

To: ENVIRONMENTAL SERVICES COMMITTEE		Subject: FLEET PROCUREMENT 2014	
From: HEAD OF ENVIRONMENT & ESTATES			
Date: 27 January 2015		Ref: KW/GJ/JS	

1. INTRODUCTION

- 1.1 The purpose of this report is to seek homologation of the action taken by the Executive Director of Corporate Services following consultation with Convener of Environmental Services, in approving the acquisition of seven vehicles (7).

2. BACKGROUND

- 2.1 The Environmental Services Committee approved the procurement of ninety five (95) vehicles on the 12th August 2014 (agenda item 20).
- 2.2 This report details the outcome of this procurement exercise for seven (7) vehicles through Scotland Excel Heavy Vehicle framework schedule number 06/12 PC-03.
- 2.3 A further procurement exercise will be undertaken for five (5) vehicles through Scotland Excel Heavy framework 02/13 PC-03 and eighteen (18) through OJEU open procedure, and a further committee report will be completed in due course.
- 2.4 An options appraisal was carried out by the Fleet Operations portfolio manager which showed that it was more cost effective for the seven (7) vehicles to be subjected to an operating lease.
- 2.5 After consultation with Procurement it was agreed that a mini competition would be conducted to ensure best value. The vehicles were broken down into lots, as detailed below, and suppliers on the framework were invited to compete.

Lot 1 - TRA/035a/2014 – 7,500kg Box van with tail lift (Quantity 1)

Lot 2 - TRA/37a/2014 – 7,500kg Dump over vehicle with column lift (Quantity 2)

Lot 4 - TRA/44a/2014 – 18t Skip loader vehicle (Quantity 1)

Lot 5 – TRA/45a/2014 – 26,000kg 6x4 Chassis cab demount with Hiab and clamshell bucket (Quantity 2)

Lot 6 – TRA/45b/2014 – 26,000kg 6x4 Chassis cab demount (Quantity 1)

3. TENDERS

- 3.1 An evaluation team was appointed to evaluate the mini competition responses. Tenders were evaluated on the basis of the “most economically advantageous” using the published award criteria and applying a 70/30 price /quality ratio for all lots.

4. FINANCIAL IMPLICATIONS

4.1 The seven (7) vehicle leases will be funded from the Regeneration & Environmental Services Fleet Section revenue budget (operating leases) and recharged to internal users on a month by month basis. The estimated annual leasing cost for the seven vehicles will be £81,266.24 per year and the user departments have been informed accordingly. The value of the seven vehicles is £553,425.51.

There is a budget in Fleet Trading for leases of replacement vehicles however any increase in annual leasing cost will need to be funded by the user as well as additional vehicles. Departments have been notified of any increase.

4.2 All vehicles lease costs are based on a six year lease period.

5. RECOMMENDATION

5.1 The committee are asked to homologate the decisions taken by the Executive Director of Corporate Services and the Convener of Environmental Services, and accept the most economically advantageous tenders.



**KENNETH WILSON
HEAD OF ENVIRONMENT & ESTATES**

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Graham Johnstone on 01698-506275