recycling and Waste Management Exhibition	1
LGIU – Good Practice Seminar	1
APSE Annual Seminar 2007	6
SHASC Annual Conference 2007	1
6 th Annual Scottish Waste Management Conference 2007	1
APSE National Environmental Services Seminar 2007	4
Limiting the Damage: Practical Harm – Minimising for Self-Harm	1
The Scottish Transport Conference	2
APSE National Housing Construction and Building Maintenance Seminar 2007	6
BCSC Conference and Showcase	2
Public Sector Reform – Securing a Successful Scotland	1
Society of Personnel Directors Scotland Annual Conference	2
National Homelessness Conference	1
Scottish Fire Conference 2007 – Shaping the Future Together	1
Councils, Budgets and Manifestos: How to Meet the Challenge of Setting the First New Budget	1
Vital and Vibrant Town Centres	2
Healthy Communities – Healthy Scotland	4
National Association of Councillors Power to the People – Working with Local Communities	2
Shelter Scotland Seminar	1
Building a Local Performance Framework: Processes, Outputs and Outcomes	6
9 th Irish and UK Local Authorities Standing Conference on Nuclear Hazards	1
National Association of Councillors Cleaner, Greener Local Environments	2
The Future of Local Government	2
APSE National Facilities Management Services Seminar 2007	2
Scotland's Current and Future Rail System: In Association with Network Rail	2
Long Term Regeneration through Re-Branding	1
Building for the Future, Leaving an Impression	5
Investing in Scotland	1
National Association of Councillors Delivering Safer Communities – Tackling Disorder and Anti-Social Behaviour	2
APSE National Sports and Leisure Seminar 2008	3
Managing the Transition: 1 st Annual Licensing Board Chairs' Conference	1
The Inaugural Alliance Conference: Regenerating Traditional Industrial Britain	1
APSE National Roads, Highways and Street Lighting Seminar 2008	4

Summary of Training and Development undertaken by Elected Members in 2007/08

Category	No attended
Further/Higher Education	2

Induction	No attended
Members Induction 9 May 2007	8
Members Induction 10 May 2007	10
Members Induction 11 May 2007	12
Members Induction 4 June 2007	15
Members Induction 11 June 2007	8
Members Induction 18 June 2007	9

IT Training	No attended
ECDL	7
E-Learning Modules	3
Home Working	36
Desktop Applications	20

Members Training Programme	No attended
Best Value	20
Local Government Finance	18
Local Government Finance	5
Fuel Poverty and Health Awareness	6
Fuel Poverty and Health Awareness	3
Care and Repair Service and Improvement Grants Service	11
Care and Repair Service and Improvement Grants Service	2
Council Initiatives on Anti-Social Behaviour	20
Public Speaking	6

Other	No attended
HR Appeals Training	2
Audit of Best Value and Community Planning Briefing	21
CIPFA "On Board" Training	1

Political Leadership	No attended
Module 1 Leadership of Place	4
Module 2 Leading Change for Innovation and Improvement	4
Module 3 Strategic Leadership to Create Public Value	4
Module 4 Political Leadership for Democratic Governance	3